



BRIHANMUMBAI MAHANAGARPALIKA

Section 4 Manuals as per provision of RTIAct,2005of R/Central Ward

MEDICAL OFFICER OF HEALTH ODEPARTMENT

Address - Office of Medical Officer of Health, R No. 68 , 3RD Floor, R/Central Ward Building, Chandavarkar Road, Borivali west Mumbai – 400 092

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INTRODUCTION Medical Officer of Health (R/C Ward)

The right to information is implicitly guaranteed by the Constitution. However, with a view to set out a practical regime for securing information, the Indian Parliament enacted the Right to Information Act, 2005 and thus provided a powerful tool to the citizens to get information from the Government as a matter of right. This law is very comprehensive and covers almost all matters of governance and has the widest possible reach, being applicable to Government at all levels- Union, State and Local as well as recipients of government grants.

The basic object of the Right to Information Act is to empower the citizens, promote transparency and accountability in the working of the Government and make our democracy work for the people in real sense. The Act is a big step towards making the citizens informed about the activities of the Government.

The Act requires the Government authority to compile a handbook in easily comprehensible form and to update it from time to time under **Section 4(1) b** sub clauses i to xvii (17 Manuals). The objective of publishing 17 Manuals is the proactive disclosure of the information/records held by Govt. Authority for the information seekers. The office of Medical Officer of Health, R/Central ward is hereby publishing the Handbook for 17 Manuals as required under RTI Act 2005 to promote transparency and accountability in the working of the department & to give easy access to the information seekers to the information & records held by this office.

This hand book contains introduction about the department along with particulars of its functions, duties, objectives & vision. It further elaborates about the duties, powers delegated to its officers & employees. The procedure followed in decision-making process, accountability of concerned officers, norms set for discharge of its function along with Acts, related rules/regulations are further described in detail. It also contains the Statement of Categories of documents held by this office, directory & remuneration of its officers and employees. The details of budget allocation & its disbursement, particulars of permits issued, facilities available for citizens & details of PIO/Appellate authority is also published for information.

This consolidated updated handbook on 17 Manuals of the Act would help all the information seekers in getting information. However, in case any information seeker wants to get more information on topics covered in the handbook as well as other information may contact Medical Officer of Health, R/Central ward whose office is situated at R/Central ward office,^{3rd} FLOOR, MCGM Bldg, S.v. Road, Borivali west Mumbai-92. The procedure and fee structure for getting information is as per the provisions of RTI Act, 2005.

The Corporation has decentralized most of the main departments functioning at the city central level under Departmental Heads, and placed the relevant sections of these Departments under the Assistant Commissioner.MOH is under administrative control of Assistant Commissioner. Although the functional control of the MOH lies with the Executive Health Officer of the Public Health Department.The MOH is separately delegated powers u/s 394 & 412 of MMCAct and Registration of Births & DeathsAct, 1969 and Rule 8/13 of Maharashtra Registration of Births & Deaths Rules, 2000, PC-PNDTAct, 2003, to function effectively.

The registration of Births and deaths in R/Central Ward are a is done as per provision slaid down under the 'Registration of Births and Deaths Act, 1969'. The act lays down that the information about live births/still births and deaths should be given to the Registrar/Sub-Registrar i.e. Medical Officer of Health, R/Central in the respective forms prescribed for the purpose within 21 days from the date of occurrenceof the event. The Medical Officer of Health (R/C Ward) is the sectional Head of Health Department who exercises supervisory control over Public Health Infrastructure in F/S Ward. He has to take action under appropriate provisions of MMC Act/RBD/PC-PNDT/MNH Act against owners of Eating Houses/ USG Centres/ Genetic Clinics/ IVF Centres / Nursing Homes/ Construction Sites/ Saloons/ Laundries/Flour Mills. He has to prevent unauthorized food trade and also Prevention of Sex-Determination. He has to also regulate and control Outbreaks of Communicable Diseases in R/C Ward. He also supervises all the Health Related activities in a particular ward. He is the appropriate authority to register & certify Vital Events such as Births. Deaths & Marriages. Under the PC-PNDT Act of the year 2003, Medical Officer of Health of R/Central Ward has been appointed as Appropriate Authority. Under this act, all Genetic Centers / Genetic Counseling Centers / Genetic Laboratories / Ultrasonography Centers / Imaging clinics etc. are required to be registered. They are supposed to comply with the norms laid down under the PC- PNDT Act, 2003.

As per Central Right to Information Act 2005, The Medical Officer of Health is appointed as Public Information Officer (Health Department) for Public Health Department and As per Maharashtra Public Records Act-2005 and Maharashtra Public Records Act Rules -2007, he is appointed as for Record Officer for Public Health Department.

PUBLIC INFORMATION OFFICER (PIO) for Medical Officer of Health Dept of R/C ward is Dr Anita S. Inamdar.

MedicalOfficerofHealth R/Central Ward

SECTION4(1)(B)(i)

MANUALNO1

The particulars of functions &duties of the public authority

| 1 | Name of the Section | Office of Medical Officer of Health(R/CWard) | |
|---|---------------------------------|--|--|
| 2 | Address | RoomNo.68, 3 rd floor ,R/Central ward office Building, Chandavarkar Road, Borivali west , Mumbai- 400 092 | |
| 3 | Head of the Office | Medical Officer of Health(R/C Ward) | |
| | Name of the Public authority | Dr. Rashmi Shirgaonkar (Medical Officer of Health R/C Ward) | |
| | Office Timings | Monday to Friday 9.00a.m.to 5.00 p.m. | |
| | | Saturdays 9.00a.m.to 1.00pm | |
| | | VisitingHours-(Monday–Friday) 03.00p.m.to 05.00pm | |
| | ContactDetails | Telephoneno:022-28902343Extn:303 022-28951345 Email : <u>mohrc.phd@mcgm.gov.in</u> | |
| 4 | Parent Government Department | ExecutiveHealthOfficer-PublicHealthDepartment,MunicipalCorporationof Greater Mumbai | |
| 5 | Reportingtowhichoffice | AssistantCommissioner,R/CentralWard | |
| 6 | Jurisdiction Geographical | R/Central ward is bounded by the national parkon the East, Gorai village onWest Devidaslaneon North andpoisargymkhana road onSouth side coveringNorth portion of the western suburb | |
| | Vision | EnsuringmaintenanceofPublicHealthinitsphysical,mentalaswellasthe social dimensions. | |
| 7 | Mission | Supervision of Public Health Infrastructure in R/C Ward To regulate &control Communicable Disease Outbreaks as well asNon- Communicable Diseases. | |
| 9 | Objectives | Reductionin Cases of Malaria,Dengue&otherCommunicable Diseases as well as Non-Communicable Diseases. | |

| | | Timely registration of all Births&Deaths. Good standards followed by all the Public Facilities like Eating Houses/Nursing Homes/ Saloons/ Laundries/ Flour Mills. Ensuringidealphysical,mental&socialhealthforall individuals. PreventionofPre-NatalDiagnosis,SexSelection&Illegal Medical Termination of Pregnancy. |
|----|---|---|
| 10 | Functions | (a) Take action under appropriate provisions of MMC Act/RBD/PC-PNDT/MNH Act against owners of Eating Houses/ USG Centres/ Genetic Clinics/ IVF Centres/ Nursing Homes/ Construction Sites/ Saloons/Laundries. (b) Hehastopreventunauthorizedfoodtrade. (c) PreventionofSex-Determination. (d) IssuingBirth,Death&Marriage Certificates (e)Control over Eating Houses/ Nursing Homes/ Construction Sites. (i)GrantingofEatingHousepermitsundersection394oftheMMCAct. (ii)Renewal of Health Licenses. (iii)Action against owners/proprietors in case of failure to comply.(iv)ActionagainstConstructionSitesfailingtocomplywithAnti-Malarial measures. |
| 11 | Details of services provided (In Brief) | IssuingBirth,Death&MarriageCertificates. ProvisionofHealthLicenses. SupervisionofPublicHealthInfrastructureinR/CWard. FamilyPlanning&ImmunizationServices. ProvisionofRegistration/LicenseunderPNDTAct,1994, Amended as PC-PNDT Act 2003. |
| 13 | WeeklyHolidays | Sundayand Public Holidays. |

DETAILS OF HEALTH POSTS INR/CWARD

| SR. NO | HEALTH POSTS | NAMEOFAMO | ADDRESS | TIMINGS |
|-----------|-------------------|--------------------------------|---|-----------------|
| 1 | TATAPOWER | DR SHASHIKANT GHADGE | TATAPOWERHOUSEBORIVALI EAST, NEAR BUS DEPOT | 09.00AMTO4.00PM |
| 2 | MATABALHP | DR SANDEEP AVHAD | SIDDHARTHNAGARBORIVALIEAST | 09.00AMTO4.00PM |
| 3 | RAJENDRA NAGAR | DRAPEKSHA PATIL | NEAR RATIONING OFFICE RAJENDRANAGAR,BORIVALIEAST | 09.00AMTO4.00PM |
| 4 | RAJDA | DR MANALI DICHWALK AR | BORIVALIMATERNITYHOMES.V. RD BORIVALI WEST | 09.00AMTO4.00PM |
| 5 | BORSAPADA | DR RAJASHRI BANSODE | SAIBABANAGARNAERANANDIBAI COLLEGE, BORIVALI WEST | 09.00AMTO4.00PM |
| 6 | CHARKOP-5 | DR HEMANT SURYAVANSHI | CHARKOPSECTOR5,NEAR SAIBABAMANDIR,BORIVALIWEST | 09.00AMTO4.00PM |
| 7 | GORAI | DRSNEHA WALKE | GORAIMHADA, OPPSUVIDYA SCHOOL, BORIVALI WEST | 09.00AMTO4.00PM |
| 8 | BABHAI | DR.HEMANT WARKE | OLDMHBCOLONY,BORIVALIWEST | 09.00AMTO4.00PM |
| 9 | EKSAR | DR VIJAYA KHRAT | D.B.BARGEMARG,OPPEKSAR DONGARI | 09.00AMTO4.00PM |
| 10 | KAJUPADA HP | DR MINAL AREKAR | 1 ST FLOOR MORYA BUILDING CHOUGULE NAGAR BORIVALI EAST | 09.00AMTO4.00PM |

| SR. NO | NAMEOF HEATH POST | DOCTOR | PHN | ANM | MPW | CLERK | AYA BAI | СНУ |
|-----------|-------------------------|--------|-----|----------------|-----|-------|------------|-----|
| 1 | TATA POWER | 1 | 1 | 3 | 1 | NIL | 0 | 14 |
| 2 | MATABAL HP | 1 | 0 | 4 | 0 | NIL | 1 | 17 |
| 3 | RAJENDRA NAGAR | 1 | 1 | 5 | 1 | NIL | 1 | 15 |
| 4 | RAJDA | 1 | 1 | 4 | 1 | NIL | 0 | 09 |
| 5 | BORSAPAD A | 1 | 1 | 3 | 1 | NIL | 1 | 17 |
| 6 | CHARKOP-5 | 1 | 1 | 4 | 1 | NIL | 1 | 14 |
| 7 | GORAI | 1 | 1 | 4 | 1 | NIL | 1 | 18 |
| 8 | BABHAI | 1 | 0 | ₇ 4 | 1 | NIL | 1 | 11 |
| 9 | EKSAR | 1 | 0 | 4 | 2 | NIL | 1 | 09 |
| 10 | KAJUPADA | 1 | 1 | 5 | 0 | NIL | 1 | 04 |

DETAILS OF DISPENSARIES IN R/CWARD

| SR. NO. | DISPENSARY | NAMEOF MEDICAL OFFICER | ADDRESS | TIMINGS |
|------------|----------------------|------------------------------|---|-----------------|
| 1 | K.KDISP | DR.MEGHA GOSAVI | Near MTNL office Borivali west mum 92 | 09.00AMTO4.00PM |
| 2 | EKSAR VILLEGE | DR.AKANSH A NIKAM | EKSAR VILLAGE DISPENSARY NEAR EKSAR TALAV BORIVALI WEST MUM 92 | 09.00AMTO4.00PM |
| 3 | MHBDISP | DR ARCHANA NAKASHE | OLDMHBCOLONY,BORIVALIWEST | 09.00AMTO4.00PM |
| 4 | gorai Mhada | DR.MANISHA SURWANSHI | GORAIMHADA,OPPSUVIDYA SCHOOL , BORIVALI WEST | 09.00AMTO4.00PM |
| 5 | CHARKOP | DR TENDULKAR | CHARKOP SEC 5 KANDIVALI WEST MUM 67 | 09.00AMTO4.00PM |
| 6 | GORAI VILLAGE | DR PRANITA WAGHMARE | GORAIVILLAGE,BORIVALIWEST | 09.00AMTO4.00PM |
| 7 | KAJUP ADA DISP | DR RHEA DSOUZA | KAJUPADA DISPENSARY 1 ST FLOOR MORYA BLDG NEAR CHOUGULE NAGAR KAJUPADA | 09.00AMTO4.00PM |

| | DETAILS OF B.M.CHOSPITALS | | | | | |
|----------------------------------|---------------------------|---|------------------------|---|--|--|
| SR Name of the NO NursingHome | | Address | CONTACTNO | EMAIL | | |
| 1 | BORIVALI MATERNITYHOME | BORIVALIMATERNITYHOMES.V.RD BORIVALI WEST | DR. NEELALI BHOJRAJ | bomaternity @gmail.com | | |
| 2. | CHARKOP MATERNITYHOME | CHARKOPSETCOR3,KANDIVALIWEST | - | chkcmo@gm ail.com | | |
| 3 | MCH HOSPITAL | SIDDHARTHNAGAR,BORIVALIWEST | DR. VIDYA CHAVAN | motherandchi ldhospital@y ahoo.in | | |
| 4 | KASTURBA MATERNITYHOME | KASTURBACROSSRD,OPP.MUN. SCHOOL, BORIVALI EAST | DR. AMIT DESK | chkcmo@gm ail.com | | |

| | DETAILS OF STATE GOVT.HOSPITAL | | | | | |
|--|--------------------------------|-----|-------|--|--|--|
| SR NO Name of the HOSPITAL Address CONTACT NO | | | EMAIL | | | |
| | NIL | NIL | | | | |

