

BRIHANMUMBAI MAHANAGARPALIKA

Section 4 Manuals as per provision of RTI Act 2005 of R/North Ward

SOLID WASTE MANAGEMENT DEPARTMENT

Address - Office of the A. E.(SWM.) 'R/N'ward, Dahisar Gav Rustomji Colony, Rangnath Kesarkar Road,

Dahisar(W.), Mumbai: 400068

Year - 2024 - 2025

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Introduction

The right to information is implicitly guaranteed by the Constitution. However, with a view to set out a practical regime for securing information, the Indian Parliament enacted the Right to Information Act, 2005 and thus provided a powerful tool to the citizens to get information from the Government as a matter of right. This law is very comprehensive and covers almost all matters of governance and has the widest possible reach, being applicable to Government at all levels- Union, State and Local as well as recipients of government grants.

The basic object of the Right to Information Act is to empower the citizens, promote transparency and accountability in the working of the Government and make our democracy work for the people in real sense. The Act is a big step towards making the citizens informed about the activities of the Government.

The Act requires the Government authority to compile a handbook in easily comprehensible form and to update it from time to time under **Section 4(1) b** sub clauses i to xvii (17 Manuals). The objective of publishing 17 Manuals is the proactive disclosure of the information/records held by Govt. Authority for the information seekers. The office of Assistant Engineer, (SWM) R/NORTH ward is hereby publishing the Handbook for 17 Manuals as required under RTI Act 2005 to promote transparency and accountability in the working of the department & to give easy access to the information seekers to the information & records held by this office.

This handbook contains introduction about the department along with particulars of its functions, duties, objectives & vision. It further elaborates about the duties, powers delegated to its officers & employees. The procedure followed in decision-making process, accountability of concerned officers, norms set for discharge of its function along with Acts, related rules/regulations are further described in detail. It also contains the Statement of Categories of documents held by this office, directory & remuneration of its officers and employees. The details of budget allocation & its disbursement, particulars of permits issued, facilities available for citizens & details of PIO/Appellate authority is also published for information.

This consolidated updated handbook on 17 Manuals of the Act would help all the information seekers in getting information. However, in case any information seeker wants to get more information on topics covered in the handbook as well as other information may contact Assistant Engineer (SWM), R/NORTH ward whose office is situated at R/North ward office, Office of the A.E. (SWM) 'R/N' Ward Dahisar Gav, Rangnath Kesarkar Road, Dahisar (W) Mumbai 400068 The procedure and fee structure for getting information is as per the provisions of RTI Act, 2005.

The corporation has decentralized most of the main departments functioning at the city central level under Departmental Heads, and placed the relevant sections of these Departments under the Assistant Commissioner. Assistant Engineer (SWM) is under administrative control of Assistant Commissioner.

For SWM department:-

He is assisted by Sub Engineer (SWM) and Asst. Head supervisor, Supervisor, Jr. Overseer and Mukadams.

For administrative work he is assisted by Administrative Officer. Head Clerk and Clerk. Each Jr. Overseer is given one beat to perform the duties pertaining to Sweeping and cleaning.

As per Central Right to Information Act 2005, he is appointed as Public Information Officer (SWM) for Dept. and as per Maharashtra Public Records Act-2005 and Maharashtra Public Records Act Rules -2007, he is appointed as designated officer as Record Officer.

Assistant Engineer (SWM) R/North Ward

SECTION 4 (1) (B) (i)

The particulars of functions & duties of the Office of Assistant Engineer (SWM) R/N Ward

1	Name of the Section	Office of Assistant Engineer, Solid Waste Management			
2	Address	Office of the A.E. (SWM) 'R/N' Ward Dahisar Gav,			
		Rangnath Kesarkar Road,, Dahisar (W) Mumbai 400068			
3	Head of the office	Shri ABHIJEET ASHOK KAMBLE, Assistant Engineer, Solid Waste			
4	Office Timings	Monday to Friday 10.30 a.m. to 12.00 noon and 2.30 P.M. to 5.30 p.m. Saturdays 08.00am to 11.30 am Visiting Hours - (Monday – Friday) 03.00 p.m. to 05.00 pm			
5	Chowky Timings	06:30 am – 1:30 pm			
6	Contact Details	Telephone no :Extn : 213/214/215/216/217Email Asst. Eng -ae01swm.rn@mcgm.gov.in			
		Email Sub. Eng - <u>se01swm.rn@mcgm.gov.in</u>			
7	Parent Government Department	Chief Engineer (SWM)			
8	Reporting to which office	Assistant Commissioner, R/North Ward			
9	Jurisdiction Geographical	R/North ward is bounded by : North Side – Check Naka, South Side- Sudhir Phadke Bridge , East Side- Ketaki Pada, West Side- Ganpat Patil Nagar (Khadi), Link Road,			
10	Vision	To keep the ward garbage free.			
11	Mission	To minimize all the garbage collection point on the road/ sub road.			
		To keep ward clean and green.			

13	Functions	 Day to day operations and maintenance works of SWM Section along with improvement schemes introduced time to time. Periodical cleaning, maintenance and operation of drainage system i.e. sewer lines, and other appurtenances of sewer networks, inspection and identifications of defects in the sewer network affecting its smooth functioning including street connection & other related works. periodical cleaning of SWD (Storm Water Drain) lines are carried out by A.E.(Maint.) department in this R/north ward and other appurtenances of SWD networks, inspection and identification of defects in the SWD networks, inspection and identification of defects in the SWD networks effecting is smooth functioning including street connection lateral & other related work in W.S. A.E. (SWM) in ward shall approve estimate upto Rs.3 lacs and execute the work of SWM on sanction of Competent Authority. For the work beyond 3 lacs, the proposal will be scrutinized by E.E. (S.W.M.) Z-VII, for S.W.M. works in respective wards. Day to day maintenance of Electrical & Mechanical equipment and installation of Municipal properties, tenements in ward is carried out by A.E.(Maint.) in R/North ward. Co-ordination with various department viz. Ch.E.(SWM), 9. A.E. (SWM) shall scrutinize the proposal in respect of P.S.C. blocks on Pay & Use basis and maintained by the N.G.O. The periodical inspection enforcement of action against the N.G.O. found not maintaining the P.S.C. blocks in
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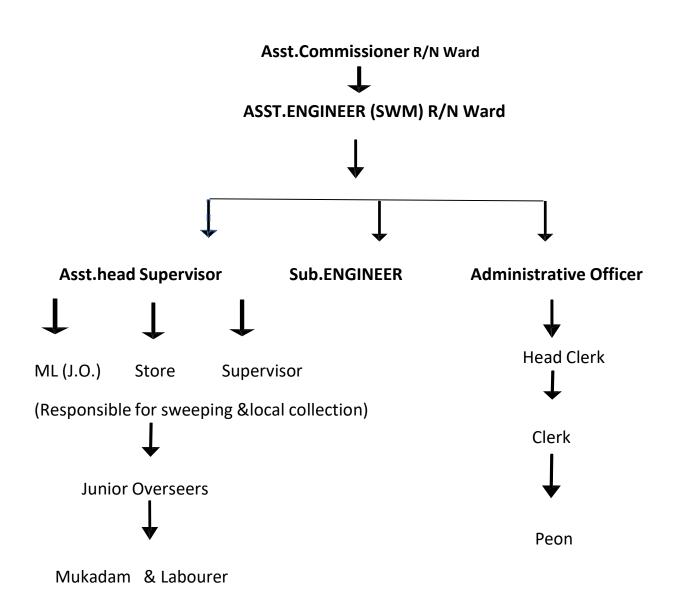
14	Section Duties	Sanitary Provisions Scavenging and Cleansing 368- To required owners to provide receptacles of size for collection of size for collection of dust, ashes, refuse rubbish and trade refuse etc. 372- Prohibition of failure to remove refuse etc. when bound to do so; 374- To Inspect premises to ascertain sanitary conditions. 375-A – To require to owners to remove building material or debris etc. accumulated due to house collapses etc. 377 (1-A) – To require cleansing, clearing of enclosing any premises over grown with rank vegetation etc. 384- 1) Prohibition as to keeping animals. 2) Stabling animals or storing grain in dwelling houses may be prohibited. 385- Removal of carcasses of dead animals. 483- Notices, Bills, Schedules, Summons & other documents to be served or presented to any person by Municipal officers of servants of by other person authorised by commissioner in this behalf. 488- To enter into or upon buildings or land with or without Assistant or Workman (1) For the purpose of exercising, performing of discharge the powers, duties or functions hereinabove delegated with reference to the section above specifies. The delegation of powers of entry under Section 488 is to be subject in each case to strict observance of and compliance with the provision and condition prescribed by Claused
		(a),(b),(c)and (d) so far as applicable.
15	Details of services provided (In Brief)	SWM- Sweeping / Clearing Removal of Debris / Silt
16	Physical assets (Statement of lands & Buildings and other Assets)	List of Chowkies and Address (please refer to page no. 8)
17	Organization's structural Chart	Please refer to page no. 9.
18	Weekly Holidays	Sunday, Public Holidays & rotational holidays

Details of Departmental Chowky in SWM R/N Ward Section

Sr.	Name of	Name of	Address of Chowky	Contact
No.	Department	Chowky	Address of chowky	No.
1	SWM	Motor Loader Chowky	Babhalipada, Below R.O.B. Aanand Nagar, Dahisar (E)	9969310289 9869786989
2	SWM	Nadi Kinara Chowky	Dahisar Bridge, Y.R.Tawade Road, Near Police Chowky, Dahisar (W)	8262853374 9820290873
3	SWM	Beduk Bawdi Chowky	Mhatre wadi, Godavari Mhatre Road, Dahisar (W)	9702132208
4	SWM	Tawade Road Chowky	Y.R. Tawade Road, Near Maint. Chowky, Bharucha Market, Dahisar (E)	8898628523



