

BRIHANMUMBAI MUNICIPAL CORPORATION

To,

M/s. _____

Sub : Supply of fan, tubelight, switch board, electric cable & other electrical materials in various schools in M/East ward

Quotation for Supply of fan, tubelight, switch board, electric cable & other electrical materials in various schools in M/East ward

as per given specification with E.M.D. for above subject work as per the following general terms and conditions.

The quotation shall be addressed to the Municipal Commissioner and shall be delivered in the office of Asst. Commissioner M/East ward, 'M-East' ward office bldg., 2nd floor, M. T. Kadam Marg, Govandi, Mumbai-400043. on or before 29.11.2025 not later than 11.00 am, quotation received after this hour and date shall be returned unopened to the quotationer. The quotations will be opened on the same day immediately after 1.00 pm in this office.

1. Unsealed with wax quotation will not be opened and kept unopened.
2. Telegraphic quotation will not be accepted under any circumstances.
3. Successfully quotationer shall visit the site before quoting the quotation and same site visit report should be submitted with the quotation.

Quantity :- The successful quotationer should **Supply of fan, tubelight, switch board, electric cable & other electrical materials in various schools in M/East ward**

Taxes :- In case of quotation for supply of articles only the quotationer should state the registration number which his firm is registered with sales tax authorities and shall clearly state the rate of all the taxes such as S.T. G.S.T. etc. applicable as per the Govt. Act in force at the time of submission of quotation and work out the actual amount thereof. If the taxes are not mentioned it will be presumed that these taxes are not applicable, being already paid by the quotationer and/ or will be borne by them. No subsequent claim from the quotationer for payment of these taxes shall be entertained.

4. The rate amount should be quoted in word as well as in figure. The rates quoted shall be firm and no variation will be allowed subsequently on any account. All the rates shall be inclusive of all duties such as customs, Excise, Octroi etc. Otherwise their actual amount shall be shown extra. If it is not mentioned, it will be presumed that rates are inclusive of such duties and subsequent claim for payment of these duties will be entertained.
5. **Delivery:-** Free delivery to the respective consuming department within 30 days from the date of placing the orders.

6. **Replacement of Rejected Material :-** Contractor / supplier shall have to replace rejected material with approved one. The supplier should remove the rejected material within 15 days failing which the same will be disposed of by MCGM at the risk & cost of the contractor without any pre intimation and expenditure on account of risk will be recovered from the contractor's bill.
7. **Completeness of Supply :-** The supply will be deemed as incomplete if any competent of the article is not delivered or is delivered but not acceptable to the M.C.G.M. after acceptance testing / examination. In such an event, the supply will be termed as incomplete and it will not be accepted and warranty period will not commence. The entire site will be accepted after complete commissioning of the equipment and satisfactory working of the entire equipment.
8. **Validity of the Quotation:-** The quotation shall remain firm and valid at least 30 days from the date of its opening.
9. The quotationer shall not withdraw his offer within the validity period. If he does so the EMD/ SD paid will be absolutely forfeited to the corporation.
10. **Terms of payment :-** As per the municipal procedure, the payment of the work done will be made within 30 days from the receipt of the bill subject to satisfactory report of the user department.
11. **Penalty :-** For failure to comply with the order placed for work/ supply of the articles within the stipulated period a penalty equivalent to $\frac{1}{2}\%$ per week or part there on the value of the delayed work/ supply of the articles will be recovered from the contractors without making any reference to the contractors. The amount of the penalty will be however the subject to the maximum of 10% of the contract sum or such small amount as may be fixed by the City Engineer.
12. Firms with common proprietor/ partner or connected with one another either financially or as a principal and agent or as master and servant or with proprietor/ partner closely related to each other shall not submitted quotation separately under different names for the same work.
13. The quotationer should submit certified and signed copies of following documents as part of eligibility requirement.
 - i. Certificate of incorporation in case of Private Ltd Company.
 - ii. Memorandum of Articles of Association in case of Private Ltd. Company.
 - iii. Proof of PAN, VAT, GST.
 - iv. PWD Electrical License
14. Successful quotationer shall pay contract deposit / security deposit amounting to 5% of contract value. The 5% of contract value submitted by the quotationer as security

15. deposit, or the equivalent Bank guarantee and / or performance guarantee shall be returned / refunded after 12 months from the supply.
16. **Jurisdiction of Court:-** In case any claim, dispute or differences arising in respect of a contract, the cause of action thereof shall be deemed to have arise in Mumbai and all legal proceedings in respect of any such claims dispute or differences shall be instituted in a competent court in the city of Mumbai only
17. The Municipal Commissioner and the Municipal Corporation of Greater Mumbai do not bind himself to accept the lowest or any quotation and reserve the rights to reject all the quotations. In case of any dispute Municipal Commissioner's decision shall be final and binding on the quotationer.
18. All the bidders shall submit a notarized declaration-cum-Indemnity Bond on Rs. 500/- stamp paper in the prescribed format as attached in the tender document.

Sd/-

Asst. Commissioner M/E Ward

To,
The Municipal Commissioner
Brihanmumbai Mahanagarpalika

Sir,

I/ We have read all the terms and conditions as stipulated in the above quotation notice and accept the same.

Yours faithfully,

**Full name and office and
Residential address of the proprietor/ partner**

No.	Full Name	Office Address	Residential Address	Quotationers Signature and seal

Quotationer's Signature & Office stamp

<u>BRIHANMUMBAI MUNICIPAL CORPORATION</u>					
<u>Estimate</u>					
SUB :- Supply of fan, tubelight, switch board, electric cable & other electrical materials in various schools in M/East ward					
SR. NO	Description	Unit	Rate Per Unit	QTY	Total Amount (Rs.)
1	LED Tubelight fixtures 1X 18W	Nos.		300	
2	Ceiling fan of 600 mm sweep with all accessories including Electronic Regulator for completing installation	Nos.		30	
3	5 H. P. three phase motor	each		2	
4	Light /Fan / Ex. fan Points with Modular switches & FRLSH wires	Each Pt.		40	
5	Water Coolers 20 litre per hour/ 40 litre	Nos.		1	
Total					
18% GST					
Grand Total					

Rupees in Words –