DETAILSOFNURSINGHOMESOFR/CWARD

| SR NO | NAME OF NURSING HOME | ADDRESS OF NURSING HOME |
|-------|--|---|
| 1 | Aashish Nursing Home & | B/106, Shroff Apt, Sodavala |
| | Gen Hospital | Lane SV rd, Borivali (W) |
| 2 | Pandya Maternity Home | Rama Niwas, Sodavala lane |
| | | Borivali (W), Mumbai-92 |
| 3 | Patel Nursing Home | Mangal Kunj, SV Road, |
| | | Borivali (W) |
| 4 | M/S MANAV MANDIR NURSING HOME | GOKUL NAGAR, 90 FEET RD, BORIVALI EAS |
| 5 | SAFFRON MATERNITY HOME | 102, BORIVALI BINA CHS, L.T.ROAD, BORIVALI (W) |
| 6 | Dr. Narendra hospital | Seeta Mahal, 5th Carter Rd |
| • | | Borivali (W) |
| 7 | Navjivan Mat And Surg Home | MULJI NAGAR BLDG 3, SAIBABA NAGAR,, BORIVALI WEST |
| 8 | Rane's Anand Medical | Ravji Premji Apt, SV Rd, |
| 0 | Center | Borivali (W) |
| 9 | Sanket Surgical Hospital | B, Nandi Dham LT Rd, |
| 5 | Sanket Surgical Hospital | Borivali (W) |
| 10 | Parmar Hospital | 1, Anita Apt, C wing, 5 th |
| 10 | | Kasturba Rd, Borivali (E) |
| 11 | Rose Petal Nursing Home | Flat no.7-10, C-wing, LT rd, |
| •• | | Nandadham, A wing, B/W |
| 12 | Shishu Bharti Hospital | Gopalpuri, 1st flr, SV Road, |
| | | Borivali(W) |
| 13 | Mandapeshwar Hospital | Gomati Apt, Nr. Punjab nation- |
| | ······································ | al Bank, SVP Rd, Borivali (W) |
| 14 | Crystal Nursing Home | G-002, Krishna Shantivan |
| | | Borivali (E) |
| 15 | Pandya Surgical Hospital | Rama Niwas, Sodavala lane |
| | | Borivali (W), Mumbai-92 |
| 16 | Anand Nursing Home | Godawri, E wing, flat no.1,2 |
| | (Mat & Gen) | Shantivan, Borivali (E) |
| 17 | SAI KRUPA ENT NURSING HOME | 102, A, Vaibhav, Jambli galli Borivali (W) |
| 18 | Bhagat Nursing Home | A-1, Ganesh Niwas, 2nd flr, |
| 10 | | Pai nagar, SV rd, Borivali (W) |
| 19 | Khatav's Mother & Child | 101, Arunoday, market lane, |
| 13 | Hospital | nr. Ajanta Talkies, Bor (W) |
| 20 | Nalini mat and surgical | Ratnadeep, Opp Havell, SV |
| 20 | Home | Road, Borivali (W) |

| 21 | Punit Orthopaedic surgical Hospital | Plot1/1,Punit nagar, A-1 Bldg, SV Road, Borivali (W) |
|----|---|---|
| 22 | Bala Hanumant Hospital | Block 113, Lancelol, Shastri nagar, Borivali (W) |
| 23 | Usha Hospital | master Bunglow, SVP Road, Borivali (W) |
| 24 | Mohit Hospital | 001, C wing, Koyna, Grnd flr Shantivan, Borivali (E) |
| 25 | Arihant Heart Clinic | A102/103, Lancelol. Opp Shastri ngr, SV rd, Bor (W) |
| 26 | Parijat Child Health Clinic 761419393 | Parijat,156, Shrikrishna nagar Borivali (E) |
| 27 | Siddhartha Maternity and Nursing Home | 2/3, Vaibhav, Jambhli galli, Borivali (W) |
| 28 | Rhushabh Nursing Home | Anjana Apt, C/201, jn of SV rd & Shimpoli rd, Borivali (W) |
| 29 | ARUSH Fracture Maternity & surgical Hospital | Girinath, B-wing, Ground flr, Carter rd-3, Borivali (E) |
| 30 | Nanda Nursing Home | 103,104, Suryakiran, Shanti nagar, SVP rd, Borivali (W) |
| 31 | Purohit General Hospital | Kahan Bhavan, LT Road, Borivali (W) |
| 32 | Kini Nursing Home | Modern Shashitara, Ground flr Mandapeshwar rd, Bor (W) |
| 33 | Mintee Nursing Home | 3A, Vaibhav Apt, jambali Galli Borivali (W) |
| 34 | Vasudhan Cosmetic plastic surgery center | C212-213, Lancelot, SV Road, Borivali (W) |
| 35 | Ameya mat. Home and sur. Nursing Home | 102,103 A wing, Eksar Road, Tulip Royal Complex, Bor (W) |
| 36 | Eye Care Clinic | 101/A, Lancelot Dattani Nagar SV Road, Borivali (W) |
| 37 | Raj Jyoti Heart Hospital | Sai Kripa Apt, Opp St. Annes Girl School, LT Rd, Borivali (W) |
| 38 | Shrikrishna Hospital | 161, Parineeta, Shrikrishna ngr Borivali (E) |
| 39 | Jaywant Nursing Home | A1/A4, Nr Rajhans Bldg, Raicrystal , Eksar rd, Bor (W) |
| 40 | Bhargav Medical Center | CTS 137, Next to Hanuman Mandir Rd, Babhai, Bor (W) |
| 41 | Shivam Eye Care Center | 204/5, B wing, Shivam Above Bank of India, Opp ST depot, Borivali (E) |
| 42 | Sushrut Hospital | Pooja Apt, 10 Star Cottages, Plot-7, Eksar Road, Bor (W) |
| 43 | Maher Mahila Arogya Kendra | G-2, A wing, Shrikrishna Ave- nue, Savarpada Corner,Bor E |
| 44 | Snehal ENT Clinic | G1, Shri Raghuvanshi Apt, Chandavarkar Rd, Bor (W) |

| 45 | Shraddha Mat and surg nursing Home | D/36, Ground flr, Yogi Apt, Nr. Ajmera School, Borivali (W) | |
|----|---|--|--|
| 46 | Kirti Nursing Home | grnd flr, Kedarnath, Rdp5, sec 7, Nr. Charkop depot, Kan (W) | |
| 47 | Shivani Medical Center | Padma Nagar, Chkiuwadi, Link Rd, Borivali (W) | |
| 48 | Aditi Hospital & Polyclinic | B wing, grd flr, Nirav, 90 ft rd, W E Highway, kandivali (E) | |
| 49 | Mangirish Sur, Mat, and Children Hospital | 101,102 Dattatreya CHS, plot 202, Charkop, Kandivali (W) | |
| 50 | Purnima Hospital | Pavan, Road no.8, Daulat nagar, Borivali (W) | |
| 51 | Dhanvantiri Medical Center | 4, Dhaval Apt, Factory Lane, Opp TPS rd, Borivali (W) | |
| 52 | Gayatri Maternity and nur. Home | 13,14 Parvati Chs, Plot-243, sec-3, Charkop, Kandivali (W) | |
| 53 | Mangalmurti Hospital and Polyclinic | plot-66,69, RSC 13, Gorai 1, Opp Saibaba temple, Bor (W) | |
| 54 | Nirmal gen Nursing Home | A-1&2, Bhikoba Apt, Babhai Lane, Babhai, Borivali (W0 | |
| 55 | Divyadarshi Eye Care Center | B12-13, Laxmi Niwas,Palnagar Mandpeshwar rd, Borivali (W) | |
| 56 | NIRMAYA MOTHE CARE | C wing, Parasmani Chs, Chiku wadi, Shimpoli, Borivali (W) | |
| 57 | Bhatia Eye Clinic | KrishnaKunj, Maharashtra ngr, Borivali (W) | |
| 58 | Dhanvantari Mat. Fracture & Gen Hospital | 3/A/002, Paras nagar, Shankar Lane, Kandivali (W) | |
| 59 | Om Sai diagnostic Center | Shri Sai Tower, Sodavala Lane Borivali (W) | |
| 60 | Shreeji Kripa Surgical Cen. Polyclinic & ICU | Gaurav Droov, A/2, B/3, Behind Bhatia School, Bhatia Lane, Opp saibaba ngr, Borivali (W) | |
| 61 | Siddhi Maternity Home | Charkop, Ratnadeep CHS, 6/225 Sec-3, Dr. Ambedkar rd, Bo W | |
| 62 | National Hospital Gen. | Matruashish, 1&2 floor, Sukur wadi, Next to Madhav Hall,MG rd, Borivali (E) | |
| 63 | Speciality ENT Hospital | 103/203, Satyam Tower, 90 ft rd, Thakur Complex, Kan (E) | |
| 64 | Surabhi Lifecare Hospital | B/101/102, Shivsagar Apt, Thakur Complex, Kandivali (E) | |
| 65 | Jaydeep Hospital | 5, Nalanda, Sec-3, Charkop, Kandivali (W) | |
| 66 | Renuka Children Clinic | 103, Euby CHS, Opp. Status Hotel, Gorai Link rd, Bor (W) | |
| 67 | Apex Hospital | Vaishali Heghts, A Wing, Nr. St. Chartered Bank, Chandavar kar Rd, Borivali (W) | |

| 68 | Shantaee Nursing Home | Flat no.1, Shop no.7, Charkop Borbhatt Chs Itd, Borivali (W) |
|----|--|--|
| 69 | Dhanashri Hospital | Siddhivinayak Tower, Nr. Coll. Office, Natakwala lane, Bo W |
| 70 | NeoPlus Criticare | 452, Mahadev CHS, Link Road, Opp Don Bosco School, Bo W |
| 71 | Ruddhi Maternity & Nursing Home | Gorai, Matruashish Opp. Azra Bank |
| 72 | Saisparsh Nursing Home | Trupti,Ram Nagar,Borivali(W) |
| 73 | Mahek Nurrsing Home | Charkop sec 3 Kandivali (W) |
| 74 | Mehta nursing home | golden crest, 1st floor, SV rd, Daulat nagar, Opp. Hanuman nagar, Borivali 66 |
| 75 | Phoenix Hospital | B 21, Padma Nagar, Borivali 92 |
| 76 | Insight Eye care & Laser centre | 101,, 1st flr, vazira naka, Borivali west 92 |
| 77 | Riddhi Maternity Home | plot 244/257, RSC/1/A Gorai Layout, borivali west |
| 78 | Riddhi eye Clinic | 104/ B Shiv Bhavan SRA CHSL, Carter rd no. 5, Borivali e |
| 79 | | A-101, Riddhi Siddhi M.G. ROAD, Borivali east, mumbai-66 |
| 80 | MIB Superspeciality Hospital | 401,Vini Elegance, Above Tanishq, 4th floor, LT road,Borivali (w), Mumbai-400092 |
| 81 | Seth ENT and Eye Hospital | N.S.Home 2, 1st floor Om Sadachar CHS LTD.,Borivali (w), Haridas circle,Mum92 |
| 82 | Lotus Hospital | Grnd flr, Garnet CHS, Devki nagar, st.lawrence school,Borivaliu (w) |
| 83 | Saraswati Hospital | 1/3, SUSHILA SADAN, SECTOR 7, CHARKOP MUMBAI 400067 |
| 84 | Aastha Lifecare Hospital | grd floor, Sai Sheetal CHS, Plot No. 23, Daulat Nagar, Borivali (E) |
| 85 | Day care Eye clinic | A-14/G-1,SIDDHARTH NAGAR,WESTERN EXPRESS HIGHWAY,BEHIND CARNIVAL CINEMAS BOR(E) |
| 86 | TRINITY HOSPITAL | GORAI SHIVSAI DARSHAN,PLOT NO.31,FIRST FLOOR,GORAI 1 BORIWALI WEST |
| 87 | SAI PRATIK HOSPITAL | 1& 2, BAGESHREE, PLOT NO 207CHARKOP |
| 88 | DR.MEHTAS MATERNITY HOME | GROUND FLOOR , LAXMI NIWAS,CARTER ROAD NO. 3 BORIVALI (E) |
| 89 | DR. VASANT KHATAV | ARUNODAY, MARKET LANE NET TO AJANTA THEATER, BORIVAL I WEST |
| 90 | CRYSTAL HOSPITAL AND NURSING HOME | 1,2,3,4, SHED PALACE BLDG, DATTAPADA ROAD ,BORIVALI EAST |
| 91 | Mangalmurti Hospital and Polyclinic | plot-66,69, RSC 13, Gorai 1, Opp Saibaba temple, Bor (W) |
| 92 | Rhushabh Nursing Home | 101/102, ajanta apt. s.v. p. Road, shimpoli junction, borivali west |
| 93 | PATNI NURSING HOME | D 103, radhakrishn society sv road, borivali west |
| 94 | BATHIA EYE CLINIC | 2/7,KRISHNA KUNJ, MAHARASHTRA NAGAR, BORIVALI (W) |
| 95 | SURBHI LIFE CARE HOSPITAL | 101,102, SHIVSAGAR APT, 90FT ROAD, KANDIVALI (E) |
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| 102 | M/S KRISHA NURSING HOME | PLOT NO 326-346,GORAI 2, BORIVALI WEST,MUMBAI 400092 |
| 103 | M/S NIRAMAY HOSPITAL | 127, RSC 29, CHARKOP, KANDIVALI WEST, MUMBAI 400067 |
| 104 | M/S RUSHABH NURSING HOME | C/2 201,ANJANA APT, S.V RD, BORIVALI WEST MUMBAI 400092 |
| 105 | M/S RUSHABH NURSING HOME | C/2 201,ANJANA APT, S.V RD, BORIVALI WEST MUMBAI 400092 |
| 106 | M/S ASIAN EYE INSTITUTE AND LASER CENTER PVT LTD | 101, SATYANARAYAAN APT. OPP. G.H. HIGH SCHOOL,BORIVALI EAST |
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| 108 | M/S ANKIT FRACTURE MATERNITY HOME | B/4 GIRINATH, CARTER RD 3, BORIVALI WEST MUMBAI 400066 |
| 109 | M/S SAILEE HOSPITAL AN DIAGNOSTIC CENTER – MATERNITY HOME | PRATHMESH HORIZONE, NEW LINK RD, NEW MHB COLONY BORIVALI WEST |
| 110 | M/S SHREE GANESH MULTISPECIALITY HOSPITAL | 321 BINA CHS, TPS 3, BORIVALI WEST, MUMBAI 400092 |
| 111 | M/S SANGHVI AMTERNITY AND SURGICAL | A WING PANCHRATNA CHS, MULJI NAGAR, BORIVALI WEST |
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| 113 | M/S AGARWALA EYE CLINIC AND LASER CENTER | 1 ST FLOOR , UTKARSH HEIGHTS, DR KORDE RD, BORIVAL WEST ,TEHSILDAR OFFICE |
| 114 | M/S VASAN EYE CARE HOSPITAL | SHOP 1, AMBROSIA BLDG, OPP TATA STEEL DEVIPADA, BORIVALI EAST 400066 |
| 115 | M/S DHANVANTARI HOSPITAL | B 004, DHAVAL APT, FACTORY LANE, BORIVALI WEST 400092 |
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| 117 | M/S ASHIRWAD ORTHOPEDIC AND SERGICAL NURSING HOME | G 3/4, BHAKTI SOCIETY, OPP JAIN MANDIR, BORIVALI WEST M 400092 |
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| 120 | M/S APOLO SPECIALITY PVT LTD | B+G+1FLR, AMBROSIA BUILDING,UNIT 1,BORIVALI EAST |
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DETAILS OF PCPNDT CENTRES OF R/CWARD

