

Issued to M/s \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Office of Dy. Supdt. of Gardens (Zone-6)  
Lodha Complex, Gate No. 3, Amenity Building,  
3rd floor, Kanjurmarg (East), Mumbai -42.  
Tel. No- 25770090.

**BRIHANMUMBAI MUNICIPAL CORPORATION**  
**Garden Department**

**Quotation for**  
**Reconstruction of Gate at R.G Plot near Godrej & Boyee Ltd., Vikroli**  
**(E) ,8A/2 in GhatkoparN Ward. Z-VI of Garden department**

- Quotation to be submitted up to 15.00 hours on or before due date in the office of Dy.Supt. of Gardens (Zone- 6), Lodha Complex, Gate No. 3, Amenity Building, 3rd floor, Kanjurmarg (East), Mumbai -42.
- Quotation will be opened in presence of quotationer who may be present at 4.00pm on dt.16.02.2026 in the Office of 3<sup>th</sup> Floor, BMC printing press building, Bakari Adda, Account Officer (E-1), Byculla (E), Mumbai.

**BRIHANMUMBAI MUNICIPAL CORPORATION**

No. Dy.S.G./3174/Z-6, dt.28.11.2025

**OFFICE OF**

Dy. Supdt. of Gardens (Zone-5 & 6)  
Lodha Complex, Gate No. 3, Amenity Building,  
3rd floor, Kanjurmarg (East), Mumbai -42.  
Tel. No- 25770090.

**QUOTATION FORM**

**Due Date:13.02.2026,**

**Submission Time: up to 03:00 p.m.**

1. Lacquer sealed/ spot quotations are invited for the work of **“Reconstruction of Gate at R.G Plot near Godrej & Boyee Ltd.,Vikroli (E) ,8A/2 in Ghatcoper N Ward. Z-VI of Garden department”**as per attached terms, conditions, specifications and scheduled of Quantities.

2. The quotations shall be enclosed in lacquer sealed envelope, addressed to the Brihanmumbai Municipal Commissioner and super scribed by as **“Reconstruction of Gate at R.G Plot near Godrej & Boyee Ltd.,Vikroli (E), 8A/2 in Ghatkopar N Ward. Z-VI of Garden department ”**and deliver in the following office mentioned above, on or before 3.00 PM, dt.11.02.2026, not later than 3.00 p.m. Quotations received after this hour and date will be returned unopened to the quotationer. Telegraphic quotations will not be accepted under any circumstances. The quotations will be opened on dt.16.02.2026 at 4.00 pm at address mentioned on 1<sup>st</sup> page of this form.

3.The rates quoted shall be firm and no variation will be allowed subsequently on any account.

1. **Taxes:**

•In case of the quotation for supply of articles only, the quotationer should state the Registration Number under which his firm is registered with the Sales Tax authorities and shall clearly state the rate of GST applicable as per the Govt. Act in force at the time of submission of the quotation and work out the actual amounts thereof. If the Taxes are not mentioned, it will be presumed that these Taxes are not applicable, and no subsequent claim from the quotationer for payment of these taxes

shall be entertained. The offer which does not show the rates of Taxes chargeable but vaguely state Taxes are applicable of GST extra etc. will be left out of consideration.

- All the rates shall be inclusive of GST, otherwise their actual amount shall be shown extra. If it is not mentioned, it will be presumed that the rates are inclusive of such duties and no subsequent claim for payment of these duties will be entertained.

- Completion Period:** Period of Supply or completion of work including all at site shall be **15 days**.i.e should start immediately after opening of quotation and selection of L1 bidder.

- Validity of the quotation:** The quotation shall remain firm and valid at least for 120 days from the date of its opening.

- Payment:** As per the Municipal procedure, the payment of work done will be made from the receipt of the bill subject to verification as per normal rules. In case of supply of any articles the payments will be made within 30 days from the receipt of the bill subject to satisfactory test of the articles including its installation/execution, if any.

- The Municipal Commissioner does not bind himself to accept the lowest or any quotations. In case of any dispute, Municipal Commissioner's decision shall be final and binding on the Quotationers. The Municipal Commissioner also reserves the right to split the quantity between two or more Quotationers.

- Guarantee:**

- The successful quotationer shall have to furnish a free maintenance guarantee in the prescribe form (Annexure –I) on Rs 200/- Stamp Paper duly Notarized.

- The successful quotationer shall enter into a written contract in the prescribed form (Annexure –II) on Stamp Paper of Rs 500/- duly Notarized for the supply / work to be carried out.

- The successful quotationer has to submit the **BEST PRICE UNDERTAKING** in the prescribe form (Annexure –III) on Rs.200/- Stamp Paper duly Notarized.