SOLID WASTE MANAGEMENT, R/North Ward



D		Tot	al Post	Occupie	d Post	Vacan	t Post
Pay Sheet No.	Designation	Schedule Post	Non Schedule Post	Schedule Post	Non Schedule Post	Schedule Post	Non Schedule Post
1	ASST.ENGINEER	1	0	1	0	0	0
2	SUB ENGINEER	1	0	1	0	0	0
3	A.H.S.	1	0	1	0	0	0
4	SUP. 1 st GRADE	1	0	0	0	1	0
5	HEAD CLERK	1	0	1	0	0	0
6	Administrative Officer	1	0	1	0	0	0
7	CLERK	3	0	2	0	1	0
8	JR.OVERSEER	8	9	8	6	0	3
9	PEON	1	0	0	0	0	0
10	NUISANCE Detector	1	0	0	0	1	0
11	LABOUR (L.R.)	46	06	40	6	6	0
15	MUKADAM	35	0	18	0	17	0
13	SCAVENGER	77	0	65	0	12	0
14	MOTOR LOADER	58	0	50	0	8	0
15	HALALKHOR	26	0	22	0	4	0
16	DESILTING LAB.	2	0	1	0	1	0
17	SWEEPER	5	0	4	0	1	0
18	DRAIN CLEANER	27	0	25	0	2	0
19	SCAVENGER CUM HALALKHOR	4	0	4	0	0	0
20	SWEEPER CUM HALALKHOR	2	0	2	0	0	0
21	SMPA Units	364	0	364	0	0	0
22	RSY Lab	78	0	78	0	0	0

Department – Solid Waste Management (SWM) R/N Ward

SECTION 4 (1) (b) (ii)

The powers and duties of officers and employees in the office of Assistant Engineer (SWM) R/N Wad

Financial Powers

Α

Sr. No.	Designation	Powers- Financial	Under which legislation / rules / orders / GRs	Remarks
1	Assistant Engineer (SWM)	Rs.3000/-	As per the circular no: CA/FRD/I/48, dated : 31/01/2013	For per job
		Rs. 3 Lacs Reference	To approve Estimate	
2	Sub Engineer (SWM)	Nil		
3	Asst.head supervisor	Nil		
4	Supervisor	Nil		

В

Sr. No.	Designation	Powers Administrative	Under which legislation / rules / orders / GRs	Remarks
1	Assistant Engineer (SWM)			Defendence
2	Sub Engineer			Refer to pg.
3	Asst.Head supervisor			No.17
4	Supervisor			

С

Sr. No.	Designation	Powers - Magisterial	Under which legislation / rules / orders / GRs	Remarks
1	Assistant Engineer (SWM)	Nil		
2	Sub Engineer	Nil		
3	Asst.Head supervisor	Nil		
4	Supervisor	Nil		

Sr. No.	Designation	Powers- Quasi Judicial	Under which legislation / rules	Remarks
		Appointed as Public	Circular No.	
		Information	MOM/8957	
1	Assistant Engineer (SWM)	Officer under	dtd:	
		RTI Act,2005	02.01.2006	
2	Administrative Officer	Appointed as Public	Circular No.	
		Information	MOM/8957	
		Officer under	dtd:	
		RTI Act,2005	02.01.2006	
3	Sub Engineer	Nil		
4	Asst.Head Supervisor	Nil		
	Supervisor	Nil		

D

Ε

Sr. No.	Designation	Powers - Judicial	Under which legislation / rules / orders / GRs	Remarks
1	Assistant Engineer (SWM)	Nil		
2	Sub Engineer	Nil		
3	Asst.Head Supervisor	Nil		
4	Supervisor	Nil		

Section 4 (1) (b) (ii)

The power of officers and employees in the office of Assistant Engineer (SWM)

Administrative Powers

ASSTT.ENGINEER (SWM) R/N

<u>Ward</u>

Asstt.Engineer (SWM) of the ward is responsible to Asstt.Commissioner of the Ward and Zonal Dy.Municipal Commissioner for day-to-day work of the department in respect of Administrational and policy work. He is also responsible to Executive Engineer (SWM) in respect of technical matters.

Asstt.Engineer (SWM) of the ward is assisted by Sub-Engineers (SWM), A.H.S, Supervisor, A.O. and these are assisted by respective J.O, Mukadam, Head Clerk, Clerk of the department, to execute daily work.

Asstt.Engineer (SWM) of the Ward executes following duties/works from his staff working under his control:-

- 1. Day to day operations and maintenance works of SWM Section along with Improvement schemes introduced time to time.
- 2. Enforcements of various section related to SWM system and as per various sections i.e. 61 (a) 227, 228,229,257,258,260,368,372 of M.M.C.Act.
- 3. Remedial work related to sewerage network and repairs, improvement of SWM section in respective Ward.
- A.E.(S.W.M.) in ward shall approve estimate upto Rs.3 lacs and execute the_work of SWM related on sanction of Competent Authority. For the work beyond 3_lacs, the proposal will be scrutinized by E.E. (SWM.) for S.W.M. works in respective wards.
- 6. Co-ordination with various department viz. Ch.E.(SWM)
- 9. A.E. (SWM) shall scrutinize the proposal in respect of P.S.C. blocks on Pay & Use basis and maintained by the N.G.O. The periodical inspection enforcement of action against the N.G.O. found not maintaining the P.S.C. blocks in proper manner.

DELEGATION OF POWERS TO ASSISTANT ENGINEER

Sections	Nature of Powers, Duties and Functions delegated
84 & 85(1)	 (e) Grant Casual Leave to the inferior staff working under him upto the limit allowed by any rules for the time being in force. (f) Grant leave without pay admissible under the Rules to the Labour staff. To appoint when necessary, persons to act in place of employees who are absent on leave.
112	To receive money in respect of any matter pertaining to the City Engineer's Department.
113(3)	 (a) To incur expenditure on office contingencies (except furniture) upto Rs.25/- per item. (b) To make cash purchase and payment of bills out of imprest upto Rs.3000/- and payment of telephone call bills for any amount.
368	To require owners to provide receptacles of a size for collection of dust, ashes, refuse, rubbish and trade refuse, etc.
374	To inspect building or premises for the purpose of ascertain sanitary conditions thereof.
375-A	To require the owners to remove buildings, materials or debris, etc. accumulated due to house collapse etc.
488	To enter into or upon buildings or and with or without Assistant or workment (1) for the purpose of exercising performing or discharging, the powers, duties or functions hereinabove delegated with reference to the sections above specified. The delegation of powers of entry under Section 488 is to be subject in each case to strict observance of and compliance with the provisions and conditions prescribed by Clauses (a), (b), (c) and (d) so far as

Under the power vested in me under Section152 of the MRTP 1966

DELEGATION OF POWERS TO ASSISTANT ENGINEER (SWM) R/N Ward

SECTION	BRIEF DESCRIPTION OF THE POWERS AND FUNCTIONS TO BE EXERCISED AND PERFORMED
135	To enter with or without assistant into/or/upon any land or Bldg. for the purpose enumerated to Section 135(1)(a) to (c) of this Act.

The duty list of the Asst. Engineer (SWM) R/N Ward working in Wards

- 1. The Asst. Engineer (SWM) will report to Asst. Commissioner respective Ward.
- 2. Day to day operations and maintenance works of SWM Section along with improvement schemes introduced time to time.
- 3. In respect of city wards on Zone-I & II and A.E. (SWM) shall be responsible for periodical cleaning of SWD lines and other appurtenances of SWD networks, inspection and identification of defects in the S.W.D. networks effecting is smooth functioning including street connection lateral & other related work in city area.
- 6. Work related to repairs, improvement of SWM section in respective Ward.
- 7. A.E. (SWM) in ward shall approve estimate upto Rs.3 lacs and execute the work of SWM related on sanction of Competent Authority. For the work beyond 3 lacs, the proposal will be scrutinized by E.E. (SWM) for S.W.M. works in respective wards.
- 9. Co-ordination with various department viz. Ch.E.(SWM)
- 10. A.E.(SWM) shall scrutinized the proposal in respect of P.S.C. blocks on Pay & Use basis and maintained by the N.G.O. The periodical inspection enforcement of action against the N.G.O. found not maintaining the P.S.C. blocks in proper manner.

Duties of Sub-Engineer (SWM) in R/N Wards

- 1. Assist A.E. (SWM) to Plan and Supervise the day-to-day operations related to solid waste management in close coordination with the AHS
 - a. Optimizing route-plans (routes, timing and frequency of collection vehicles) to improve effectiveness of collection and ensure elimination of open dumps and overflowing bins, in coordination with E.E. (Transport)

b. Up-gradation, beautification and maintenance of refuse collection spots and open dumps. c. Coordination with dattak-vasti yojanas in slums.

- d. Minimize un-authorized debris dumping in coordination with A.E. (B&F) and A.E. (Maintenance) and collection of un-authorized debris dumps.
- e. Regulate allotment maintenance and operations of "Pay-And-Use" public sanitary conveniences, slum sanitation public sanitary conveniences and municipal toilet blocks.
- 2. Planning, controlling executing & monitoring outsourcing of assigned Solid Waste Management works and activities with the help of Engineers and staff down the line.
- 3. Plan and Implementation of increased door-to-door collection and other targets under MSW 2000 rules and section 368 and 372 of the Mumbai Municipal Act.
- 4. Evaluate the performance of municipal labour, junior overseers and supervisors.
- 5. Evaluate the performance of Private contractors in various SWM related activities.
- 6. Coordinate with municipal officers (OSD-ALMs, CBOs) Corporator and public representatives, citizen groups, ALMs and NGOs to spread public awareness on following points.

a. Waste-minimization and "segregation" of refuse, House-to-House collection. b. Bell based collection system in slum pockets.