| SR.NO | Name of the Owner | Name of CENTRE | ADD OF CENTRE |
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| 1 | Dr. Jayesh Shah | Sanket Sonographic Clinic | 103, Gopalpuri, SV Road borivali east- 66 28946842 |
| 2 | Dr. Sandeep Sharma | Sadbhav Diagnostic Center | B-1, Royal Garden, Karter Rd no.2, Borivali (E) |
| 3 | Dr. Dhanlaxmi Lalka | Dr. Dhanlaxmi Lalka | 102, Mulji Apt, Above Bank of Baroda, SV Rd, Borivli E |
| 4 | Dr. Bharat Sanghvi | Arihant SONOGRAPHY Clinic | E/3, 1st Floor Goragandhi Apt, SV Rd, Borivali (WEST) |
| 5 | Dr. Shailaja Kordey | Bhagat Policlinic | B Wing, 2nd Floor, Ganja wala Lane, Borivali (W) |
| 6 | Dr. Shailaja Kordey | Dr. Shailaja Kordey | B/101, Shantidwar, Shantivan, Borivali (E) |
| 7 | Dr. Arunkumar Jain | MOHIT HOSPITAL | Koyna Bldg, Shantivan, Borivali (E) 66 |
| 8 | Dr. Urmila Sureka | Anand Nursing Home | Godavari ShantiVan, Borivli (E) |
| 9 | Dr. Dhananjay Powle | Abhinav Clinic | 102, Satyanarayan Apt, GH Highschool MG rd, Borivli E |
| 10 | Dr. V.L.Belekar | Avirat Diagnostic Center | B/102, Mrind Kishor, First Flr, Dattapada, phatak Borivali (west) |
| 11 | Dr Shraddha GANTRA | Charkop Maternity Home | Beh. PPF Bldg, Charkop sec-3, Kandivali (W) |
| 12 | DR. Surendra Patil | Ameya Mat.&Sur. Hospital | 102/103, A Tulip Royal complex, Eksar Rd, Bor (W) |
| 13 | Dr. Minal Dabhaliya | Aditi Hospital | Niro Bldg, 90 Rd, Off W.E. highway, Kandivali (E) |
| 14 | Dr. Abhijit Kher | Nirmay Mother Care | C-01, Parasmani society, Chikoowadi, Borivali (W) |
| 15 | Dr. Vimal Shah | Vimal Diagnostic Center | Flat-1, B Wing, Borivli Chan dralok Chs, Punjabi Lane, Borivali (W) |
| 16 | Dr. Rohit Malik | A.R.Medical Center | 102, Ekta Villa, MG Rd, Opp Bus depot, Borivali (E) |
| 17 | Dr. Yogesh Mehta | Health CareMEDICAL CENTRE & DIAGNOSTICS | First FIr, Yogi Avenue, Yogi Nagar,NR CORPORATION BANK Borivali (W) |
| 18 | Dr. Parag Ajmera | Arihant Heart Clinic | A 103, Lancelot CHSL, S.V. Rd, NEXT TO DATTANI NAGAR BORIVALI(W) |
| 19 | Shri PRAFUL LAXMICHND SALOT | Shree Borivali Gujrati Seva Mandal | A/1-4, Marbal Arts, 51 Tps Rd, Off Factory Lane, Bor W |
| 20 | Dr. Sangeeta Shah | Apex Hospital | VASHALI HTS CHANDAVARKAR RD A wing, Nr Std Chartered Bank, Borivali (W) |
| 21 | Dr. Shweta Dubey | Dhanvantari Hospital | B102/103 MaiFlower Bldg, Lady Fatima Rd, 1st flr, Opp Poisar Deopt,Borivali (W) |
| 22 | Dr. Surekha Parikh | Navjivan Mater.&Surg. Home | Bldg-3, Mulji nagar, Saibaba Mandir Rd, Borivali(W) |
| 23 | Dr. Hema Rane | Rane Anand Med Center | NEAR UNION BANK OF INDIA, NR DATTAPADA ROAD SV Road, Borivali |

| | | | (W) |
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| 24 | Dr. Yogesh Mehta | Healthcare Med & Diagn. | Mahavir Ngr, Suryadarshan Chs, Satya Ngr, Kandi (W) |
| 25 | Dr. Kaustubh Kulkarni | Siddhi Life A R T Center | first flr, Mrund Kishor, Dattapada Fatak Rd, Borivali(W) |
| 26 | Dr. Arjun Waghmare | Om Sai Hospital | first flr, Sai Tower, Nutan ngr, Sodavala Lane, Borivali (W) |
| 27 | Dr. Sunil Dabhade | Surudh Clinic, | 004/A, Grd Flr, New Swapn Lok, CHs, Natakwala Lane Borivli (W) |
| 28 | Dr. Nilesh Shah | (N.M.DIAGNOSTIC PVT LTD) | Swastik Bldg, Ajanta chsl, Chandrawarkr cross rd-2, next to ICICI BANK Borivali (W) |
| 29 | Dr. Meena kamat | Lotus Comprehensive clinic | 101, Lotus Arch, Amarkant Jha Rd, Vazira, Borivali (W) |
| 30 | Dr Manoj Gupta | Sailee Hosp & Diagn cen. | Prathamesh Horizon, New MHB col, New Link Rd Borivali (W) |
| 31 | DR. SANDEEP DESHPANDE | SURBHI LEFE CARE HOSPITAL , | 101, 102, SHIVSAGR APARTMENT , 90 FEET ROAD, THAKUR COMPLEX , KANDIVALI EAST |
| 32 | DR V. S. LOKARE | Dhanashri hospital | siddhivinayak tower nr ccollector office natakwala lane borivali west mumbai 92 |
| 33 | DR R. G. LOTLIKER | DR. Lotliker city diagnostic centre | 303. jalaram business centre, ganjawala lane nr chamunda circle borivali west |
| 34 | DR KAMLESH MEHTA | DR. MEHTA'S MATERNITY HOME | LAXMI NIWAS KARTER RD NO. 3 OPP. AMBA MANDIR BORIVALI EAST |
| 35 | mr.haresh khubnani | SUBURBAN Diagnostics | SUBURBAN Diagnostics Opposite pheonix hospital Chikoowadi Borivali west |
| 36 | Dr Suchita v shah | Dr suchita Shah Diagnostic centre , | 208,ORCHID PLAZA,ABOVEVBANK OF INDIA,TPS ROAD III, NEAR GOKUL SHOPPING CENTRE, OFF. S.V. ROAD, BORIVALI (W), MUMBAI-400092 |
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| 39 | Dr. Vidya Chavan | MOTHER AND CHILD HOSP., | MAGATHANE, SIDDHARTH NAGAR, BORIVALI(E) |
| 40 | Mr.Arun Banerjee | SUBURBAN Diagnostics PVT. LTD.301,302 VINI ELEGENCE | 3rd FLOOR PLOT OP NO. 77, FP NO. 116, L.T. RD, Borivali west |
| 41 | Dr NIKUNJ M. KOTHIA | KALA DIAGNOSTICS | SHOP NO. 2 GRND FLR, BORIVALI ATLANTA CHSL, KASTURBA MAIN RD, BORIVALI EAST MUMBAI |
| 42 | DR HARSUKH K. THAKRAR | NIRMAN HITECH DIAGNOSTIC CENTRE | UNIT NO.8, KANDIVALI, KESAR ASHISH APT. GRND+FIRST FLOOR MAHAVIR NAGAR KANDIVALI WEST MUMBAI -67. |

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| 45 | Dr. PRADNYA Pethe | Canids Veterinary CENTRE, | SHOP NO7, Suyog Chs,C WING, Kulkarni rd Borivali (W) |
| 46 | Dr. Kshitij Pawar | Siddhi Diagnostic Center | 103, Sumil Apt, Jain Mandir Rd, Charkop Sec-5, kandivali west |
| 47 | Dr. Himanshu Desai | vakratunda Heath Care Private Ltd., | A- wing, 2nd Floor , Shree sai tower, Nutan Nagar, Sodavala lane, Borivali West, Mum. 92 |
| 48 | Dr. Sweta Agashe | OMKAR Healthcare | Rsc-13, Gorai-2, OPP MANGAL MURTI NURSING HOME Omkar Bunglow, Borivali (W) |
| 49 | Dr. Nikunj Kothia | vikas Imaging Center | Shop No.2, Nirav, 90' Rd, Opp Highway, Kandivali (E) |
| 50 | DR. HIMANSHU SHAH | DR. HIMANSHU SHAH'S VARICOSE VEIN CLINIC AND LASER CENTRE, | C 113, BAL HANUMAN HOSPTAL, LANCE LOT BLDG, KORA KENDRA, S V RD, BORIVALI (W), |
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| 88 | DR.PADMESH JAIN | Namokar Diagnostic centre | Room no 3 c/o Trinity hospital 101 gorai sgree sai darshan plot no 31 opp suvidhya school bor west |
| 89 | Dr.Kashish Panchal | Dr.Panchals Lab and diagnostic centre | B 16,18 A Rajendra Nagar Dattapada Rd near police station Bor east |
| 90 | J.PRASANNA VIGNESH | AARTHI SCANS PRIVATE LIMITED | SHOP NO 52 & 53, SATRA PARK, FINAL PLOT NO 179 OF TPS 3, CTS NO - 523 OF EKSAR SHIMPOLI ROAD BORIVALI WEST MUMBAI 400 092 |
| 91 | Dr.SUREKHA SWAPNIL KADAM | Sunshine clinic | Flat no 3 First floor Ratnadeep chs plot no 225 bear charkop market Kandivali west |

| 92 | DR NITIN KARBHARI PAWAR | WESTERN HITECH | SHOP NO 6 CHARKOP AMRUTA CHS CHARKOP SEC 5 NEAR CHARKOP SIGNAL KANDIVALI WEST |
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| 96 | DR.NIKUNJ KOTHIA | PRIME HI TECH DIAGNOSTICS | A 10/11 NANCY COTTAGE SANT DYNAESHWAR MARG BOR EAST |
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| 104 | DR KASHMIRA CHOWKSEY | Kashmira Diagnostic centre | Ground Floor 1 Chimy chs R M Bharat's road Borivali West mum 92 |
| 105 | DR RAJEEV SHARMA | AVIGHNA HEARTCARE AND PATHOLOGY | SHOP NO 5 CTS NO 680/1/5 & 680/1/6 SHIMPOLI ROAD BORIVALI WEST MUMBAI 92 |
| 106 | Dr. Bharat mahale | Mangal Murti Hosp & Polyclinic | Plot No 65-68 & 66-69,RSC 13,Gorai 1 Opp Saibaba Temple, Gorai, Borivali (W) |
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| 108 | Dr Amitkumar U Desak CMO | KRANTIJYOTI SAVITRIBAI PHULE HOSPITAL | Kasturba cross rd no 2 Borivali East Mum 66 |
| 109 | Dr.Paraga Ajmera | ARIHANT HEART CLINIC AND NURSING HOME LLP | A 101 LANCELOT CHS OPP KALYAN JWELLERS SV ROAD BORIVALI WES mum 92 |