- The successful quotationer has to submit **Irrevocable Undertaking** in the prescribe form (Annexure – IV) on Rs 500/- Stamp Paper duly Notarized and the requisite legal & stationary charges will be payable by the successful quotationer.

- The successful quotationer has to submit **Undertaking cum Indemnity Bond** in the prescribe form (Annexure –V) on Rs 200/- Stamp Paper duly Notarized.

- The successful quotationer has to pay 5% security deposit as that of contract cost.
- The successful quotationer has to submit the certificate from chartered accountant for this work and if any amount will be balanced as per GST Anti Profiteering Measure then the said amount will be refunded as per circular no. CA / F / Project / 24 Dated 10/10/2017.
- The successful quotationer will be bound for any tax variation made by state / central authority from time to time till the existence of this work.
- The Quotationer shall not withdraw his offer within validity period. If he does so, the security Deposit paid will be absolutely forfeited to the corporation.
- Penalty:** - For failure to comply with the order placed for work/ supply of the articles within the stipulated period a penalty equivalent to 1/2 % per week or part thereof on the value of the delayed work/supply of articles will be recovered from the Contractors Bill/Deposit without making any references to the contractors. The amount of the penalty will, however, be subject to the maximum of 10% of the total contract sum or such smaller amount as may be fixed by the Garden staff. The penalty clause will be applicable as mentioned in the terms and conditions.
- The quotationer shall invariably submit this Quotation Notice form together with the Specifications, Schedule of Quantities and Rates duly filled in and signed. Any irregularity in this respect may render the quotation liable for rejection.
- Firms with common Proprietor/Partner or connected with one another either financially or as principal and Agent or as master and servant or with proprietor/partners closely related to each other such as husband, wife, father, mother and minor son/daughter and brother / sister and minor brother sister shall not tender separately under different names for the same contract / quotation.
- If it is found that firms as described in Clause have tendered separately under different names for the same contract, all such tender (s) / quotation(s) shall stand rejected and tender / quotation deposit of each such firm /establishment shall be forfeited. In addition, such firm / establishment shall be liable, at the discretion of the Municipal Commissioner, for further penal action including blacklisting.
- If it is found that closely related persons as in Clause 15 have submitted separate tenders / quotations under different names of firms / establishments but with common address for such establishments / firms and / or if such establishments firms, though they have different addresses, are managed or governed by the same person

/ persons jointly or severally, such tenders / quotationers shall be liable for action as in Clause No.15 (a) including similar action against the firms / establishments concerned.

- If after award of contract it is found that the accepted tender violated any of the clauses 15, 15(a) or 15 (b) the contract shall be liable for Cancellation at any time during its currency in addition to penal action against the contractors as well as related firms / establishments.

- The payment through **ECS/RTGS/NEFT** will be made in Contractor's/ Supplier's accounts in the bank. The Contractor/ Supplier shall, therefore, register himself as **VENDOR** with BMC.

- Quotationer shall attach photocopy of PAN along with original photograph and GST registration photocopy.

- The successful quotationer has to include the cost towards this work (i.e. transportation cost, installation & removal) & same charges will not be borne by BMC

- The successful quotationer has to avail all the safety measures at site. Moreover, the BMC Garden staff decision during this work will be final.

- Quotationer has to submit the One sample of Rain Coat while submission of quotation form.

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**Dy. Supdt of Gardens (Z-V / VI)**

## **BRIHANMUMBAI MUNICIPAL CORPORATION**

### **SCOPE OF WORK**

**Sub: “Reconstruction of Gate at R.G Plot near Godrej & Boyee Ltd., Vikroli (E) ,8A/2 in Ghatcoper N Ward. Z-VI of Garden department”**

•In spite of above specifications & scope of work the successful contractor has to Reconstruction of Gate for carrying out subject cited work at his own cost if required & the charges towards the same will not be borne by BMC.

•Dy. Supdt of Gardens (Z-V / VI) Officer’s decision in this matter will be final if any subject to this work.

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**Dy. Supdt of Gardens (Z-V / VI)**

## QUOTATION NOTICE

The BRIHANMUMBAI MUNICIPAL CORPORATION invites sealed E quotations from the firms dealing in the work detail below.

Sub :- Reconstruction of Gate at R.G. Plot near Godrej &BoyeeLtd.,Vikroli (E) in Ghatkoper N Ward.

Due Date : 13.02.2026

Earnest Money Deposit : Rs. 2000/-

Form Fee : Rs. 330/- + 18% GST

Interested parties may obtain the blank quotation copy from the following office on any working days and submit the same on 13.02.2026 on or before 4.00 pm.

OFFICE OF  
Deputy Supdt of Gardens (Zone VI)  
3rd Floor, Amenity Building  
Lodha Complex , Kanjurmarg (E),  
Mumbai- 400042

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Deputy Supdt. Of Gardens (Zone VI)