- c. Appropriate disposal of construction and demolition debris.
- 7. Lead the Nuisance Detectors for enforcement of MSW 2000 rules, section 368 and 372 of the Mumbai Municipal Act and other environment related by laws.
- 8. Assist the SWM department contracting & procurement team for following:

a. Requirement of tools and implements for municipal labour. b.Requirement of refuse bins and litter bins.c. Waste collection demand at various spots for refuse collection contracts. d. New public sanitary conveniences.

9. Any such duties assigned by higher authorities from time to time.

Duties of AHS R/N (Ward)

1. He will be responsible for complete removal of garbage from the ward & will supervise cleaning operation.

a. Inspection of work & muster of labours.

b. To visit the muster chowky at presently time & ensure that work is started well in time. c. To check labour staff in field & instruct them / guide them regarding work.

- 2. To inform higher authority regarding matters this can pose obstacles in cleaning / removal of garbage.
- 3. To help Assistant Commissioner of ward & zonal Dy. H.S. regarding removal of garbage.
- 4. To ensure Garbage / Debris / Sewage etc are filled in vehicles properly to their capacity.
- 5. To attend councilors meeting of the ward. To remain present during visit of Dy. Municipal Commissioner to attend arranged by D.M.C. & Asst. Commissioner regarding policy matters. To attend meeting of Head supervisor & zonal Dy. Head Supervisor.
- 6. To attend special meetings arranged in ward in presence of major standing Committee Chairman public Health Committee Chairman, Chairman of works Committee.
- 7. To remain present for the meetings arranged by any Municipal Commissioner or local / governing body regarding drives to be undertaken under clean Mumbai Campaign, express ways or development of existing roads.
- 8. To submit proposal & to take follow up regarding new garbage sheds, garbage bins, mustering chowky, stores Hand carts & store items.
- 9. To submit proposal for addition grant especially for lifting garbage / debris & store items. To keep watch on expenses done from budget head.
- 10. To instruct & guide ward A.H.S. in their day to day work.
- 11. To act as a middle man for Assistant Commissioner & Zonal Dy. H.S. & Dy. Zonal Engineer (SWM).
- 12. To execute work assigned by higher authority.
- 13. To inspect & scrutinize carefully field diaries of Junior Overseears periodically & to ensure that they are preserved properly
- 14. To ensure proper cleaning of beat in his ward, surprise checks & to ensure labours are performing their duty in time, in proper manner & are doing their duty full time. He should ensure at least he is visiting once a fortnight to all beats
- 15. To redress the grievances of labours once a week
- 16. To arrange for vehicles to transfer garbage collection in ward dumping ground & to arrange for requisition of labours for the same.

Duties of Motor Loading Junior Overseers in R/N Ward

- 1. To ensure muster of labour working under him & to counter sign it.
- 2. To be in touch with beat Junior Overseers & Superior field workers & to confirm with them regarding garbage accumulation in the areas & to arrange for disposal of garbage.
- 3. To keep of labours utilized & submit the report.
- 4. To keep record of vehicle utilized & submit the report.
- 5. To check the bills & to certify the bills of contractors.
- 6. To provide equipments & uniform to labours & ensure that they use it.
- 7. To ensure labours & vehicle are fully utilized.
- 8. To inspect periodically garbage collection points & to co-ordinate with A.H.S for making programme for disposal of garbage.
- 9. To check log sheets & initiate against defaulters.
- 10. Depending on the need of day to day to make arrangement for vehicles & to check timings of to & from.
- 11. If more vehicles are used then to provide additional labours.
- 12. To maintain & check vehicle trip register & if less trips are made then to submit the report to higher authority.
- 13. To monitor vehicles used for disposal of garbage closely & ensure that the vehicles are filled to carrying capacity & the garbage is covered.
- 14. Health, cleansing programme & during emergency of contagious diseases to help concerned Junior Overseers to curtail the disease incidence.
- 15. To supervise work of motor loader & Mukadam.
- 16. To carry our clerical work such as to certify noting book, day to day garbage situation & Communicate it to higher authority.

Duties of Nuisance Detector (SWM) R/N Ward

- 1. After appointment as nuisance detector in sub division of ward he should understand all noon & corner of his area of Jurisdiction.
- 2. After his muster is over he should take round in field in systematic manner in his area should pay attention at spots where public nuisance is observed.
- 3. He should maintain his field book & it should have details of all accused whom he has caught based on that he should submit monthly report to AHS of the ward.
- 4. We should uniform provided to him.
- 5. He should behave in courtesy with citizens & should carry police authority & authority issued by Municipal Commissioners.3
- 6. He should inform AHS & nearest police station if apposed by citizens in discharging his duties.
- 7. It is expected from him that under police section (sub section 115) he will register maximum cases will try to achieve average target set.
- 8. To avoid complaints from zonal police officials every nuisance detector will visit local police station of his area & will check whether his any warrant is pending that needs execution.
- 9. He should be in touch with local police station & must appear in person in court as & when called by Hon[®] Magistrate.
- 10. He should discover maximum cases under section 372 (E) of MMC act 1888.
- 11. He should work as per instruction given to him by his seniors with respect to his duties, work place & time required to prepare cases.
- 12. Designated work assigned to him by supervisors, he should complete & execute it in time.

Duties of Safai Mukadam (SWM) R/N Ward

- 1. To get acquainted with his duties & area of work he should meet concerned JO & AHS. JO should show him boundaries of his area of work.
- 2. He should cal muster of labours working under him in presence of JO & those absent should be marked by ink according to given time.
- 3. He should ensure that labours that are working under him starts work well in time & will work till working hours are over.
- 4. He will be responsible for full time presence of his labours working under him & work assigned.
- 5. He should move in the fields as per programme given & must be in a position to tell which labour is working where & supervise their work.
- 6. He should inform AHS daily about any irregularity, indiscipline, negligence of staff working under him.
- 7. He will pay attention to make sure that sweeping of public roads, house galli^ss are done in the morning & at noon & the garbage collected is brought to garbage disposal point.
- 8. He responsible for disinfrctioning & maintain cleanliness at dirty places on public roads & Cleanliness at dust bins.
- 9. He should pay attention that his staff & he himself wears uniform while on duty.
- 10. He should remain at table / window of salary disbursement & will enable paymaster to recognize the labours.
- 11. He should take immediate steps for medical assistance to his staff injured while performing his duties & uniform AHS accordingly.
- 12. He will pay attention to make sure that his staff his equipped with all equipment's require to discharge their assigned duties & are using them in proper manner.
- 13. He will appoint substitute labours in place of other labour who have taken causal leave.
- 14. Incase of long leave / absence after using all available labours her will appoint other labours (Khadda Badli) for work.

Duties of Moto Loader (SWM) R/N Ward

- 1. He will take Mukadam instruction for JO (Motor Loading) regarding his duties route to be taken & places points are to be visited for disposal of garbage.
- He will take labours on duty by taking musters & after grace period is over he will mark them absent in ink and report the same to JO regarding unauthorized absent & will demand Khadda Badli labours & will ensure sufficient labours as per sanction are available to work.
- He will pay attention that work of filling garbage in lorry start immediately & motor loaders are working full time.
- 4. Before lorry leaves for unloading garbage are dumping he will ensure that garbage in lorry is properly covered.
- 5. He will be responsible for filling lorry with garbage properly & labours do not take unwarranted time for doing so.
- 6. He will be responsible for filing log sheets of lorry properly & will handover it driver of vehicle.
- 7. He will make sure that after filling garbage from every collection points the surrounding of garbage bins is cleared of garbage & no dustbin is left unattended for whom he is responsible.
- 8. He will report in writing to JO regarding if driver is taking long time to make trips of lorries or if drivers & sub ordinate staff misbehaves any lacunas in covering garbage in lorry if less trips of lorry is made the reasons behind it.
- 9. He will pay attention that he himself & his staff wears uniform on duty,
- 10. He will pay attention to the fact that his staff is fully equipped with equipments & are utilized them completely to discharge their duties.
- 11. He will make sure that lorry is filled in proper manner with garbage & will note on log sheet any irregularity notice in filling lorry, absence of motor loader while on duty negligence in segregating garbage by motor loader & subordinate staff.
- 12. He will be present at salary disbursement table on designated day to identify the labours.
- 13. He will bring to notice of JO regarding conditions of dustbins, missing doors, broken sheets of roof at garbage collection points.
- 14. He will accompany vehicle (lorry) when it is going for unloading garbage & will make sure vehicle arrival time without wasting any time lapse & is filled properly by garbage.

Section 4 (1) (b) (iii)

The Procedure followed in the decision- making process, including channels of supervision and accountability in the office of Assistant Engineer (SWM) R/N Ward

NAME OF ACTIVITY Name of the Acts/Acts Related Provisions	 Sweeping of roads & Removal of refuse MMC Act 1888 Under section 365 (a) of MMC Act. Rules
- Govt. Resolutions Circulars Office Orders	- - DMC / ENV SWM / 4345 / Dt. 16.03.2006 -

Sr. No.	Activity	Steps involved	Time limit	Authority role and responsibility of the employee/officer in connection with each activity. (mention designation)	Remark
1	Sweeping of roads & Removal of refuse.	 Sweeping of the roads & Footpath Collection & Transportation of refuse collects to nearest refuse collection point Refuse vehicle (Compactor) respond to ML Chowky Compactor collects the garbage from refuse collection point as per the schedule Compactor collects the garbage from House to House (i.e. Building to building as per the Schedule. 	Within 24 Hours	Designation : Junior overseer / Supervisor	

NAME OF ACTIVITY Name of the Acts **Related Provisions** Govt. Resolutions Circulars Office Orders

- Removal of Silt & Debris

- MMC Act 1888
- Under section 375 (A) of MMC Act
- -
- DMC / ENV SWM / 4345 / Dt. 16.03.2006