| 110 | DR JITEN V.MEHTA | MEHTA NURSING HOME, | 1st flr, RITE GOLDEN CREST, S.V. RD borivali EAST mumbai66 |
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| 111 | DR. SANGEETA SHAH | APEX MULTISPECIALITY HOSPITALS | (DIVISION OF QUASAR HOSPITALS PVT. LTD.), DATTAPADA ROAD,BORIVALI (E),MUMBAI-66 |
| 112 | DR. HIMANSHU DESAI | MAYFLOWER DIAGNOSTIC CENTRE | SHOP NO.5, A-1 DWARKESH PARK, OPP. HDFC BANK, SAIBABA NAGAR, BORIVALI (W),MUMBAI |
| 113 | DR.RITVIK THAKKAR | NIRMAN HITECH DIAGNOSTIC CENTRE | GROUND FLOOR, JAY BHADRA VILLA,OPP. JAIN DERASAR, SVP ROAD, BORIVALI (W) |
| 114 | DR GAUTAM SEN | WELLSPRING HEALTHCARE PVT LTD | SHOP NO 1 THE EMRALD OPPOSITE CANON IMAGE SQUARE NEAR STARBUCKS CAFE ROSHAN NAGAR BORIVALI WEST |
| 115 | DR.PRITESH NAIK | UROGYNAECOLOGY & GYNAEC LAPROSCOPY CLINIC | 209 AHCL HOMES 2ND FLOOR JUNCTION SHIMPOLI ROAD & LINK ROAD BORIVALI WEST MUM 92 |
| 116 | DR.SURBHI BHAGAT | PRABHI SPECIALITY CENTRE | 16,DEV DARSHAN CHS LTD M.G.ROAD NEARSANJOG HOTEL BORIVALI EAST MUM 66 |
| 117 | SHRI YOGESH SAGAR | DHANKUVARBEN HOSPITAL | PLOT NO 620/C KASTUR PARK SHIMPOLI ROAD BORIVALI WEST 400092 |
| 118 | DR.ROHIT DEODATTA PANDIT | RADIANCE DIAGNOSTIC CENTRE | SHOP NO 6 MODISPACES VOLGA RAYANIGRAM OPP BANK OF BARODA BORIVALIN WEST MUM 92 |
| 119 | DR.KANT SHAH | BORIVALI HEALTHCARE PVT. LTD | 210,211,212,213,214 2ND FLOOR LANCELOT CHS LTD,S.V.ROAD,BORIVALI WEST MUM 92 |
| 120 | DR.MANISHA KUNDNANI | FERTILITY SQUARE | 2ND FLOOR DEVKRUPA BUILDING SV ROAD BORIVALI WEST MUM 92 |
| 121 | MRS.VAISHALI GHELANI | DIAGNOCARE | SHOP NO 8 GROUND FLOOR EDEN GARDENS NEAR PAWANDHAM MAHAVIR NAGAR KANDIVALI WEST MUM 92 |
| 122 | DR.FORAM RONAK AJMERA | ARIHANT RADIOLOGY CENTER | ROOM NO 1 BHARAT BAUG S V ROAD OPP KALYAN JWLLERS BORIVALI WEST 400092 |
| 123 | Mona Bharat Chaitalia | Shlokam Healthcare | Plot no 53, 20, Mhada Row House SeRSC ctor-9 Charkop Survey No 41 Charkop Kandivali West Mumbai - 400067 |
| 124 | DR. NEHA ANJANIKUMAR PRASAD SRIVASTAVA | RTKL DIAGNOSTIC AND POLYCLINIC AND GLAM BUISNESS LLP | SHOP NO.20 BUILDING NO.9, GROUND FLOOR THE DISCOVARY CHS. LTD, DATTAPADA ROAD, BORIVALI (E) |
| 125 | NITIN KARBHARI PAWAR | OSCAR MULTISPECIALITY HOSPITAL | LAXMI NIWAS S V ROAD DAULAT NAGAR BORIVALI EAST 400066 |
| 126 | DR.MEGHA ANAJE (PANCHAMIYA) | LOTUS SUPERSPECIALITY HOSPITAL | LotusMultispecialityHospital Add:-one Borivali (Saikrupa CHSLtd) Ram RaodBabhai NakaBorivali (w) 400092 |

| 127 | Dr.Amira P. Dhonda | TRUECHECK | Jeevanam Hospital AndResearch Centre LLP, Ground & First Floor, C wing, F.P.No 74, TPS-III Divine Jalpa Building,Jambli Gali Near Jain Mandir, Borivali West, Mumbai, Maharashtra- 400092 |
|-----|-----------------------|---|--|
| 128 | Dr.Megha Panchamiya | Lotus Clinic | Shop no 1,2,3 Mahananda CHS,Ram Mandir Road , Babhai Naka Off L.T.Road ,Boriavali (W) , Maharashtra- 400092 |
| 129 | Dr.Saurabh Muni | Xenon Multispeciality Hospital LLP | 2nd Floor , Om Sai Charan CHS Ltd. Yogi Nagar , Boriavali (W) , Maharashtra- 400092 |
| 130 | Dr.Ankush Raut | Shreesha Women care clinic | Shop no 3 Dheeraj Savera Building , Siddharth Nagar Borivali (E) , Maharashtra- 400092 |
| 131 | DR. NIMISHA KAKADIYA | MANAV MANDIR NURSING HOME | 90Feet Road, Near Nirmala College, Thakur Complex Kandivali (East) M 4000101 |
| 132 | Dr. Dhanshree More | SAMADHAN DIAGNOSTIC | SHOP NO 1 &2 CHARKOP AVISHKAR CO OP HOUSING SOCIETY LTD ROAD NO RSC-5 SEC 6 CHARKOP KANDIVALI (W) MUMBAI -400067 |
| 133 | DR. SAURABH SHETTY | NALINI MATERNITY AND SURGICAL CENTRE | 1ST FLOOR UNIQUE SERENITY KASTUR PARK BORIVALI W MAUMBAI 400092 |
| 134 | DR. RANNA BIPIN DOSHI | DOSHI MATERINITY NURSING HOME | 11,12,13 & 14, B-3, MANEK NAGAR BLDG 1st FLOOR PUNJABI LANE CHADAVARKAR ROAD BORIVALI WEST MUMBAI -400092. |
| 135 | Dr Siddhes Aiyer | Mamata Maternity Nursing Home | 1St Floor Sai Sheetal Apt .S.V Road Daulat Nagar Borivali (E) Mumbai 400066 |

DETAILS OF MTP CENTRES OF R/CWARD

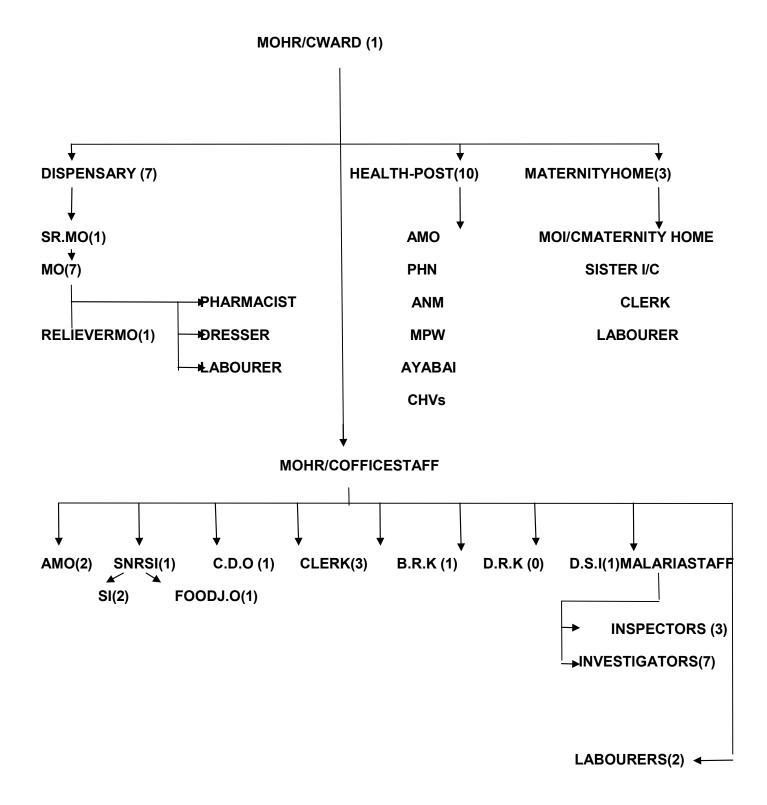
| Sr. No. | Name of Centre | Address of the centre |
|---------|--|---|
| 1 | AAKANKSHA MATERNITY AND NURSING HOME | 301,401,501, Navkar Bhavan , Road No 7 , Daulatnagar,Borivali - E, Mumbai-66. amolvmahajan@gmail.com |
| 2 | AMEYA MATERNITY AND SURGICAL NURSING HOME | 102-103 A TULIP ROYAL COMPLEX EKTA ROAD BORIVALI WEST MUMBA |
| 3 | ANAND NURSING HOME | ANAND NURSING HOME E/F WING 001/002 ,GODAVARI BUILDING, SHANTIVAN, BORIVALI EAST, MUMBAI 66 |
| 4 | APEX HOSPITAL | VAISHALI HEIGHTS CHANDVARKAR ROAD BORIVALI WEST |
| 5 | ASHTAVI NAYAK HOSPITAL AND SWAMI SAMRATH HEALTH CLINIC | B/102 , GOYAL TRADE CENTER , SONA TALIKES, BLD 1ST FLOOR SHANTIVAN, BORIVALI EAST, MUMBAI-400066 |
| 6 | CHARKOP MUNCIPAL MATERNITY HOME | CHARKOP SECTOR 3 NEXT TO BHAVISHYA NIDDHI BHAVAN |
| 7 | CRYSTAL HOLSPITAL ASARA COLONY DATTAPADA ROAD BORIVALI EAST | SHEEL PALACE BLDG BEHIND S B DATTAPADA ROAD BORIVALI EAST |
| 8 | DHANVANTRI FRACTURE MATERNITY AND GENERAL HOSPITAL | B/102103,MAY FLOWER BLD,LADY FATIMA ROAD,OPP POISAR BUS DEPOT,NEAR OUR LADY OF REMEDY CHURCH,KANDIVALI |
| 9 | DHANVANTRI HOSPITAL | D2 DHAVAL APT FACTORY BORIVALI W |
| 10 | DR. MEHTAS MATERNITY HOME | Laxmi Niwas, Carter Road 3, Borivali East Mumbai 40006 |
| 11 | DR. NAYANA MAHESH CHAUHANS CLINIC | Shop no. 1 & 2, Delight Plot no. 81, Opp. Pragati Vidhyalaya, Gorai 2 Borivali west |
| 12 | CRYSTAL HOSPITAL KRISHNA BUILDING SHANTIVAN BOR EAST | G-01,02, KRISHNA BUILDING, SHANTIVAN, BORIVALI EAST, MUMBAI- 400066 |
| 13 | GAYATRI MATERNITY AND NURSING HOME | 13-14 PARVATI CHS, PLOT NO243, SECTOR NO3, KANDIVALI WEST MUMBAI |
| 14 | KRANTIJYOTI SAVITRIBAI PHULE HOSPITAL | Kranti Jyoti savitribai Phule HOSPITAL, Carter road 2, BORIVALI EAST |
| 15 | LOTUS MULTISPECIALITY HOSPITAL | Devidas lane eksar road Borivali west |
| 16 | LSMVP SOCIAL FRONTS MANAV MANDIR NURSING HOME | GOKUL NAGAR 90 FEET ROAD ,THAKUR COMPLEX KANDIVALI WEST |
| 17 | MAHER MAHILA AROGYA KENDRA | G-1/G-2, SHREE KRISHNA AVENUE, SAWARPADA, BORIVALI EAST, MUMBAI-400066. |
| 18 | MANGALMURTI HOSPITAL GORAI | Bunglow Plot No 65 - 68 , 66 - 69 , RSC - 13 , Gorai 1 , Borivali West. |
| 19 | MOTHER AND CHILD HOSPITAL | SIDDHARTH NAGAR,NEAR DHIRAJ UPVAN ,BORIVALI EAST |
| 20 | NALINI MATERNITY HOME | Ratndeep Apt opp Haveli s v Rd borivali west |
| 21 | NAVJIVAN MATERNITY AND SURGICAL HOME | Mulji Nagar, bldg 03 saibaba nagar borivali west |
| 22 | NIRAMAY MOTHERCARE CENTRE | C 01, Parasmani CHSL, Chikuwadi, Borivli West, Mumbai 400092 |
| 23 | PANDYA SURGICAL AND MATERNITY HOSPITAL | Sodawala lane, Borivali West , Mumbai 400092 |
| 24 | PHOENIX HOSPITALS PVT. LTD. | B/21 padma nagar chikuwadi borivali west |
| 25 | TENDULKAR NURSING HOME | yogi nagar, Eksar, Borivali west |
| 26 | RIDDHI NURSING HOME | RSC 144-157, Gorai 1A, Gorai 1, Borivali West |
| 27 | ROSE PETAL NURSING HOME | Ground floor, Nanddham building, LT Road, Borivali West |
| 28 | RUDDHI MATERNITY AND NURSING HOME | B wing , Gorai Matruashish,opp Azra bank, Gorai 2, Borivali West |
| 29 | SAFFRON MATERNITY & NURSING HOME | 102, Borivali Bina LT road Babhai Borivali west |
| 30 | SAILEE HOSPITAL AND DIAGNOSTIC CENTER | Prathamesh Horizon, New MHB Colony, New Link Road, Near Don Bosc School, Borivali West |

| 31 | SAISPARSH MATERNITY AND NURSING HOME | Trupti bldg saibaba nagar Borivali west |
|----|---|---|
| 32 | SARASWATI HOSPITAL | Sushila Sadan, Sector 7, Charkop Kandivali West |
| 33 | SHANTAEE NURSING HOME | Bhavneet CHS.,Plot no. 27, Rsc 22/23, Sector 7 Charkop Kandivali West 400067 |
| 34 | SHISHUBHARATI HOSPITAL Gopalpuri, 1st flr, SV Road, Borivali(W) (Saukhyam Hospital change in name) | SHISHUBHARATI HOSPITAL Gopalpuri, 1st flr, SV Road, Borivali East Mumbai 400066 |
| 35 | STERLING HOSPITAL | Borivali(W) (Saukhyam Hospital change in name) |
| 36 | SUSHRUT HOSPITAL | Sushrut hospital, Eksar road, Borivali west |
| 37 | SANGHAVI HOSPITAL 101 /A PANCHRATNA BUILDING NEAR VIJAY SALES SAIBABA NAGAR BOR WEST | Panchatran bldg mulji Nagar Borivali West |
| 38 | DOSHI MATERNITY HOME | |
| 39 | SHREE GANESH MULTISPECIALITY HOSPITAL | BINA APT, TPS III, L.T.ROAD, VAZIRA NAKA, BORIVALI WEST |
| 40 | SIDDHI NURSING HOME | Plot no. 6,Ratnadeep building 1st floor, charkop sector 3, Kandivali West 400067 |
| 41 | SANKALP WOMEN'S HOSPITAL | 202-205 paras business centre near kasturba police station, carter road 1 borivali east. |
| 42 | APEX MULTISPECIALITY HOSPITAL Off Dattapada Road, Opp Oberoi, Borivali (E), Mumbai – 400 092 | OFF.WESTERN EXPRESS HIGHWAY,DATTA PADA ROAD,BORIVALI(E) |
| 43 | APEX SUPERSPECIALITY HOSPITAL Babai fish market,opp Damodar Chemist,C.T.S. No. 70A,Babai L.T.Road,BORIVALI (W) Mumbai – 400 092 | L.T ROAD,BESIDES PUJAB &SIND BANK,BABHAI NAKA,BORIVALI WEST MUMBAI 400091 |
| 44 | DR SONAL KATWALA'S CLINIC | 26,1st floor,Natraj bldg,Sodawala lane,Borivali w,Mumbai 92. |
| 45 | Niramay Hospital | Plot no. 127, Behind Punjab National Bank,Ganesh Chowk charkop sector 3, Kandivali West 400067 |
| 46 | DR.NIRAJ SHUKLA KRISHA NURSING HOME RSC 326-346 GORAI 2 BORIVALI WEST MUM 92 | DR.NIRAJ SHUKLA KRISHA NURSING HOME RSC 326-346 GORAI 2 BORIVALI WEST MUM 92 |
| 47 | LOTUS SUPERSPECIALITY HOSPITAL | ONE BORIVALI (SAI KRUPA CHS LTD) RAM MANDIR ROAD BABHAINAKA BORIVALI WEST MUM 92 |

DETAILS OF CEMETRIES OF R/CWARD

| Sr No | Name of the cemetery | Address of the cemetery | Type of the cemetery | Category of the cemetery (BMC / Private) |
|-------|-------------------------|---|----------------------|--|
| 1 | Daulatnagar | S.V.Road Daulatnagar Borivali East Mum 66 | Hindu | BMC |
| 2 | Babhai | Ram Mandir Road Babhai Borivali West Mum 92 | Hindu | BMC |
| 3 | Gorai I | Near Pragati School Gorai 2 Borivali West Mum 92 | Hindu | ВМС |
| 5 | Gorai I | Near Pragati School Gorai 2 Borivali West Mum 92 | Christian | ВМС |
| 6 | Eksar | Eksar Muslim Cemetry Bapu Nagar,Eksar Naitodi Borivali west Mum 92 | Muslim | Private |
| 7 | Our lady church | Our lady church,Poisar,Kandivali West Mum 67 | Christian | Private |
| 8 | Gorai Village church | Gorai Village church Kingfisherwadi Gorai Village Mum 91 | Christian | Private |

4.ORGANISATION'S STRUCTURAL CHART (ORGANOGRAM)



| STAFF POSITIONING REPORT OF R/C WARD | | | | | |
|--------------------------------------|------------------------------|------------|---------|----|--|
| SR.NO | STAFF | TOTAL POST | VACANCY | | |
| 1 | МОН | 1 | 1 | 0 | |
| 2 | ASSISTANT MEDICAL OFFICER | 2 | 1 | 1 | |
| 3 | SR.MEDICAL OFFICER | 1 | 0 | 1 | |
| 4 | MEDICAL OFFICER | 8 | 6 | 2 | |
| 5 | PHARMACIST | 8 | 4 | 4 | |
| 6 | SR.SANITARY INSPECTORS | | | 1 | |
| 7 | SANITARY INSPECTORS | 1 | 1 | 0 | |
| 8 | CLERK | 5 | 4 | 1 | |
| 9 | B.R.K | 2 | 1 | 1 | |
| 10 | D.R.K | 17 | 7 | 10 | |
| 11 | R.A. | 0 | 0 | 0 | |
| 12 | D.S.I | 1 | 1 | 0 | |
| 13 | REPAIR BEARER | 1 | 1 | 0 | |
| 14 | DRESSER | 8 | 5 | 3 | |
| 15 | ELECTRICIAN I | 2 | 1 | 1 | |
| 16 | FURNACE OPERATOR | 3 | 2 | 1 | |
| 17 | LAB TECHNICIAN | 1 | 0 | 1 | |
| 18 | CEMETRY ATTENDANT | 18 | 12 | 6 | |
| 19 | GARDENER | 1 | 0 | 1 | |
| 20 | MALARIA INSPECTORS | 4 | 3 | 1 | |
| 21 | MALARIA INVESTIGATORS | 17 | 7 | 10 | |

SECTION4(1)(b) (ii)

MANUALNO2

The powers of officers and employees in the Office of Medical Officer of Health(R/CWard)

A – Financial Powers

| Sr. No | Designation | Powers- Financial | Underwhichlegislation /rules/ orders/GRs | Remarks |
|-----------|-------------------------------|------------------------|---|---------|
| 1 | - | Rs.5000/- per month | As perthecircular no: CA/FRD/I/48, dated : 31/01/2013 | |
| 2 | Asst.MedicalOfficer | NIL | NIL | NIL |
| 3 | Community Development Officer | NIL | NIL | NIL |
| 4 | Sanitary inspector | NIL | NIL | NIL |

SECTION4(1)(b)(ii)

The powers of officers and employees in the Office of Medical Officer of Health (R/CWard)

B - Administrative Powers

| Sr. No. | Designation | Designation Powers -Administrative | | Remarks |
|------------|---------------------------------|---|-------------------------------|---------|
| 1 | Medical Officer of Health | Please refer to Delegation of powers to Medical Officer of Health on Pg. | Sections394&412 MMCAct1888 | |
| 2 | Asst.MedicalOfficer | NIL | NIL | NIL |
| 3 | Community DevelopmentOfficer | NIL | NIL | NIL |
| 4 | Sanitary inspector | Please refer to Delegation of powers to Sanitary Inspector on Pg. | Sections394&412 MMCAct1888 | |

SECTION 4(1)(b)(ii)

The powers of officers and employees in the Office of Medical Officer of Health(R/C Ward)

| Sr. No. | Designation | Powers -Magisterial | Under which legislation / rules/orders/ GRs | Remarks |
|------------|---------------------------|------------------------|--|---------|
| 1 | Medical Officer of Health | N.A | N.A | N.A |

SECTION4(1)(b) (ii)

ThepowersofofficersandemployeesintheOfficeofMedicalOfficerofHealth(R/CWard) D -

Quasi Judicial Powers

| Sr. No. | Designation | Powers- Quasi Judicial | Under which legislation / rules/orders/ GRs | Remarks |
|------------|---------------------------|------------------------------|--|---------|
| 1 | Medical Officer of Health | N.A | | |

SECTION4(1)(b) (ii)

The powers of officers and employees in the office of Medical Officer of Health(R/CWard)

E – Judicial Powers

| Sr. No. | Designation | Powers- Judicial | Under which legislation / rules/orders/ GRs | Remarks |
|------------|---------------------------|---------------------|--|---------|
| 1 | Medical Officer of Health | N.A | | |

BRIHANMUMBAI MAHANAGARPALIKA

DELEGATION OF POWERS TO MEDICAL OFFICER OF HEALTH (R/CWARD)

Under Section 68 of the **Mumbai Municipal CorporationAct 1888**, Medical Officer of Health- R/Central is hereby empowered to exercise, perform and discharge under the control and subject to the revision of the Commissioner, the several powers, duties and functions conferred or imposed upon or vested in the CommissionerbytheseveralSections,Sub-SectionsandClausesofthesaidActhereinbelowmentioned :-

<u>EXPLANATION</u>:-Theentriesinthesecondcolumnofthebelowtableheaded'Natureofpowers'etc.are notintended as definitely described in Sections, Sub-Sections and Clauses mentioned in the firstcolumn or even as abstracts of those sections, sub-sections and clauses, the numbers of which are given in the first column.

| SECTIONS | BRIEFDESCRIPTIONOFPOWERS, DUTIESANDFUNCTIONSDELEGATEDTOBE | | | |
|-----------|--|--|--|--|
| | EXERCISED& PERFORMED | | | |
| 84 | Leaveofabsencemaybegranted. | | | |
| 112 | ToreceivepaymentsonaccountsoftheMunicipalFundandtolodgetheminabank. | | | |
| 381 | Toissuenoticeinwritingrequirethepersonbywhoseact, defaultorsufferance, nuisance | | | |
| | arises, exists or continues to remove, discontinue or abate the nuisance by taking measures. | | | |
| 384(A) | Stablinganimalsorstoringgrainsindwellinghousesisprohibited. | | | |
| 394(1)(4) | Certainarticlesoranimalsnottobekept, and certaintrades, processes& operations not to be | | | |
| (5) | carriedonwithoutlicense&thingsliabletobeseized,destroyedetc.topreventdangeror nuisance. | | | |
| 396(1) | Powers of inspection (at any time, by day or by night without notice) of premises where | | | |
| | licensablearticlesarekeptortrade, processoroperations are carried on where prohibited | | | |
| | articlesarekept. | | | |
| 412(A) | LicenserequiredfordealinginMilkorotherMilkProducts. | | | |
| 415 | Unwholesomearticlesetc.tobeseized. | | | |
| 416 | DisposalofperishablearticlesseizedunderSection 415. | | | |
| 422 | Toinspectanyplacewheredangerousdiseasesaresuspectedandtotakemeasuresetc. | | | |
| 424(1) | Toissueordersforremovalofpatientstohospital. | | | |
| 425(1) | Disinfectionofbuildingetc.topreventorcheckthespreadofanydangerousdiseases. | | | |
| 427(3) | Infectedarticlesmaybedestroyed. | | | |
| 479(5) | Torequireproductionoflicensesforwrittenpermission. | | | |
| 483 | Notices&Summonsetc.tobeserved upon. | | | |
| 488 | Toenteranypremisesforanypurposesofinspection, surveyorexecutionofnecessarywork. | | | |

BRIHANMUMBAI MAHANAGARPALIKA

DELEGATION OF POWERS TOSANITARYI NSPECTOR

Under Section 68 of the **Mumbai Municipal CorporationAct 1888**, Medical Officer of Health- R/Central is hereby empowered to exercise, perform and discharge under the control and subject to the revision of the Commissioner, the several powers, duties and functions conferred or imposed upon or vested in the CommissionerbytheseveralSections,Sub-SectionsandClausesofthesaidActhereinbelowmentioned :-

<u>EXPLANATION</u>:-Theentriesinthesecondcolumnofthebelowtableheaded'Natureofpowers'etc.are notintended as definitely described in Sections, Sub-Sections and Clauses mentioned in the firstcolumn or even as abstracts of those sections, sub-sections and clauses, the numbers of which are given in the first column.