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-						

Sr. No.	Activity	Steps involved	Time limit	Authority role and responsibility of the employee/officer in connection with each activity. (mention designation)	Remark
1	Removal of Silt & Debris	 1.Sectional Junior overseer reports the spot of silt & debris (Backlog Register) 2.Dumper reports to ML Chowky as per the Programme given by ML Junior overseer, silt & debris are collected sent to Mulund Dumping for un-loading 3.Nuisence Detector a)Received the complete from citizen b) Verified by N.D. c) Ask the party to rectify the N.D. d) If refuse, Pending by N.D. 	Within 24 Hours	Designation : Junior overseer / Supervisor	

Section 4 (1) (b) (iv)

Norms set for discharge of its functions in the office of Assistant Engineer (SWM) R/N Ward

Organizational targets (Annual) = Nil

Sr. No.	Designation	Activity	Financial Targets in Rs.	Time Limit	Remarks
1.	AE (SWM)	As mentioned in section 4 (1) b (ii)	There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in section 4 (1) (b) (iii)	
2.	A.H.S. & Supervisor	As mentioned in section 4 (1) b (ii)	There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis	Time limit for each activity is as mentioned in section 4 (1) (b) (iii)	

Section 4 (1) (b) (v)

The rules, regulation, instruction, manuals and records, held by it or under its control or used by the employees for discharging department functions

Sr. No.	Subject	G.R. /Circular / Office order. Rule no. Notification etc. date.	Remarks if any
1	Office order	DMC/Env. S.W.M./4345/ dt.16.03.2006	
	Rules	As per MMC Act 365 – 481	
Regulations		Implementation of all Rules related to SWM Section	
Instructions		NIL	
Manuals		Please refer Manual No. 17	
	Records	Outward & Inward Book and Log Sheet	

Section 4 (1) (b) (vi)

Statement of categories of documents that are held and under the control of the office of Asstt. Engineer (SWM)

Sr. No.	Subject	Type of Document file or register	File No. or Register No.	Particulars	Periodicity of Preservation
		А			Permanent
		В			30Years
		C2			15Years
		C1			10Years
		С			5Years
		D			1Year

Details of Documents that are held under the control of the office of Assistant Engineer SWM R/N Ward is as Follows

	А	
01	P.T Case Register	04
02	Authority – exe staff	11+13= 24, 02 File
03	Establishment (schedule)	Year 2024 - 2025
04	Pension Claim	191
05	Personal File	1002
06	Pension & N.C.P.F Register	05
07	DC-1	Reject PPS file 2008
08	Service Record	1002
09	Service Record Register	04

		В
1	Transfer, Deemed Permanence	8 FILES
	Appointment Order From 2009	
2	पग	ार पत्रक (GPS) मूळ
i	5848Year 2000 to Aug 2015 =	180
ii	5849 Year 2002 to Aug 2015=	176
iii	5850 Year 2002 to Aug 2015=	176
iv	5851 Year 2002 to Aug 2015=	176
v	5852 Year 2007 to Aug 2015=	108
vi	5858 Year 2002 to Aug 2015=	176
	Total Paysheet	812
3	N.C.P.F Claim	235
4	Audit note Register	04

	C					
1	Postage Register	Upto March 2025				
2	Imprest Voucher General Water & Light Bill.	Year 2013 upto March 2025				
3	Pay Fixatio	n				
а	REGULER	309				
b	KALBADHA PADONATI	155				
	TOTAL	464				
4	Income Tax Return	Year 2012 upto March2016				
5	Attendance Register	From Year 2000 upto Dec 2016 = 67				
6	Spot Muster	29+6=35				
7	N.C.P.F Advance Amt Passed Pps.From C.A	Year 2014 upto Dec 2016 = 2 File				
8	ND & Marshal Book Used (Audit)	Year 2012 – upto March 2024				
9	Remittence Book ND	Year 2009 To 2015				
10	Remittence Book Clean Up	Year 2010 To MARCH 2017				
11	Remittence of grade Book register	Year 2000, 2005, 2008, 2011				
12	ND & Marshal Recipt Book Register	03 (Year 2007 – 2016)				
13	(Stock Register) Fine Register	04				
14	Kalbaddha Padonnati Sanction File	80				
15	Changing Name Of Emp Files	06				
	Sanstha's Monthly Pa	ayment Bill				
а	SMPA	360				
b	RSY	84				
С	M.L.(N.G.O)	84				
d	REFUSE	12				
е	Debris	12				
f	SILT	12				
g	DRY WASTE	12				
h	Hywa – Prime Mover 12					
16	HYWA PRIME MOVE	R Proposals				
а	Appointment of SMPA Sansthas Proposal					
b	Appointment of RSY N.G.O Sansthas Proposal					
С	Appointment of M.L.(N.G.O) Labour Proposal					
d	Procurement of 120/240 ltr.Bins from Councilor fund	of R-N Ward				

	D					
01	In Ward Out Ward Register	In Ward Register (24-25) = 03				
		Out Ward Register (24-25) = 03				
02	Circular File	Year 2024to 2025 = 02 file				
03	OC File	Year 2024 to 2025 = 04 file				
04	Worksheet Book	11				
05	Departmental Enqury (OC)	Year 2011 upto March 2024				
06	Input (SAP)File	3				

Section 4 (1) (b) (vii)

Particulars of any arrangement that exists for consolation with the members of public in relation to the formulation of policy and implementation in the office Assistant Engineer (SWM) R/N Ward

Sr. No.	Sr. No. Consultation Details of for Mechanism		Under which legislation / rules / orders / GRs	Periodicity
1	Policy Details	Ward Committee	Nil	Once in a Month

Section 4 (1) (b) (viii)

A Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or far the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public.

Sr. No.	Name of the committee board / council / other bodies	Composition of committee Board council other bodies	Purpose of the committee Board/ Council/ other bodies	Frequency of meetings	Whether meeting open to public or not	Whether Minutes are available to public or not	Minutes available at.
1	Advance Locality Management (ALMI	Ni I	Nil	N il	Nil	Nil	Nil
2	Local Area Citizens Committee (LACC)	I	TO SOLVE PUBLIC GRIVEANC ES	2 PER MONT H	NO T	Nil	Nil
3	Local Area Citizens Group (LACG)	Ni I	Nil	N il	Nil	Nil	Nil

Section 4 (1) (b) (ix)

Directory of the officers and employees

Sr. No.	Designation	Name of the Officers/ Employees	Cadre	Contact Details ph/ fax/mail	Contact Details ph/ fax/ email
1	Assistant Engineer	ABHIJEET KAMBLE	В	9969825654	ae01swm.rn@mcgm.gov.in
2	Sub Engineer	YOGESH SANKHE	В	9892063916	se01swm.rn@mcgm.gov.in
3	Asst.head supervisor	PRAMOD GAVDE	В	9892851227	asstthsup01rn.swm@mcgm.gov.in
4	Supervisor	VACANT	В		
5	Administrative officer	Smt. NILAM ZORE	В	9673712569	adminofficer01swm.rn@mcgm.gov.in
7.	Head Clerk	Smt. PUSHPA HARISH JOGADIYA	В	8108716661	hc01swm.rn@mcgm.gov.in
8	Clerk	Smt. Bharti Damre	С	8291075528	cl01swm.rn@mcgm.gov.in
9	Clerk	Sudhir kadam	С	9167926692	cl02swm.rn@mcgm.gov.in
10	Clerk	Vacant Post			

Section 4 (1) (b) (x)

The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations.

Sr. No	Designation	Name	E.C	Basic Pay	DA	HRA	Special Allowance , Transport Allowance , Project Allowance	Total
1	ASST ENGG	ABHIJEET KAMBLE	1693658	72,100.00	38,213.00	21,630.00	2700.00	134,643.00
2	SUB ENGG	YOGESH SANKHE	4132859	66,000.00	34,980.00	19,800.00	2700.00	123,480.00
3	AHS	PRAMOD GAVDE	3609914	74,200.00	39,326.00	22,260.00	2700.00	138,486.00
4	SUP	VACANT			0.00	0.00		
5	ADMIN OFF	NILAM ZORE	3477128	99,800.00	52,894.00	29,940.00	2700.00	185,334.00

6	нс	Pushpa Jogadiya	4355522	41,000.00	21,730.00	12,300.00	2700.00	77,730.00
7	CLERK	BHARATI DAMARE	4457170	26,300.00	13,939.00	7,890.00	2700.00	50,829.00
8	CLERK	VACANT						
9	CLERK	SUDHIR KADAM	4470421	26,300.00	13,939.00	7,890.00	2700.00	50,829.00
10	PEON	ANIL MANDAL	4523123	23,300.00	12,349.00	6,990.00	2700.00	45,339.00
11	JUN OVER	Naresh Balshi	3822797	44,400.00	23,532.00	13,320.00	2700.00	83,952.00
12	JUN OVER	Depesh Thakur	1682636	42,300.00	22,419.00	12,690.00	2700.00	80,109.00

13	JUN OVER	Naresh Jadhav	3831975	40,600.00	21,518.00	12,180.00	2700.00	76,998.00
14	JUN OVER	chagan Solanki	3900787	45,700.00	24,221.00	13,710.00	2700.00	86,331.00
15	JUN OVER	Rajesh Sawant	3683189	58,500.00	31,005.00	17,550.00	2700.00	109,755.00
16	JUN OVER	shrikant Rane	3682999	60,400.00	32,012.00	18,120.00	2700.00	113,232.00
17	JUN OVER	Bhimji Makwana	3960215	41,800.00	22,154.00	12,540.00	2700.00	79,194.00
18	JUN OVER	Ganesh Apte	1669244	48,500.00	25,705.00	14,550.00	2700.00	92,150.00
19	JUN OVER	VACANT						

20	JUN OVER	VACANT						
21	JUN OVER	VACANT						
22	JUN OVER	VACANT						
23	JUN OVER	VACANT						
24	N D	VACANT						
25	HALALKHOR	PRAKASH BORICHA	4281014	27,200.00	14,416.00	8,160.00	2700.00	52,476.00
26	HALALKHOR	Pramila Makwana	3951350	36,500.00	19,345.00	10,950.00	2700.00	69,495.00