| SECTIONS | BRIEFDESCRIPTION OF POWERS, DUTIES AND FUNCTION SDELEGATEDTOBE | | |
|----------|--|--|--|
| | EXERCISED& PERFORMED | | |
| 253 | Toinspectandexaminedrainsetc.mentionedinthesection. | | |
| 374 | Toinspectpremisestoascertainsanitaryconditions. | | |
| 396(1) | Powersofinspectionofpremiseswherelicensablearticlesarekeptortrade, process or | | |
| | operationarecarriedonorwhereprohibitedarticlesarekept. | | |
| 412(A) | ActionforsaleofMilk&Milk Products. | | |
| 415 | Unwholesomearticlesetc.tobeseized. | | |
| 416 | DisposalofperishablearticlesseizedunderSection 415. | | |
| 422 | Toinspectanyplacewheredangerousdiseasesaresuspectedandtotakemeasuresetc. | | |
| 424(1) | Commissionermayorderremovalofpatientstohospital. | | |
| 427(3) | Infectedarticlesmaybedestroyed. | | |
| 479(5) | Torequireproductionoflicensesforwrittenpermission. | | |
| 483 | Notices&Summonsetc.tobeserved upon. | | |
| 488 | Toenteranypremisesforanypurposesofinspection, surveyorexecution of necessary work. | | |

Section4(1)(b)(ii)

The duties of officers and employees in the office of Medical Officer of Health (R/CWard)

Medical Officer of Health (R/C Ward)

- Medical Officer of Health of the ward works as per Mumbai Municipal Corporation Act, 1888 (Section 394 & 412), Registration of Births & Deaths Act, 1969 and Rule 8/13 of Maharashtra RegistrationofBirths&DeathsRules,2000,MumbaiNursingHomeAct,1949&Pre-Conception& Pre-Natal Diagnostic TechniquesAct, 1996 to function effectively.
- The Medical Officer of Health (R/C Ward) is the sectional Head of Health Department who exercises supervisory control over Public Health Infrastructure in the concerned ward.
- He has to take action under appropriate provisions of MMC Act/RBD/PC-PNDT/MNH Act against owners of Eating Houses/ USG Centres/ Genetic Clinics/ IVF Centres/ Nursing Homes/ Construction Sites/ Saloons/ Laundries.
- HehastopreventunauthorizedfoodtradeandalsoPreventionofSex-Determination.
- HehastoalsoregulateandcontrolOutbreaksofCommunicableDiseasesintheconcernedward.
- He also supervises all the Health Related activities in a particular ward. He is also the appropriate authority to register & certify Vital Events such as Births, Deaths & Marriages.

Assistant Medical Officer (Inoc.) /Medical Assistant (M.A.)

- Asst. Medical Officer of a ward acts as an assistant to the Medical Officer of Health in conducting day-to-day office work, as well as supervision of the staff within the Health Department.
- The work consists of Daily Analysis & reporting of the Disease(Communicable&Noncommunicable) trends in the ward.
- Evaluation of the applications of Centres under the PC-PNDTAct for renewal & new registration. Monitoring the Vital Statistics (Births, Deaths & Marriages) of a particular ward.
- AssistingtheMedicalOfficerofHealthinconductingMumbaiAarogyaAbhiyaancamps.
- Co-ordinationwiththePublicHealthInfrastructureofaWard(HealthPosts,Dispensaries, Maternity Homes & Tertiary Care Hospitals)

Assistant Medical Officer(E.P.I.)

- The Assistant Medical Officer (E.P.I.) is a representative of the E.P.I. Department in a particular ward.
- He/ She supervises the activities of immunization in a particular ward under the guidance of the Medical Officer of Health.
- The work consists of supervision of Field & Centre Camps of Routine Immunization at the respective Health Posts & Dispensaries. Surveillance of Acute Flaccid Paralysis (AFP) cases in a ward.
- Surveillance & reporting of cases of Adverse Events Following Immunization (AEFI). Monitoring of Measles Outbreaks. Supervision of Pulse Polio Immunization (PPI) in a particular ward.
- Training of Health Care Workers in Safe Injection Practices.
- Ensuring maintenance of Cold Chain for the vaccines in a particular ward.

Community Development Officer

- The Community Development Officer (C.D.O.) is a representative of the F.W.M.C.H. (Family Welfare) Department in the Health Department.
- The work consists of supervision of the R.C.H. (Reproductive & Child Health) Programme in a particular ward. Monitoring of Family Planning activities in a particular ward & promoting Family Planning Methods.
- C.D.O. is also in-charge of all the IEC activities in a particular ward. Conducts training activities of the Health Care Workers as well as the Community Health Volunteers.
- The C.D.O. assists the Medical Officer of Health in conducting Population Census. Supervision of NUHM & NRHM activities in a particular ward.

Sanitary Inspectors

- Sanitary Inspectors of a particular ward assist the Medical Officer in carrying out various administrative activities under the Sections 394 & 412 of the MMCAct.
- The Sanitary Inspectors are allotted various sections within theward and are supposed to inspect the Public Facilities like Eating Houses, Community Kitchens, Nursing Homes, Dairies, Flour Mills, Saloons, Pharmacies (Chemists), Laundries, etc. in their respective sections to ensure that they comply with the standards mentioned in the Sections 394 & 412 of the MMCAct & MNHAct, 1949.
- TheSanitaryInspectors are also supposed to refer the workers of Eating Houses to Medical facilities, if & when the need arises.
- The work also consists of issuing Inspection Reports to the concerned party/ies in the event of any discrepancies with respect to the Sections 394 & 412 of the MMCAct & MNHAct, 1949.
- Sanitary Inspectors also assist the Medical Officer of Health in supervision of construction sites for implementation of Anti-Malarial Measures.
- Work also consists of carrying out visits to the concerned parties in the event of any complaint by the citizens. Processing applications for Health Licenses.

MalariaInspectors

- Represent the Malaria Surveillance Department in a particular ward.
- Areallottedvarioussections&withthehelpofMalariaInvestigatorscarryoutActive&Passive Surveillance in a particular ward for identification of Malaria (+ve) cases.
- Work also consists of Daily Malaria reporting &RT(RadicalTreatment)compliance.
- Co-ordination with the Health Posts& Dispensaries to ensure RT completion & identification of all fever cases.

Malaria Investigators

- They also represent the Malaria Surveillance Department, and under the guidance of Medical Officer of Health & Malaria Inspectors carry out Active & Passive Malaria Surveillance in their allotted sections.
- Collection of Blood Smears of all cases of fever, administration of Chloroquine & prompt referral to the appropriate medical facility.
- Ensure RT Compliance of all Malaria +ve cases.

E.P.I. Clerk

- Compilation of Monthly reports of Routine Immunization as well as Pulse Polio Immunization reports.
- Submission of Expenditure statements for Routine & Pulse Polio Immunization.
- Maintaining vaccine & syringe stock registers at the Ward Vaccine Store.

Birth, Death & Marriage Clerk

- The work consists of receiving applications for corrections of Birth &Death Certificates. Verification of all documents & processing the application and if satisfactory forwarding the same to the Medical Officer of Health for corrections.
- Receiving applications for Marriage registration & scrutiny of all the proofs submitted. Maintaining Inward/Outward register & Dispatch.

D.S.I.(Water Samples)

- Supervision of water quality in a particular ward& ensuring timely collection of water samples from all the points in a ward along with collection of samples from complaint areas.
- Ensuringtimelysubmissionofthesamplescollected&keepstrackofthereports.
- Co-ordination with the staff of AE (Water Works) of the ward.
- Monitoring of cases of water borne diseases in award.

Birth/Death Record Keepers

- Maintaining the Birth & Death Records for a particular ward.
- Processing the Birth & Death reports received from the medical facilities.
- Feeding (Data Entry) of the Birth/Death reports into the Municipal Corporation Portal.
- Sending applications for the birth/death extracts.
- Co-ordination with the Cemetery staff for transportation of Dead bodies.

Section4(1)(b)(iii)

MANUALNO3

The Procedure followed in the decision-making process, including channels of supervision and accountability in the office of Medical Officer of Health (R/C Ward)

NAME OF ACTIVITY -Action against Eating Houses/Community Kitchens/Flour Mills

Related Provisions - Under section 394 of MMC Act.

Name of the Act/Acts -MMCAct1888

| Sr. No. | Activity | Steps involved | Time limit | Authority role and responsibility of the employee/officer in connection with each activity. (mention designation) | Remark |
|------------|---|--|------------|---|--------|
| 1 | Action against Eating Houses/ Community Kitchens/Flour Mills. | Detection of non-compliance with respect to Section 394, MMC Act during usual round of inspection or on receipt of complaint from citizen. Taking photographs of discrepancies if necessary. Preparation of inspection report. Filing court case in case of non- compliance within the stipulated time. | 2-7days | Sanitary Inspector/ Medical Officer of Health | |

NAME OF ACTIVITY-Action against USG centres /IVF Centres/Genetic Clinics

| Related Provisions | |
|----------------------|---------------------|
| Name of the Act/Acts | -PC-PNDT Act, 2003. |
| Rules | |
| Govt. Resolutions | |

Circulars

| Sr. No. | Activity | Steps involved | | Authority role and responsibility of the employee/officer in connection with each activity. (mention designation) | Remark |
|------------|------------------------------|--|-----------|---|--------|
| 1 | USG centres/ IVF Centres/ | Detection of illegal USG/ Sex Determination practices during usual round of inspection or on receipt of complaint from citizen. Taking photographs of discrepancies if necessary. | Within2-7 | MedicalOfficerof Health | |
| | | Scrutiny of the records (F-forms) at a particular centre. Preparation of inspection report. | | MedicalOfficerof Health | |
| | | IssuingShow-CauseNotice/Sealingthe USG machine/equipment or the entire centre as per the severity of the discrepancy/offence found. | | MedicalOfficerof Health | |
| | | Filingcourtcaseincaseofnon- compliance | , | MedicalOfficerof Health | |

| NAMEOFACTIVITY- | Action against illegal/unlicensed Nursing Homes |
|--------------------|---|
| RelatedProvisions | |
| NameoftheActs/Acts | -BombayNursingHomesAct,1949. |
| Rules | |
| Govt.Resolutions | |
| Circulars | |

| Sr. No. | Activity | Stepsinvolved | Timelimit | Authority role and responsibilityofthe employee/officer in connection with each activity. (mention designation) | Remark |
|------------|------------------------|--|--------------------|---|--------|
| 1 | illegal/ unlicensed | Detection of illegal/unlicensed Nursing Homesduringusualroundofinspectionor on receipt of complaint from citizen. Takingphotographsofdiscrepanciesif necessary. | Within2-7 days. | MedicalOfficerof Health | |
| | | Preparationofinspectionreport. | Within2-7 days. | MedicalOfficerof Health | |
| | | Filingcourtcaseincaseofnon- compliance | 7 days | MedicalOfficerof Health | |

Section4(1)(b)(iv)

MANUALNO4

Norms set for discharge of its functions in the office of **Medical Officer of Health(R/CWard)**

Organizational targets(Annual)

| Sr. No. | Designation | Activity | FinancialTargetsin Rs. | TimeLimit | Remarks |
|------------|-----------------------------|---|---|--|---------|
| 1 | MedicalOfficerof Health | Asmentionedin Section4(1)(b) (ii) | There are no financial targets set for this department.Asmentioned earlier the work is carried out on day to day basis. | Time limit for each activity is as mentioned in Section4(1)(b)(iii) | |
| 2. | AssistantMedical Officer | Asmentionedin Section4(1)(b) (ii) | There are no financial targets set for this department.Asmentioned earlier the work is carried out on day to day basis. | Time limit for each activity is as mentioned in Section4(1)(b)(iii) | |

Section4(1)(b)(v)

MANUALNO5

Therules/ regulation related with the functions of **Medical Officer of Health(R/CWard)**

| Sr. No. | Subject | G.R./Circular/Officeorder.Ruleno. Notification etc. date. | Remarksif any |
|------------|--|--|------------------|
| 1 | Actregardingregistrationof birth & death in the ward | RegistrationofBirthsandDeathsAct, 1969 Rule8/13ofMaharashtraRegistrationof Births & Deaths Rules, 2000 HO/35875/REGNO1/Dt30.01.2013– Provision for Child name insertion in birth certificatefortheperiodof2yrs(01.01.2013– 31.12.2014),evenif>15yrshavelapsedsince birth. | |
| 2 | Actregardingregistrationof marriage in the ward | 1.MaharashtraStateGovernmentRules& RegulationforMarriageRegistration1998 2.HO/10798/Dt 08.03.2010 | |
| 3 | Act regarding registration & supervisionofnursinghomes in the ward | BombayNursingHomeAct,1949 | |
| 4 | Actregardingregistration& supervision of PC-PNDT centres in the ward | 1. The Pre-Natal Diagnostic Techniques (Regulation & Prevention of Misuse)Act, 1994 Amendedas–ThePre-conception&Pre-Natal Diagnostic Techniques (Prohibition of Sex selection) Act, 2003 2. MinistryofHealth&FamilyWelfareNotification dt 04.06.2012 | |
| 5 | Actregardingsupervisionof MTP centres in the ward | MedicalTerminationofPregnancyAct1971 | |
| 6 | HealthLicenses | Sections394&412ofMMCAct 1888 | |

Section4(1)(b)(vi)

MANUALNO6

State ment of Categories of document sheldin theo ffice of

Medical Officer of Health(R/C Ward)

| Sr No | Subject | Type of Document/fileor register | File No. or Register No. | Particulars | Periodicityof Preservation |
|-----------------|--|--|-----------------------------------|---|-------------------------------|
| 1 1 | Birth& death egisters / Hospital confinement)records | Register | | Detailsofbirth&deathevents occurred in the ward | Permanent |
| 2 | Varriage Register | Register | | Detailsofmarriagesofresidents who wish to register the event with the respective ward | Permanent |
| 3 ' | C-PNDT'H'Form& A'formofindividual entres | Softcopyof'H' form Fileofindividual centres | | DetailsofPC-PNDTCentres | 10Years |
| 4 | .R.Book | Register | | Inspection reports of various facilitiesbearingHealthLicense | 10 Years |
| 5 (| Offencesheet | Register | | Record of various offences committed by the facilities bearing Health Licenses & the action taken. | 5Years |
| 6 ' | C'Form | RegisterRegisters | | HealthLicensedetails | 5Years |
| 7 | vaccinestock egisters | Register/BoxFile | | Inventory of the stock of the vaccinesintheWardVaccine Store | 5Years |
| 8 / | AFPRegister | Register/BoxFile | | Record of all Acute Flaccid Paralysiscasesintheward. | 5Years |
| 9 / | AEFI Register | | | Record of all cases ofAdverse EventsFollowingImmunization in the ward. | 5Years |
| 10 | F&ILR Temperature chart nonitoringlogbook | LogBook | | TemperaturerecordsoftheCold Chain equipment in the Ward Vaccine Store. | 5Years |
| 11 | RoutineMonthly Report of mmunization | BoxFile | | MonthlyReportshavingnumber of beneficiaries of Routine Immunization in a particular month. | 5Years |
| 12 ^F | outineMonthly Report of VPD | BoxFile | | MonthlyReportshavingnumber ofcasesofVaccinePreventable Diseases in a particular month. | 5Years |

| 13 13 Immunization | BoxFile | Reports of number of beneficiariesimmunizedduring Pulse Polio Immunization Rounds. | 5Years |
|---|----------|---|--------|
| Routine Monthly 14 ^{AccountReportof} Immunization&Pulse Polio | BoxFile | Accountofexpensesincurredfor Routine Immunization & Pulse Polio Immunization | 5Years |
| 15 ^M alaria&Dengue report | SoftCopy | CasesofMalaria&Dengue during a particular month | 3Years |
| 16WaterSampleReport | SoftCopy | Record of Fit & Unfit water samplesduringaparticular month along with samples positive for E. Coli. | 3Years |
| 17 Log sheets | Document | Details of Applications/ complaints/ other documents received by department | 1 Year |
| OutwardRegister 18(Internal departments) | Document | Details of Applications/ complaints/ other documents forwarded to Internal departments of R/Central ward. | 1 Year |
| OutwardRegister 19(External correspondence) | Document | Details of Applications/ complaints/ other documents forwarded to external departments of MCGM/ Other Govt. authorities and correspondencewithapplicants/ complainants /citizens etc. | 1 Year |
| RTIapplication& 20theirreply (Except appealcases) | Document | Detailsofapplicationreceived underRTIAct&replygivento the same. | 01year |
| ²¹ First&secondappeal made under RTI Act | Document | Details of First & second appeal madebyapplicantunderRTIAct by the applicant against reply of PublicInformationOfficerand/or order passed by First Appellate Authority | 01year |

Section4(1)(b) (vii)

MANUALNO7

Particulars of any arrangement that exists for consolation with the members of public I relation to the formulation of policy and implementation in the office of **Medical Officer of Health (R/C Ward)**

| Sr.No. | Consultationfor | Details of Mechanism | Under which legislation / rules/orders /GRs | Periodicity |
|--------|-----------------|-------------------------|--|-------------|
| | NIL | NIL | NIL | NIL |

Section4(1)(b)(viii)

MANUALNO8

Statement of Boards, Councils, Committeesor Other bodies

| Sr. No. | Nameofthe committee board / council / otherbodies | Composition ofcommittee Board councilother bodies | Purposeof the committee Board/ Council/ other bodies | Frequency of meetings | Whether meeting open to publicor not | Whether Minutes are available topublic or not | Minutes availableat. |
|------------|---|---|--|-----------------------------|--|--|-------------------------|
| | NIL | NIL | NIL | N.A. | N.A. | N.A. | N.A. |

| Sr.No. | Name | Designation | Category | Date Of Appointment | R/C Appointment Date |
|--------|--------------------------|--------------|----------|------------------------|----------------------|
| 1 | Dr.Shirgaonkar Rashmi | мон | В | 11.07.2007 | 17.11.2023 |
| 2 | Dr. Dharade Jyoti Namdeo | AMO | В | 27.08.2013 | 27.08.2013 |
| 3 | Dr. Rohan Patil | AMO (EPI) | В | | |
| 4 | Dinkar Mauli | CDO | с | | |
| 5 | Nanoskar Prasad | Sr.SI | С | | 24.01.2024 |
| 5 | Kailas Vaze | SI | С | 06.01.1993 | 06.07.2022 |
| 6 | Nagesh Bandekar | SI | С | | |
| 7 | Chaudhary dipika kundan | Clerk | С | 01.04.2005 | 15.08.2015 |
| 8 | Khedekar Tanuja R | Clerk | С | 17.06.1988 | 01.03.2016 |
| 9 | Meher Yogesh Yashwant | Clerk | С | 05.09.2006 | 16.12.2016 |
| 10 | Gosavi Srikant | Clerk | С | 19.12.2011 | 12.07.2024 |
| 11 | Meher Urmila | BRK | С | 18.10.2011 | 18.10.2011 |
| 12 | Nalawade Liladhar | Notice Clerk | С | | |
| 13 | Aier Rajesh Rajaram | Peon | D | 09.05.1995 | 05.11.2018 |
| 14 | Suryavanshi Manisha H | МО | В | 02.03.2009 | 02.11.2018 |
| 15 | Nikam Akanksha Rajesh | МО | В | 05.02.2006 | 12.10.2018 |
| 16 | Nakashe Archana | МО | В | 02.02.2009 | 12.10.2021 |
| 17 | Gosavi Megha Yogendra | МО | В | 31.08.2007 | 08.07.2019 |
| 18 | Tendulkar Harshada | МО | В | 01.07.1999 | 01.10.2014 |
| 19 | Pandit Vaishali H | Pharmacist | С | 20.06.2016 | 20.06.2016 |

| | 1 | 1 1 | | 1 | 1 |
|----|-----------------------------|--------------------|----------|------------|------------|
| 20 | Chawan Nandinee T | Pharmacist | С | 23.05.1989 | 01.03.2019 |
| 21 | Mohite Harshada N | Pharmacist | С | 18.09.2008 | 19.09.2008 |
| 22 | Patil Aarya/Shradha Vaibhav | Pharmacist | С | 19.09.2008 | 19.09.2008 |
| 23 | Malwankar Tushant K | Dresser | D | 01.11.1997 | 18.12.2016 |
| 24 | Gharat Rajesh Shantaram | Dresser | D | 21.09.2013 | 07.04.2022 |
| 25 | Munjewar Manohar R | Dresser | D | 12.04.2016 | 01.06.2022 |
| 26 | Nijai Haresh Prakash | Dresser | D | 01.06.1992 | 05.04.2022 |
| 27 | Bhosle Babasaheb | Dresser | D | 01.07.1992 | 16.08.2023 |
| 28 | Solanki Dipali Jitendra | sweeper | D | 01.03.2017 | 01.03.2017 |
| 29 | More Santhosh | DSI | C | 15.02.1993 | 19.09.2017 |
| 30 | Borkar Devendra | furnace oper. | D | 17.11.2009 | 22.09.2017 |
| 31 | Gurav Vikas Damodar | furnace oper. | D | 18.02.1998 | 13.10.2015 |
| 32 | Patil Manoj Maruti | Farnace opretor | D | 02.01.2018 | 02.01.2018 |
| 33 | Mhatre Sudhakar M | Electrician I | D | 08.10.1994 | 04.10.2021 |
| 34 | Dhavade Dipak N | | C | | |
| 35 | | DRK | | 01.11.2007 | 04.02.2020 |
| 36 | Patil Umesh Keshav | DRK | <u> </u> | 03.06.2001 | 13.12.2019 |
| 37 | Tambe Santosh Krishna | DRK | С | 04.11.1993 | 07.10.2019 |
| | Parab Asmita Anil | DRK | С | 22.06.2007 | 10.09.2018 |
| 38 | Gharat Nandkumar M | DRK | С | 11.01.1999 | 21.08.2018 |
| 39 | Lokhande Sunil | DRK | С | 01.06.2000 | 10.12.2021 |
| 40 | Jadhav Radhika Anil | DRK | С | 02.11.2011 | 10.12.2021 |
| 41 | Patil Dipika Dinkar | DRK | С | 24.10.2011 | 17.12.2021 |
| 42 | Rane Rajesh Maruti | DRK | С | 18.09.2007 | 07.12.2021 |
| 43 | Rane Vikram Vijay | DRK | С | 23.03.2000 | 11.12.2021 |
| 44 | Baraskar Amarsinh A | Cem.Att | D | 27.02.2019 | 27.02.2019 |
| 45 | Sangale Govind Valiba | Cem.Att | D | 14.03.2019 | 01.03.2021 |
| | | | | | |

| 46 | | | | | |
|----|-----------------------|----------|---|------------|------------|
| 40 | Manyekar Martin L | Cem.Att | D | 24.09.2019 | 24.09.2019 |
| 47 | Haldankar Shivram G | Cem.Att | D | 01.09.1995 | 14.02.2019 |
| 48 | Helkar Pradip Sidram | Cem.Att | D | 04.11.2020 | 04.11.2020 |
| 49 | Sathe Vilas Jagganath | Cem.Att | D | 03.10.1988 | 01.05.2016 |
| 50 | Patil Gurunath S | Cem.Att. | D | 01.10.2011 | 01.09.2018 |
| 51 | Bharati Rajesh Ganpat | Cem.Att | D | 19.03.2019 | 19.03.2019 |
| 52 | Jadhav Balaji Govind | Labour | D | 19.09.2017 | 19.09.2017 |
| 53 | Mandvkar Subhash | Labour | D | 02.01.1996 | 08.05.2015 |
| 54 | Hatode Samir Sanjay | Labour | D | 28.08.2013 | 28.08.2013 |
| 55 | Tandel Sunil H. | Labour | D | 14.08.2007 | 14.08.2007 |
| 56 | Desai Makarand D | Labour | D | 28.07.2005 | 01.08.2018 |
| 57 | Indulkar Adhar | Labour | D | 07.10.2011 | 07.10.2011 |

Section 4(1) (b) (ix) MANUAL NO 9

| Name | Designation | Salary |
|-----------------------------|--|---|
| Shirgaonkar Rashmi | МОН | 180531 |
| Dharade Jyoti Namdeo | AMO | 134643 |
| Nanoskar Prasad | Sr.SI | 111036 |
| Kailas Vaze | SI | 103313 |
| Chaudhary dipika kundan | Clerk | 84684 |
| Khedekar Tanuja R | Clerk | 128238 |
| Meher Yogesh Yashwant | Clerk | 100605 |
| Gosavi Srikant | Clerk | 52340 |
| Meher Urmila | BRK | 53438 |
| Nalawade Liladhar | Notice Clerk | |
| Aier Rajesh Rajaram | Peon | 89123 |
| Suryavanshi Manisha H | МО | 165708 |
| Nikam Akanksha Rajesh | МО | 175407 |
| Nakashe Archana | МО | 165708 |
| Gosavi Megha Yogendra | МО | 175407 |
| Tendulkar Harshada | МО | 214386 |
| Pandit Vaishali H | Pharmacist | 70410 |
| Chawan Nandinee T | Pharmacist | 151296 |
| Mohite Harshada N | Pharmacist | 88344 |
| Patil Aarya/Shradha Vaibhav | Pharmacist | 92370 |
| Malwankar Tushant K | Dresser | 79424 |
| | Shirgaonkar Rashmi Dharade Jyoti Namdeo Nanoskar Prasad Kailas Vaze Chaudhary dipika kundan Khedekar Tanuja R Meher Yogesh Yashwant Gosavi Srikant Meher Urmila Nalawade Liladhar Aier Rajesh Rajaram Suryavanshi Manisha H Nikam Akanksha Rajesh Nakashe Archana Gosavi Megha Yogendra Tendulkar Harshada Pandit Vaishali H Chawan Nandinee T Mohite Harshada N | Shirgaonkar RashmiMOHDharade Jyoti NamdeoAMONanoskar PrasadSr.SlKailas VazeSlChaudhary dipika kundanClerkKhedekar Tanuja RClerkMeher Yogesh YashwantClerkGosavi SrikantClerkMeher UrmilaBRKNalawade LiladharNotice ClerkAier Rajesh RajaramPeonSuryavanshi Manisha HMONikam Akanksha RajeshMONakashe ArchanaMOGosavi Megha YogendraMOPandit Vaishali HPharmacistChawan Nandinee TPharmacistMohite Harshada NPharmacistPatil Aarya/Shradha VaibhavPharmacist |

| 22 | Gharat Rajesh Shantaram | Dresser | 50510 |
|----|-------------------------|-----------------|-------|
| 23 | Munjewar Manohar R | Dresser | 44784 |
| 24 | Nijai Haresh Prakash | Dresser | 86561 |
| 25 | Bhosle Babasaheb | Dresser | |
| 26 | Solanki Dipali Jitendra | sweeper | 42273 |
| 27 | More Santhosh | DSI | 87575 |
| 28 | Borkar Devendra | furnace oper. | 60439 |
| 29 | Gurav Vikas Damodar | furnace oper. | 82272 |
| 30 | Patil Manoj Maruti | Farnace opretor | 49412 |
| 31 | Mhatre Sudhakar M | Electrician I | 73540 |
| 32 | Dhavade Dipak N | DRK | 59843 |
| 33 | Patil Umesh Keshav | DRK | 77228 |
| 34 | Tambe Santosh Krishna | DRK | 81573 |
| 35 | Parab Asmita Anil | DRK | 68993 |
| 36 | Gharat Nandkumar M | DRK | 83952 |
| 37 | Lokhande Sunil | DRK | 82352 |
| 38 | Jadhav Radhika Anil | DRK | 51242 |
| 39 | Patil Dipika Dinkar | DRK | 53208 |
| 40 | Rane Rajesh Maruti | DRK | 73751 |
| 41 | Rane Vikram Vijay | DRK | 81573 |
| 42 | Baraskar Amarsinh A | Cem.Att | 40575 |
| 43 | Sangale Govind Valiba | Cem.Att | 39477 |
| 44 | Manyekar Martin L | Cem.Att | 39477 |
| 45 | Haldankar Shivram G | Cem.Att | 87476 |
| 46 | Helkar Pradip Sidram | Cem.Att | 38379 |
| 47 | Sathe Vilas Jagganath | Cem.Att | 81685 |

| 48 | Patil Gurunath S | Cem.Att. | 37275 |
|----|-----------------------|----------|-------|
| 49 | Bharati Rajesh Ganpat | Cem.Att | 49778 |
| 50 | Jadhav Balaji Govind | Labour | 42954 |
| 51 | Mandvkar Subhash | Labour | 82352 |
| 52 | Hatode Samir Sanjay | Labour | 63869 |
| 53 | Tandel Sunil H. | Labour | 58928 |
| 54 | Desai Makarand D | Labour | 62222 |
| 55 | Indulkar Adhar | Labour | 51242 |

Section4(1)(b)(xi)

MANUALNO11

Details of all ocation of budget and disbursement made in the office of Medical Officer of Health(R/C.