27	HALALKHOR	PAPPU ZAPDIYA	4342687	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
28	HALALKHOR	KAUSHIK RAMANAND	3973648	42,100.00	22,313.00	12,630.00	2700.00	79,743.00
29	HALALKHOR	NITIN SOLANKI	4251848	30,400.00	16,112.00	9,120.00	2700.00	58,332.00
30	HALALKHOR	SUNIL RANVA	4296786	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
31	HALALKHOR	KAUSHIK WAGHELA	4285513	28,600.00	15,158.00	8,580.00	2700.00	55,038.00
32	HALALKHOR	VIJAY WAGHELA	4386050	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
33	HALALKHOR	DINESH MARU	4329673	26,400.00	13,992.00	7,920.00	2700.00	51,012.00

34	HALALKHOR	DHANJI SOLANKI	4426855	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
35	HALALKHOR	RAMJI CHAWDA	4353458	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
36	HALALKHOR	MANJIT RIDLAN	4232838	30,400.00	16,112.00	9,120.00	2700.00	58,332.00
37	HALALKHOR	DEEPAK SOLANKI	4309734	20,900.00	11,077.00	6,270.00	1,000.00	4349096
38	HALALKHOR	SHOBHA SOLANKI	4205476	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
39	HALALKHOR	RAMESHBHAI SOLANKI	4251855	24,900.00	13,197.00	7,470.00	2,700.00	48,267.00
40	HALALKHOR	DEEPAKBHAI RATHOD	4355962	26,200.00	13,886.00	7,860.00	2700.00	50,646.00

41	HALALKHOR	Devuben Babriya	3951202	42,100.00	22,313.00	12,630.00	2700.00	79,743.00
42	HALALKHOR	VACANT						
43	HALALKHOR	VACANT						
44	HALALKHOR	JYOTI SOLANKI	4370624	20,900.00	11,077.00	6,270.00	1,000.00	39,247.00
45	HALALKHOR	Anil Koli	3973648	42,100.00	22,313.00	12,630.00	2700.00	79,743.00
46	HALALKHOR	VIJAY SOLANKI	4384072	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
47	HALALKHOR	Dinesh Waghela	3829952	43,400.00	23,002.00	13,020.00	2700.00	82,122.00

48	HALALKHOR	KAMALA GOHIL	4423340	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
49	HALALKHOR	VACANT						
50	HALALKHOR	YOGESH WAGHELA	4245120	30,400.00	16,112.00	9,120.00	2700.00	58,332.00
51	SCAVENGER	VACANT						
52	SCAVENGER	JAIBHAGWAN KAGADA	4064189	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
53	SCAVENGER	SURAJ PAWAR	4152248	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
54	SCAVENGER	SUNITA JADHAV	4281052	28,600.00	15,158.00	8,580.00	2700.00	55,038.00

55	SCAVENGER	CHAMPA DHARNIYA	4281045	28,600.00	15,158.00	8,580.00	2700.00	55,038.00
56	SCAVENGER	LATA KAMBLE	4064110	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
57	SCAVENGER	JAGDISH MAHIDA	4306432	27,800.00	14,734.00	8,340.00	2700.00	53,574.00
58	SCAVENGER	PRASHANT KAMBLE	4519971	22,100.00	11,713.00	6,630.00	1,000.00	41,443.00
59	SCAVENGER	NEETA SHIRKE	4064093	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
60	SCAVENGER	CHANDRAKANT TAMBE	4148962	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
61	SCAVENGER	JYOTIRAM CHAVHAN	4254762	28,600.00	15,158.00	8,580.00	2700.00	55,038.00

62	SCAVENGER	ULAHAS KASBE	4535160	21,500.00	11,395.00	6,450.00	1,000.00	40,345.00
63	SCAVENGER	DAYANAND HIRE	4290711	27,800.00	14,734.00	8,340.00	2700.00	53574.00
64	SCAVENGER	RAVINDRA TAMBE	4366173	20,900.00	11,077.00	6,270.00	1,000.00	658886.00
65	SCAVENGER	PRAVIN ZALA	4194585	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
66	SCAVENGER	VACANT						
67	SCAVENGER	LEELA PADAYA	4259877	28,600.00	15,158.00	8,580.00	2700.00	55,038.00
68	SCAVENGER	VACANT						

69	SCAVENGER	SANDIP KAMBLE	4268725	28,600.00	15,158.00	8,580.00	2700.00	55,038.00
70	SCAVENGER	RAHUL MOHITE	4370679	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
71	SCAVENGER	Pinky Kagda	4593115	20,300.00	10,759.00	6,090.00	1,000.00	38,149.00
72	SCAVENGER	RAKESH KADAM	4462419	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
73	SCAVENGER	SAYANNA DHOTRE	4298939	27,800.00	14,734.00	8,340.00	2700.00	53,574.00
74	SCAVENGER	AMIT TAMBE	4329666	27,800.00	14,734.00	8,340.00	2700.00	53,574.00
75	SCAVENGER	HARESH SOLANKI	4374154	27,000.00	14,310.00	8,100.00	2700.00	52,110.00

76	SCAVENGER	PALU MARU	4064196	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
77	SCAVENGER	MAHESH SOLANKI	4345477	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
78	SCAVENGER	HANSA GOHIL	4317746	22,200.00	11,766.00	6,660.00	1,000.00	41,626.00
79	SCAVENGER	MAHENDRA SOSA	4353465	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
80	SCAVENGER	ANAND BANGALI	4406497	24,200.00	12,826.00	7,260.00	2700.00	46,986.00
81	SCAVENGER	VACANT						
82	SCAVENGER	MAYUR SAKAT	4278588	27,800.00	14,734.00	8,340.00	2700.00	53,574.00

83	SCAVENGER	SANKET KAMBLE	4476070	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
84	SCAVENGER	PRAKASH MEHRIA	4374161	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
85	SCAVENGER	Meena Jogdiya	4592602	20,300.00	10,759.00	6,090.00	1,000.00	38,149.00
86	SCAVENGER	SEETA KHALSE	4281007	28,600.00	15,158.00	8,580.00	2700.00	55,038.00
87	SCAVENGER	Nareshkumar Parmar	4598251	20,300.00	10,759.00	6,090.00	1,000.00	38,149.00
88	SCAVENGER	VACANT						
89	SCAVENGER	SUNIL KUNCHIKORVE	4063906	30,600.00	16,218.00	9,180.00	2700.00	58,698.00

90	SCAVENGER	SUNIL HATANGLE	4205500	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
91	SCAVENGER	SUNNY BOHAT	4370655	17,000.00	9,010.00	5,100.00	1,000.00	32,110.00
92	SCAVENGER	Mukesh Solanki	4574411	20,900.00	11,077.00	6,270.00	1,000.00	39,247.00
93	SCAVENGER	ASHOK JADHAV	4151010	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
94	SCAVENGER	RAJESHREE KADAM	4444053	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
95	SCAVENGER	SHYAM PAWAR	4317708	25,600.00	13,568.00	7,680.00	2700.00	49,548.00
96	SCAVENGER	SUMAN BODKE	4353441	26,200.00	13,886.00	7,860.00	2700.00	50,646.00

97	SCAVENGER	VACANT						
98	SCAVENGER	RAMESH CHAWDA	4396284	18,500.00	9,805.00	5,550.00	1,000.00	34,855.00
99	SCAVENGER	SANJAY KAGDA	4361628	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
100	SCAVENGER	MAMTA TAMBE	4400226	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
101	SCAVENGER	PRAKASH PARVE	4474360	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
102	SCAVENGER	RANJIT DONGRE	4361604	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
103	SCAVENGER	GIRDHAR GHATAL	4361611	27,000.00	14,310.00	8,100.00	2700.00	52,110.00

104	SCAVENGER	MUKUND KAMBLE	4422071	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
105	SCAVENGER	SACHIN JADHAV	4194578	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
106	SCAVENGER	Ramu Parmar	3948446	39,900.00	21,147.00	11,970.00	2700.00	75,717.00
107	SCAVENGER	HANSA CHARANIYA	4370693	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
108	SCAVENGER	VINOD LONDHE	4370686	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
109	SCAVENGER	SUREKHA PATIL	4505509	22,800.00	12,084.00	6,840.00	1,000.00	42,724.00
110	SCAVENGER	Harish Lohat	4591515	20,300.00	10,759.00	6,090.00	1,000.00	38,149.00

111	SCAVENGER	GANESH MEVASHI	4064079	27,200.00	14,416.00	8,160.00	2700.00	52,476.00
112	SCAVENGER	Bharat Solanki	3951257	35,400.00	18,762.00	10,620.00	2700.00	67,482.00
113	SCAVENGER	Lata Mane	3951329	42,100.00	22,313.00	12,630.00	2700.00	79,743.00
114	SCAVENGER	Bharti suryavanshi	4591319	20,300.00	10,759.00	6,090.00	1,000.00	38,149.00
115	SCAVENGER	ABDULKARIM MOMIN	4063827	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
116	SCAVENGER	RAMESH RATHOD	4205483	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
117	SCAVENGER	VAIBHAV KUBAL	4063872	32,200.00	17,066.00	9,660.00	2700.00	61,626.00

118	SCAVENGER	RAJASHRI GAMARE	4063999	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
119	SCAVENGER	NITESH TAMBE	4413800	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
120	SCAVENGER	Jagdish Sonwal	3951408	42,100.00	22,313.00	12,630.00	2700.00	79,743.00
121	SCAVENGER	P HAWALIYA	4470407	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
122	SCAVENGER	SACHIN PAWAR	4366180	25,600.00	13,568.00	7,680.00	2700.00	49,548.00
123	SCAVENGER	Shushma Mohite	3951446	42,100.00	22,313.00	12,630.00	2700.00	79,743.00
124	SCAVENGER	SACHIN KASARE	4377621	24,200.00	12,826.00	7,260.00	2700.00	46,986.00

125	SCAVENGER	LOCHANA MOHITE	4462426	22,800.00	12,084.00	6,840.00	1,000.00	42,724.00
126	SCAVENGER	DINESH JADHAV	4523116	22,100.00	11,713.00	6,630.00	1,000.00	41,443.00
127	SCAVENGER	Kavita shirke	4004644	33,200.00	17,596.00	9,960.00	2700.00	63,456.00
128	SC-HAL	SUREKHA SOLANKI	4470414	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
129	SC-HAL	DEEPAK SOLANKI	4151027	31,300.00	16,589.00	9,390.00	2700.00	<i>59,979.00</i>
130	SC-HAL	KAMBALE ANIL SAMBHAJI	4064031	28,000.00	14,840.00	8,400.00	2700.00	53,940.00
131	SC-HAL	JADHAV DINESH NARAYAN	4317715	26,400.00	13,992.00	7,920.00	2700.00	51,012.00

132	DESLT LAB	CHAVADA MANJU K	4281038	28,600.00	15,158.00	8,580.00	2700.00	55,038.00
133	DESLT LAB	VACANT						
134	DRAIN CLN	KAMBALE PRAKASH T	4063937	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
135	DRAIN CLN	KAGDA MUKESH JILESING	4063968	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
136	DRAIN CLN	JADHAV MUKESH SIDHARTH	4194561	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
137	DRAIN CLN	PATEL PRAKASH MOTILAL	4063896	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
138	DRAIN CLN	dilip Jadhav	4536972	22,100.00	11,713.00	6,630.00	1,000.00	41,443.00

139	DRAIN CLN	JADHAV VINOD SAHEBRAO	4258041	27,200.00	14,416.00	8,160.00	2700.00	52,476.00
140	DRAIN CLN	SAPARIYA RAMESH NARAYAN	4317722	25,600.00	13,568.00	7,680.00	2700.00	49,548.00
141	DRAIN CLN	THAVRE SIDDESH UMESH	4350345	24,900.00	13,197.00	0.00	2700.00	41,627.00
142	DRAIN CLN	MANIVANANN ARMUGAM	4063982	27,200.00	14,416.00	8,160.00	2700.00	52,476.00
143	DRAIN CLN	Sunita Kharat	4479334	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
144	DRAIN CLN	TAMBE SIDHARTH RAMJI	4064000	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
145	DRAIN CLN	KADAM KISHOR TUKARAM	4064172	26,400.00	13,992.00	7,920.00	2700.00	51,012.00

146	DRAIN CLN	SUNIL MOHITE	4426862	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
147	DRAIN CLN	JADHAV BHARAT SAHADEV	4216292	30,400.00	16,112.00	9,120.00	2700.00	58,332.00
148	DRAIN CLN	SHIVGAN SATISH PRAKASH	4245144	30,400.00	16,112.00	9,120.00	2700.00	58,332.00
149	DRAIN CLN	KUNCHIKORVE KIRAN SOMA	4298922	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
150	DRAIN CLN	GAMRE RAJESH PRABHAKAR	4329910	27,800.00	14,734.00	8,340.00	2700.00	53,574.00
151	DRAIN CLN	SAKAT SUNIL BHANUDAS	4208644	30,400.00	16,112.00	9,120.00	2700.00	58,332.00
152	DRAIN CLN	MOHITE KIRAN DADU	4063951	30,400.00	16,112.00	9,120.00	2700.00	58,332.00

153	DRAIN CLN	JADHAV SUDHIR YASHWANT	4278595	28,600.00	15,158.00	8,580.00	2700.00	55,038.00
154	DRAIN CLN	SHETTY JONHPOL S	4370648	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
155	DRAIN CLN	PARAG TAMBE	4406521	24,200.00	12,826.00	7,260.00	2700.00	46,986.00
156	DRAIN CLN	Haresh Parmar	4505499	22,800.00	12,084.00	6,840.00	1,000.00	42,724.00
157	DRAIN CLN	MAKWANA MOHAN DHARMA	3951219	42,100.00	22,313.00	12,630.00	2700.00	79,743.00
158	DRAIN CLN	Vinod lohat	3951381	42,100.00	22,313.00	12,630.00	2700.00	79,743.00
159	DRAIN CLN	Mulji ghohil	3988774	39,700.00	21,041.00	11,910.00	2700.00	75,351.00

160	DRAIN CLN	HASMUKH SOLANKI	4182335	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
161	SWEEPER	SHETTY VENKATESH G	4317739	18,500.00	9,805.00	5,550.00	1,000.00	34,855.00
162	SWEEPER	SOLANKI BHARAT BADHABHAI	4278605	28,600.00	15,158.00	8,580.00	2700.00	55,038.00
163	SWEEPER	SHIRISH TAMBE	4474377	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
164	SWEEPER	NARMADA BHANJI	4422064	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
165	SWEEPER	Nitesh Mohite	4567747	21,500.00	11,395.00	6,450.00	1,000.00	40,345.00
166	SW-HAL	MARU RAMESHKUMA R KALUBHAI	4216285	30,400.00	16,112.00	9,120.00	2700.00	58,332.00

167	SW-HAL	ABHINAY KAMBLE	4446945	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
168	ML	SOLANKI ASHOK LALLUBHAI	4345460	26,200.00	13,886.00	7,860.00	2700.00	50,646.00
169	ML	VANIYA BHUPAT DAYABHAI	4306425	27,800.00	14,734.00	8,340.00	2700.00	53,574.00
170	ML	TAMBE DILIP LAHU	4329927	27,800.00	14,734.00	8,340.00	2700.00	53,574.00
171	ML	VACANT						
172	ML	SOLANKI BHARAT KUMAR C	4232845	30,400.00	16,112.00	9,120.00	2700.00	58,332.00
173	ML	DHADIA MAHESH	4290728	26,400.00	13,992.00	7,920.00	2700.00	51,012.00

174	ML	TAMBE VISHWANATH GOVIND	4208637	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
175	ML	SHETTY AROKIASWAM Y SWAMY	4205490	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
176	ML	LONDHE SANJAY JATAN	4239495	30,400.00	16,112.00	9,120.00	2700.00	58,332.00
177	ML	WAGHELA MUKESHBHAI S	4281021	27,800.00	14,734.00	8,340.00	2700.00	53,574.00
178	ML	MUSADIA MULII SHAMJI	4273985	28,600.00	15,158.00	8,580.00	2700.00	55,038.00
179	ML	PARMAR NARESHKUMA R D	4232869	22,100.00	11,713.00	6,630.00	1,000.00	41,443.00
180	ML	RANVA GANESH TULSIBHAI	4306449	27,800.00	14,734.00	8,340.00	2700.00	53,574.00

181	ML	DEVLEKAR ABHIJIT V	4306418	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
182	ML	LONDHE RAMESH WAMAN	4208651	28,600.00	15,158.00	8,580.00	2700.00	55,038.00
183	ML	VACANT						
184	ML	SABLE VINOD ASHOK	4232876	25,600.00	13,568.00	7,680.00	2700.00	49,548.00
185	ML	VACANT						
186	ML	VACANT						
187	ML	VACANT						

188	ML	VACANT						
189	ML	VACANT						
190	ML	VACANT						
191	ML	BANKAR VIJAY JAGAN	4309758	27,800.00	14,734.00	8,340.00	2700.00	53,574.00
192	ML	YADAV DINESH TULSIRAM	4064165	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
193	ML	TAMBE VINOD ASHOK	4302115	27,800.00	14,734.00	8,340.00	2700.00	53,574.00
194	ML	GHAMBHA NARESH HARILAL	4370662	27,000.00	14,310.00	8,100.00	2700.00	52,110.00

195	ML	WALKAR ANAND PRABHAKAR	4064103	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
196	ML	ZALA PALJI RATNABHAI	3632358	47,400.00	25,122.00	14,220.00	2700.00	89,442.00
197	ML	VACANT						
198	ML	KUNCHIKORVE MAHADEVI L	4213244	25,600.00	13,568.00	7,680.00	2700.00	50,378.00
199	ML	CHAVAN CHETAN HARI	4358769	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
200	ML	SOLANKI PARSOTAM JIVAN	4302098	27,800.00	14,734.00	8,340.00	2700.00	53,574.00
201	ML	SHETTY DEVSAGAYAM JASHEPH	4216319	30,400.00	16,112.00	9,120.00	2700.00	58,332.00

202	ML	VACANT						
203	ML	JADHAV SAGAR RAJU	4448693	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
204	ML	BANKAR SHAM SAVLA	3951264	40,900.00	21,677.00	12,270.00	2700.00	77,547.00
205	ML	VACANT						
206	ML	PARMAR VISHRAM NATU	4004651	33,200.00	17,596.00	9,960.00	2700.00	63,456.00
207	ML	VACANT						
208	ML	MASKE LAHU GANGARAM	4035581	28,600.00	15,158.00	8,580.00	2700.00	55,038.00

209	ML	KAVANDER MUNIYAN NATRAJ	4040655	31,500.00	16,695.00	9,450.00	2700.00	60,345.00
210	ML	MASAPPA SHANKAR DHOTRE	3964886	42,100.00	22,313.00	12,630.00	2700.00	79,743.00
211	ML	KAMBLE PANKAJ SUBHASH	4317753	27,800.00	14,734.00	8,340.00	2700.00	53,574.00
212	ML	KAMBLE TUSHAR BAPU	4350338	26,400.00	13,992.00	7,920.00	2700.00	51,012.00
213	ML	VACANT						
214	ML	KAVANDER ANTONY RAJ	4035653	31,300.00	16,589.00	9,390.00	2700.00	59,979.00
215	ML	SUNDERRAJ DURAYSWAMY	4035660	33,200.00	17,596.00	9,960.00	2700.00	63,456.00