Form B for previous year (2012-13)

| Sr. No | BudgetHead description | Grants received | Grantutilized | Grant Surrendered | Result |
|-----------|--------------------------------------|--------------------|----------------------|----------------------|--------|
| 1 | 33402010100(Health) | 642500 | Utilized–598062 | 44438 | |
| 2 | 33101000000(Health) | 289000 | Utilized–98887 | 190113 | |
| 3 | 33601000000(BABHAI Cemetery) | 175250 | Utilized-158985 | 16265 | |
| 4 | 33601000000(Gorai Cemetery) | 130250 | Utilized-50000 | 80250 | |
| 5 | 33602000000(Daulat NagarCemetery) | 1717254 | Utilized– 1343246 | 374008 | |

Details of all ocation of budget and disbursement made in the office of **Medical Officer of Health(R/C Ward)** for the year 2013-14.

| Sr. No | BudgetHead description | Grantsreceived | Planned use (give details areawiseorworkwiseina separate form) | Remarks |
|-----------|--------------------------------------|----------------|---|---------|
| 1 | 33402010100(Health) | 720000 | Utilized-542786 | 177214 |
| 2 | 33101000000(Health) | 242000 | Utilized-97970 | 144030 |
| 3 | 33601000000(BABHAI Cemetery) | 175250 | Utilized–75000 | 100250 |
| 4 | 33601000000(Gorai Cemetery) | 130000 | Utilized–69916 | 60084 |
| 5 | 33602000000(Daulat NagarCemetery) | 1717000 | Utilized– 1398869 | 318131 |

FormBforpreviousyear(2014-15)

| Sr. No | BudgetHead description | Grants received | Grantutilized | Grant Surrendered | Result |
|-----------|--------------------------------------|--------------------|-----------------------------|----------------------|--------|
| 1 | 33402010100(Health) | 1100000 | Utilizedtilldate– 158618 | 871382 | |
| 2 | 33101000000(Health) | 272000 | Utilizedtilldate– 119000 | 133510 | |
| 3 | 33601000000(Babhai Cemetery) | 233000 | Utilizedtilldate– 54149 | 148851 | |
| 4 | 33601000000(Gorai Cemetery) | 2171000 | Utilizedtilldate– 817419 | 1151581 | |
| 5 | 33602000000(Daulat NagarCemetery) | 433000 | Utilizedtilldate– NIL | 433000 | |

Section4(1)(b) (xii)

MANUALNO12

Manner of execution of subsidy programin the office of Medical Officer of Health(R/CWard)

-----NIL------

Section4(1)(b)(xiii)

MANUALNO13

Particulars of recipients of concessions, permitsor authorizations granted in the office of Medical Officer of Health (R/C Ward)

-----NIL------

Section4(1)(b)(xiv)

MANUALNO14

Required information availableat

http://portal.mcgm.gov.inIn Electronic Format

| Sr.No. | Type of DocumentsFile/ Register | Sub Topic | In which Electronic Formatitis kept | Personin Charge |
|--------|---------------------------------------|-----------|---|-----------------|
| | | | | |

Section4(1)(b) (xv)

MANUALNO15

Particulars of facilities available for citizen for obtaining information in the office of

Medical Officer of Health (R/C Ward)

| Sr.No. | Typeof Facility | Timings | Procedure | Location | Personin Charge |
|--------|------------------------|--|---|--|---|
| 1 | Inspectionof Record | 10.30amto 05.30pmonall Working days (except2 ND &4 TH Saturday& holidays) | For inspection of Entries from Birth/Death registers Searching feesofRs. 2/- charged. | Officeof MedicalOfficer of Health Department,3 rd floor,R/Central WardBMC office, BORIVALI WSETMumbai- 92. | Medical Officerof Health, R/Central ward. |

Section4(1)(b)(xvi)

Manual 16

Details of public in formation officers/ APIO's/ appellate authority in the jurisdiction of (Publicauthority) in the office of Designated officer & Medical Officer of Health (R/C Ward)

| Sr. No. | Nameof PIO | Designation | Jurisdiction asPlOunder RTI | Address/Ph. No. | Emailidfor purpose of RTI | Appellate authority |
|------------|--------------------------|-------------|--|---|---------------------------------|--------------------------------------|
| 1 | Dr.Rashmi Shirgaonkar | MOH R/C | Information related to the action taken against unauthorized eatinghouses/ Birth&Death Record verification | Office of Medical Officer of Health Department, 3 rd floor, R/Central Ward BMC office, BORIVALI West Mumbai-92. | mohrc.phd@m cgm.gov.in | Shri. Gandhi (A.C.R/C Ward) |

PublicInformationOfficers

| Sr.No. | NameofAPIO | Nameof APIO | Designation | JurisdictionasAPIO under RTI | Address/Ph no. |
|--------|--------------------------|----------------|--------------------------|---|----------------|
| 1 | PRASAD NANOSKAR | | SR.SANITARY INSPECTOR | Information related to the action taken against unauthorized eating houses | 9819595163 |
| 2 | KAILASH VAZE | | SANITARY INSPECTOR | AS ABOVE | 9869666019 |
| 3 | NAGESH BANDEKAR | | SANITARY INSPECTOR | AS ABOVE | 9821331533 |
| 4 | MR.DINKAR MAVLI | | C.D.O. | CENSUS,BOGUS DOCTOR,COMM.WO RKS,FWMCH | 8652019956 |
| 5 | MR.TALWAR | | SR.M.O. | DISPENSARY | |
| 6 | Dr. ROHAN PATIL | | A.M.O. | Birth & Death Record verification,E.P.I., M.I.S | 8080770049 |
| 7 | Dr. JYOTI DHARADE | | A.M.O. | Birth & Death Record verification,Survei llance | 8655278141 |
| 8 | MR. SANTOSH MORE | | D.S.I. | WATERSAMPLE | 9869385157 |
| 9 | ROHINI CHANDORKAR | | MARRIAGE CLERK | MARRIAGE REGISTRATION | 8149645760 |
| 10 | Patil Umesh Keshav | | D.R.K. | CEMETRY | 9920532275 |
| 11 | Tambe Santosh Krishna | | | | 9271933900 |
| 12 | Parab Asmita Anil | | D.R.K. | CEMETRY | 9137990197 |
| 13 | Gharat Nandkumar M | | D.R.K. | CEMETRY | 9221053684 |
| 14 | Lokhande Sunil | | D.R.K. | CEMETRY | |
| 15 | Jadhav Radhika Anil | | D.R.K. | CEMETRY | |
| 16 | Patil Dipika Dinkar | | D.R.K. | | 9225362788 |

| 17 | Rane Rajesh Maruti | D.R.K. | 9082187289 |
|----|--------------------|--------|------------|
| 18 | Rane Vikram Vijay | D.R.K. | |
| | | | |
| | | | |

Section4(1)(b)(xvi)

Manual 16

Details of public in formation officers /APIO's /appellate authority in the jurisdiction of (Publicauthority)in the office of Designated officer & Medical Officer of Health (R/C Ward)

AppellateAuthority

| Sr. No. | NameofAppellate Authority | Designation | Jurisdiction asAppellate authority | PIO Reporting | EmailidforpurposeofRTI |
|------------|------------------------------|-------------|--|-------------------------|------------------------|
| 1 | Shri. Sandhya Nandedkar | A.C.R/CWard | | DrRashmi Shirgaonkar | mohrc.phd@mcgm.gov.in |

Section4(1)(b) (xvii)

MANUALNO17

Special Activities undertaken by the Medical Officer of Health (R/CWard)

The Medical Officer of Health (R/C Ward) conducts certain special activities for the citizens of R/C ward as well as the Municipal Employees working in the R/C Municipal Office. Following are the details of the same:

- Screening for Non- Communicable Diseases: TheMedicalOfficerofHealth(R/CWard)organizesscreeningprogramsforMunicipal Employees for diseases like Diabetes Mellitus & Hypertension. If diagnosed with the same,appropriate treatment/ referral services are provided.
- Implementation of National Health Programs:

The various National Health Programs like the National Malaria Control Program, Revised National Tuberculosis Control Program, Universal Immunization Program, Pulse Polio Immunization Program, Reproductive & Child Health Program etc.

• Mumbai Aarogya Abhiyaan Camps:

The Medical Officer of Health conducts Mumbai Aarogya Abhiyaan Camps for the citizens during which curative, diagnostic, referral and IEC services are provided. These camps are conductedon aregular basiswiththehelpof thelocalcouncilors. The mainpurpose is control of communicable diseases.

• IEC Activities:

Various IEC activities are conducted whereby Role-Plays, Health Talks, Rallies, Poster-Pastingactivities are done for increasing the awareness of the citizen sregarding diseases like

Malaria, Dengue, Leptospirosis and also non- communicable diseases like Diabetes & Hypertension.

• Crusade Activities:

CrusadesActivities for various diseases areconducted within thecommunity jointly along with PCO, AE (Maintenance), AE (Bldg. & Factories), SWM under the guidance of the Asst. Municipal Commissioner (R/C).

- Training Activities: Training of UG & PG Medical/ Nursing students are also conducted by the Medical Officer of Health (R/C Ward).
- **Maternal & ChildHealth:** ANC&PNC facilities are provided by the Health Post staff to the citizens.
- **Census**: MOH conducts census of the area with the help of C.D.O & health post staff.

APPEALTO CITIZENS

- While applying for birth/death certificate ensure that all the details regarding the eventare completely filled in the form.
- For correction in birth/death certificate, submit at least 2 properly attested documents (which have been issued before the date of event) along with the application form.
- For marriage certificate application, submit all the documents as per the notice board displayed, outside the MOH-R/C office.
- For Health License application under Sec394/412, submit all the documents as per the MMC Act, 1888.
- Do not discriminate between girl and boy child. It is acriminal offence toask for sex dete rmination of foetus (unborn child) during Sonography or any other antenatal diagnostic/fertility treatment procedure.
- While applying for an application under the Right to In formation Act.2005, please give complete discrete & separate specification regarding the nature of the in formation sought. Also, please request only regarding one subject matter at a time.
- > Cover your mouth and nose with ahandkerchie for tissue while coughing or sneezing.
- Wash your hands every time after coughing orsneezing, tho roughly with soapand water, before and after touching your nose, eyes and mouth.

- > Staya tho meif infected with flulike illness.
- Incase offever, kindly visit your nearest BMC Hospital /Dispensary/Health post and consult a Doctor.
- Do not self medicate or neglectany fever which is pro longed. Avoid use of table taspirinor pain killers without medical advice.
- > For protection against malaria & dengue change water once a week and ob served ry day.
- > Keep waters tor age tanks in mosquito proof condition.
- > Use mosquito net & apply re pellent on open parts of the body.
- > Do not allow water to stagnate near your dwelling-house.
- > Storing water in masonry tank should be avoided.
- > Do not keep tyres & odd articles on roof tops ,terraces or in compound.
- Good personal hygiene (e.g.handwashing),clean surroundings,avoid road sidé eateries.
 Safe water consumption.
- > Anti-rodent measures e.g.proper disposal of garbage.
- > Avoid walking bare-foot In water-logged places.
- Incase of cough more than 2 weeks ,get sputum tested.
- Temporary relief is not complete cure. Incomplete treatment leads to complications, resistance, harmful side effects & expensive treatments.
- > Exclusive breast feeding up to 6 months of age.
- > Sleep well ,stay physically active and effectively manages tress.
- > Drink plenty of water and eat nutritious food.
- Benefits of walking and moderate exercise are reducing diabetes and other diseases like heart ailments and stroke.