216	ML	KAVANDER RAMKRISHAN	4035677	33,200.00	17,596.00	9,960.00	2700.00	63,456.00
217	ML	VACANT						
218	ML	VACANT						
219	ML	PRINCE SOLANKI	4291097	27200	14416	8160	2700.00	46224
220	ML	VACANT						
221	ML	DANTAPANI JANARTAN	4035725	33,200.00	17,596.00	9,960.00	2700.00	63,456.00
222	ML	MEHDI HASAN SAYYAD KADIR	4035732	33,200.00	17,596.00	9,960.00	2700.00	63,456.00

223	ML	VACANT						
224	ML	RATHOD AMIT RAMESH	4064206	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
225	ML	KUMBHAR RAJU NARAYAN	4064062	32,200.00	17,066.00	9,660.00	2700.00	61,626.00
226	LABOURER	SAGAR RAJENDRA TALEGAONKAR	4498980	22,800.00	12,084.00	6,840.00	1,000.00	42,724.00
227	LABOURER	KAMBLE ABHINAY KRUSHNA	4446945	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
228	LABOURER	Vishal Lalitkumar Solanki	4660523	18500	9805	5550	1000	34855
229	LABOURER	KADAM RAKESH RAMCHANDRA	4462419	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00

230	LABOURER	SONAVANE RAHUL ARUN	4448703	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
231	LABOURER	MOHITE LOCHANA NITIN	4462426	22,800.00	12,084.00	6,840.00	1,000.00	42,724.00
232	LABOURER	JADHAV HARESHWAR B	4464143	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
233	LABOURER	HAVALIYA GHANSHYAM P	4470407	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
234	LABOURER	Ashwini Amit yalvi	4659147	18500	9805	5550	1000	34855
235	LABOURER	PARVE DATTU PRAKASH	4474360	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
236	LABOURER	TAMBE SHIRISH DEVRAM	4474377	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00

237	LABOURER	KAMBLE SANKET SANJAY	4476070	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
238	LABOURER	PURABIYA DHARAMDAS	4479327	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
239	LABOURER	Mayur Pramod chiplunkar	4651998	18500	9805	5550	1000	34855
240	LABOURER	SONAWAL KIRAN PRAKASH	4508540	22,800.00	12,084.00	6,840.00	1,000.00	42,724.00
241	LABOURER	KHARAT SUNITA PRALAHAD	4479334	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
242	LABOURER	surekha pandurang patil	4505509	22,800.00	12,084.00	6,840.00	1,000.00	42,724.00
243	LABOURER	TAMBE RAMESH MADHUKAR	4506483	22,800.00	12,084.00	6,840.00	1,000.00	42,724.00

244	LABOURER	JADHAV DINESH SIDDHARTH	4523116	22,100.00	11,713.00	6,630.00	1,000.00	41,443.00
245	LABOURER	SHINDE ATUL MACHINDRA	4530756	16,500.00	8,745.00	4,950.00	1,000.00	31,195.00
246	LABOURER	KAMBLE PRASHANT CHANDRAKANT	4519971	22,100.00	11,713.00	6,630.00	1,000.00	41,443.00
247	LABOURER	KASBE ULLHAS UTTAM	4535160	21,500.00	11,395.00	6,450.00	1,000.00	40,345.00
248	LABOURER	Shailesh Kishor Solanki	4663928	18500	9805	5550	1000	34855
249	LABOURER	SOLANKI SUREKHA BHAVESH	4470414	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
250	LABOURER	Gopi Shrawan Londhe	4652463	18500	9805	5550	1000	34855

251	LABOURER	SOLANKI RAJU NARAYAN	4519548	22,100.00	11,713.00	6,630.00	1,000.00	41,443.00
252	LABOURER	waghela vijay dalabhai	4386050	23,500.00	12,455.00	7,050.00	1,000.00	44,005.00
253	LABOURER	KAVANDER KARTHI ELLUMALAI	4535177	21,500.00	11,395.00	6,450.00	1,000.00	40,345.00
254	LABOURER	MUNDE KARBHARI SHRIPATI	4537667	30,600.00	16,218.00	9,180.00	2700.00	58,698.00
255	LABOURER	JADHAV DILIP KISAN	4536972	22,100.00	11,713.00	6,630.00	1,000.00	41,443.00
256	LABOURER	Meena Mayypan Kavandar	4654135	18500	9805	5550	1000	34855
257	LABOURER	VIJAY CHAVAHN	4537650	31,500.00	16,695.00	9,450.00	2700.00	60,345.00

258	LABOURER	CHAWAN DINESH GANESH	4406507	26,200.00	13,886.00	7,860.00	2700.00	50,646.00
259	LABOURER	SONAVANE DILIP LAXAMAN	4406480	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
260	LABOURER	Ashish S. Sarswal	4651390	18500	9805	5550	1000	34855
261	LABOURER	TAMBE NITESH VASANT	4413800	27,000.00	14,310.00	8,100.00	2700.00	52,110.00
262	LABOURER	Chetan Kanu waghela	4652470	18500	9805	5550	1000	34855
263	LABOURER	KAMBLE MUKUND ASHOK	4422071	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
264	LABOURER	BHANJI NARMADA DINESHBHAI	4422064	24,900.00	13,197.00	7,470.00	2700.00	48,267.00

265	LABOURER	SOLANKI DHANJI N	4426855	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
266	LABOURER	GOHIL KAMALA HIMMAT	4423340	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
267	LABOURER	MOHITE SUNIL RAMCHANDRA	4426862	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
268	LABOURER	Sanjay Ramesh Solanki	4650894	18500	9805	5550	1000	34855
269	LABOURER	Pratham gajanan Sauda	4646800	18500	9805	5550	1000	34855
270	LABOURER	TAMBE SUYASH SANGAM	4446938	24,900.00	13,197.00	7,470.00	2700.00	48,267.00
271	LABOURER	KADAM RAJESHRI RAJENDRA	4444053	24,900.00	13,197.00	7,470.00	2700.00	48,267.00

272	LABOURER	Rajashekhar gangadurai Harijan	4621021	19100	10123	5730	1000	35953
273	LABOURER	Rahul Pravin single	4631815	19100	10123	5730	1000	35953
274	LABOURER	Depika Viren Lad	4635730	18500	9805	5550	1000	34855
275	LABOURER	Sanjay Rispal Kandera	4635723	18500	9805	5550	1000	34855
276	LABOURER	Arvind Jayram Parmar	4635716	18500	9805	5550	1000	34855
277	MUKADAM	PAWAR ANIL BALKRISHANA	4063786	25,400.00	13,462.00	7,620.00	2700.00	49,182.00
278	MUKADAM	VACANT						

279	MUKADAM	VACANT						
280	MUKADAM	VACANT						
281	MUKADAM	VACANT						
282	MUKADAM	VACANT						
283	MUKADAM	VACANT						
284	MUKADAM	MAKWANA LAWRANCE DEVID	4063810	34,000.00	18,020.00	10,200.00	2700.00	64,920.00
285	MUKADAM	VACANT						

286	MUKADAM	VACANT	 	 	
287	MUKADAM	VACANT	 	 	
288	MUKADAM	VACANT	 	 	
289	MUKADAM	VACANT	 	 	
290	MUKADAM	VACANT	 	 	
291	MUKADAM	VACANT	 	 	
292	MUKADAM	VACANT	 	 	

293	MUKADAM	KHANDAGLE NANDA SHESHRAO	3903618	43,100.00	22,843.00	12,930.00	2700.00	81,573.00
294	MUKADAM	SINGH SUNIL JAYBIR	4004668	35,000.00	18,550.00	10,500.00	2700.00	66,750.00
295	MUKADAM	VACANT						
296	MUKADAM	VACANT						
297	MUKADAM	SOLANKI RAMESH JIVRAJ	3632303	47,400.00	25,122.00	14,220.00	2700.00	89,442.00
298	MUKADAM	DAVRE PRABHU GANGARAM	3632602	47,400.00	25,122.00	14,220.00	2700.00	89,442.00
299	MUKADAM	VACANT						

300	MUKADAM	VACANT						
301	MUKADAM	VACANT						
302	MUKADAM	VACANT						
303	MUKADAM	VACANT	3853971	40,900.00	21,677.00	12,270.00	2700.00	77,547.00
304	MUKADAM	RATHOD ASHOK BHIMJI	3951422	41,800.00	22,154.00	12,540.00	2700.00	79,194.00
305	MUKADAM	OWHAL MAHENDRA LAXMAN	3854305	43,400.00	23,002.00	13,020.00	2700.00	82,122.00
306	MUKADAM	PATEKAR GAUTAM BHIMSEN	3949014	39,700.00	21,041.00	11,910.00	2700.00	75,351.00

307	MUKADAM	VACANT						
308	MUKADAM	VACANT						
309	MUKADAM	VACANT						
310	MUKADAM	MOHITE DIPAK SAKHARAM	3947603	41,800.00	22,154.00	12,540.00	2700.00	79,194.00
311	MUKADAM	SAKPAL SANTOSH SHANTARAM	3947878	39,400.00	20,882.00	11,820.00	2700.00	74,802.00

Form B for previous year Budget Usage

Financial Management Area Fiscal Year - 2024-2025 Funded Program/Group 44100000000

Funds Center/Commitment Item	Consumable	Consumed	Available
runds center/commitment item	Budget	Budget	Amount
** FdsCtr/CmmtItem	-53,42,000.00	-29,64,909.00	-23,77,091.00
* 4170310000 R/N WARD -SWM	-53,42,000.00	-29,64,909.00	-23,77,091.00
130200200 Rent frm Staff Quarters	-2,000.00		-2,000.00
140200101 Penalties recovered frm Suppliers	-10,00,000.00		-10,00,000.00
140200105 Penalties recovered frm			
Contractors	-7,50,000.00	-12,000.00	-7,38,000.00
140200108 Penalty recoverd VD	-1,50,000.00		-1,50,000.00
140200119 Penalties & Fines Em	-3,000.00		-3,000.00
140200202 Chrg & Fine -RTI Act	-5,000.00	-1,549.00	-3,451.00
140200203 Fine Nuisance Detect	-1,00,000.00	-96,500.00	-3,500.00
140200208 Fine ND CLEANUP MRSH	-2,00,000.00	-11,30,000.00	9,30,000.00
140402600 Scrutiny Fees	-5,00,000.00		-5,00,000.00
140402609 Scrt FeeTedr F MY23T	-10,000.00	-15,33,510.00	15,23,510.00
140500500 Trade Refuse Removal Charges	-50,000.00		-50,000.00
140709900 Other Serv/Adm Chrg	-25,000.00	-5,607.00	-19,393.00
140801800 Conservancy Chrgs frm Gen. of			
Debris	-6,00,000.00	-4,761.00	-5,95,239.00
140802000 Law Charges / Legal Charges	-20,000.00		-20,000.00
140805301 Legal & Stnry chgs-T	-3,50,000.00	-1,43,660.00	-2,06,340.00
140805302 Legal & Stnry chg-RP	-20,000.00	-2,000.00	-18,000.00
140809908 DEBRIS REMOVAL CHARGES	-1,00,000.00	-32,562.00	-67,438.00
150110400 Sale of forms	-10,00,000.00		-10,00,000.00
180400000 Recovery frm Emplys.	-3,00,000.00		-3,00,000.00
180400200 Fine	-1,00,000.00		-1,00,000.00
180400301 Rent Recovery -Non Taxable	-50,000.00		-50,000.00
180800400 chrg Dup Copies Bill	-7,000.00	-2,760.00	-4,240.00

Form B for previous year Budget Usage

Financial Management Area Fiscal Year - 2024-2025 Funded Program/Group 44101000000

Funds Center/Commitment Item	Consumable	Consumed	Available
·	Budget	Budget	Amount
** FdsCtr/CmmtItem	5,11,01,962.00	2,20,98,751.51	2,90,03,210.49
* 4170310000 R/N WARD -SWM	5,11,01,962.00	2,20,98,751.51	2,90,03,210.49
180400000 Recovery frm Emplys.		-240	240
180400200 Fine		-22,187.04	22,187.04
210100101 Basic Pay	1,35,77,000.00	56,35,893.01	79,41,106.99
210100102 Incentive Bonus	4,68,000.00	4,67,248.00	752
210100104 Grade Pay (Superior)		-0.01	0.01
210100201 Basic Pay	82,07,000.00	25,41,851.36	56,65,148.64
210100202 Incentive Bonus	5,46,000.00	2,56,178.00	2,89,822.00
210200101 Dearness Allowance	76,03,000.00	28,10,118.70	47,92,881.30
210200102 House Rent Allowance	40,73,000.00	15,22,393.85	25,50,606.15
210200103 Conveyance Allowance	53,000.00	29,845.32	23,154.68
210200104 Overtime Allowance	3,000.00	2,212.02	787.98
210200105 Leave Travel Assistance	56,000.00	20,250.00	35,750.00
210200113 Trv All for Sup⋐	7,13,000.00	2,85,789.35	4,27,210.65
210200118 Family Planning Allowance-sup	2,000.00	1,470.00	530
210200119 Children Education Allowance-sup	15,000.00	12,000.00	3,000.00
210200199 Other Allowances	6,000.00	5,599.81	400.19
210200201 Dearness Allowance	45,96,000.00	12,60,990.71	33,35,009.29
210200202 House Rent Allowance	24,62,000.00	6,57,651.10	18,04,348.90
210200203 Conveyance Allowance	4,000.00	3,865.32	134.68
210200205 Leave Travel Assistance	56,000.00		56,000.00
210200213 Transport Allowances For Labour	6,93,000.00	1,77,930.00	5,15,070.00
210200218 Family Planning Allowance-Labour	5,000.00		5,000.00
210200219 Children Education Allowance-lab	18,000.00	18,000.00	
210200223 UNCLEAN WORK ALLOWANCE(LAB)	1,000.00	72	928
210200299 Other Allowances	25,000.00	19,989.33	5,010.67
210209913 Uniforms	6,00,000.00	3,99,521.08	2,00,478.92
210209915 Contrbn-Int 4% towrd	34,000.00	27,228.00	6,772.00
210209964 Rent	56,000.00	56,000.00	
210400600 Leave Encashment	54,01,000.00	54,00,206.00	794
210501011 Crtifict, MemntoRetir	10,000.00		10,000.00
210501101 L/sProv-paymtarrerAc	2,95,962.00	2,95,137.00	825

210501224 Reimof Healthinsurce	6,30,000.00	85,804.00	5,44,196.00
220100203 Property Taxes/ Mun Taxes	60,000.00		60,000.00
220110101 Office Electricity Expenses	1,10,000.00	1,03,534.00	6,466.00
220120101 Official Telephone Expenses	2,000.00		2,000.00
220120102 Mobile Phone Expenses	3,000.00		3,000.00
220120500 Postage Expenses	5,000.00	439	4,561.00
220210400 Stationery	30,000.00	3,383.00	26,617.00
220210500 Consumables	50,000.00	13,585.00	36,415.00
220300200 Conveyance	10,000.00	1,621.00	8,379.00
220300400 Domestic Travelling Expenses	8,000.00		8,000.00
220309900 Misc Travel&Conv Exp	10,000.00		10,000.00
220800801 Expens on A/c of RTI	5,000.00		5,000.00
250203102 ZeroGarbage Awarenes	6,00,000.00	1,66,259.60	4,33,740.40
280800100 Prior Period-Establishment			
Expenses		-1,60,887.00	1,60,887.00
460100201 Interest Accrued on Housing Loans			

Section 4 (1) (b) (xii)

The manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programs.

Sr. No.	Name and Address of Beneficiary	Amount of Subsidy / Concession Sanctioned
	Nil	Nil

1Section 4 (1) (b) (xiii)

The particulars of recipients of concession, permits or authorisatiions granted by department.

Sr. No.	Name of the license	License no.	lssued on	Valid up to	General Conditions	Details of the License
		-	-	-	-	-

Section 4 (1) (b) (xiv)

Details in respect of the information available to or held by it, reduced in an electronic form.

Sr. No.	Type of Documents File/ Register	Sub Topic	In which Electronic Format it is kept	Person In Charge
1	Purchase Order	Materials	Kept in SAP System	Assistant Engineer (SWM) rre
2	Good Receipts	To Received Materials	Kept in SAP System	Assistant Engineer (SWM)
3	Service Entry	For Service served	Kept in SAP System	Assistant Engineer (SWM)

Section 4 (1) (b) (xv)

Sr. No.	Type of Facility	Timings	Procedure	Location	Person In Charge
1	Inspection of Record as per to RTI	3.00 p.m. To 5.00P.m. With prior appointment only	RTI Payment pay previous day	Office of SWM A.E R North Ward, Dahisar Gav, Rustomjee Colony, Rangnath Kesarkar marg, Dahisar West Mumbai 400068.	Asstt.Engineer (SWM)R/North
2	Library and Reading Room	Not Available	Not Available	Not Available	Not Available

The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room

Section 4 (1) (b) (xvi)

The names, designations and other particulars of the Public Information Officers PIO

Sr. No	Name of PIO	Designation	Jurisdiction as PIO under RTI	Address / Ph. No.	E mail id for purpose of RTI	Appellate authority
1.	Shri Abhijit Kamble	A.E.(SWM)	R/North	28920254 Ext 501	ae01swm.rn@mcgm.gov.in	Asst Commissioner R/North Ward
2.	Shire Manu	Administrative Officer	R/North Ward	28920257 Ext 501	adminofficer01swm.rn@mcgm. gov.in	Asst Commissioner R/North Ward

<u>APIOs</u>

Sr. No.	Name of APIO	Designation	Jurisdiction as APIO under	Address / Ph no.	
1	Shri. Yogesh Sankhe	Sub Eng	R/North	Office of SWM A.E R North Ward, Dahisar Gav, Rustomjee Colony, Rangnath Kesarkar marg, Dahisar West Mumbai 400068.	

Appellate Authority

Sr. No.	Name of Appellate Authority	Designation	Jurisdiction as Appellate authority	PIO Reporting	E mail id for purpose of RTI
1.	Nainish K. Vengurlekar	Asst Commissioner R/North Ward	R/North	Asst Commissio ner R/North Ward	ac.rn@mcgm.gov.in

Section 4 (1) (b) (xvii) - Others

Such other information as may be prescribed

Route plans of all section under SWM department R/N Ward

Sr. No.	Name of JO	Section
1	Naresh Jadhav	Nadikinara Section Chwoky No 01 / Swacch Mumbai Prabodhan abhiyan
2	Chagan solanki	Nadikinara Section Chwoky No 02 / Swacch Mumbai Prabodhan abhiyan / Rastey Swacchta Yojana
3	Bhimji Makwana	Tawade Road Section Chwoky / Swacch Mumbai Prabodhan abhiyan / Rastey Swacchta Yojana
4	Naresh Balshi	Beduk Bawdi Chowky / Swacch Mumbai Prabodhan abhiyan
5	Shrikant Rane	Babhlipada Chowky / Swacch Mumbai Prabodhan abhiyan
6	Dipesh Thakur	M.L. Chowky
7	Ganesh Aapte	M.L. Chowky
8	Rajesh Sawant	M.L. Chowky
9	Ajay Tambe	Rastey Swacchta Yojana / Swacch Mumbai Prabodhan abhiyan

- 1. Details and records of Marshals -
- 2. Toilet Manuals Attached Total No. Toilets, Charges and maintained by which organization.
- 3. SMPA Circular records -

4. Audit Records

a) MCA Audit	_	Spot Audit Audit Note
b) Tavo Audit	_	Spot Audit
d) CAG Audit	_	Central Government