



BRIHANMUMBAI MAHANAGARPALIKA

Section 4 Manuals as per provision of RTI Act 2005 of K/W Ward

ASSISTANT COMMISSIONER, K/WEST

Right to Information Act, 2005

17 Manuals as per Clause 4(1)(B)

Year : 2024-2025

Address-

**Office of Assistant Commissioner
K/West Ward Bldg, Paliram Path, Opp
BEST Depot, Andheri (W),
Mumbai - 400058.**

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ASSISTANT COMMISSIONER

Municipal Commissioner is Supreme Administrative Officer of autonomous body of Brihanmumbai Mahanagarpalika. Mumbai Mahanagarpalika is divided in 7 Zones and 26 Wards for Administrative Facility. These 7 zones are supervised by Addl. Municipal Commissioner, Assistant Commissioner and Controlled by D.M.C. The Assistant Commissioner looks after the administrative work of ward independently with discussion and advice of D.M.C. and Addl. Commissioner. Initially, Assistant Commissioner is responsible to M.C./A.M.C./D.M.C. in executing his duties.

Head of the Departments look after the work under the administrative control of Assistant Commissioner and submit the report to him time to time.

Generally, working hours of Assistant Commissioner from Monday to Friday are Morning 09.00a.m.to05.00p.m. and On Saturday Morning 09.00 p.m. to afternoon 01.00 p.m. In emergency i.e. Collapse of Bldg., Higher flooding, Fire and flooding, etc. Assistant Commissioner is available for 24 hours. Assistant Commissioner can enjoy all Sundays and Holidays. He has to remain present for emergency call for Meeting by M.C./A.M.C./D.M.C.and plantation oftrees, cleanlinessfor any other special programmes.

Assistant Commissioner can take necessary action to solve all the problems of Citizens of concerned ward. People should not be suffered with any problems regarding shortage of water and other civic amenities, of which properaction and careis taken from Assistant Commissioner.

He has to remain present for the arranged programmes of Demolition of Unauthorized Construction Building in sensitive areas with concerned ward staff.

Office Work:

The Assistant Commissioner has two types of works i.e. administrative and field work.

His Office duties are as under:-

1. To remain present in the office and attend council or to hear their complaints and solve the same. To keep the time for the Citizens Grievances, to hear their complaints and solve their problems twice in a week in the afternoon on fixed days. If he is busy in some other urgent works then to give instruction to the Competent Officer such as Ward Executive Engineer Assistant Engineer (Maintenance), Assistant Engineer (Building & Factory) to attend the Citizens.
2. Generally, Telephonic complaints are received by concerned head of the departments or Complaint Officer. To accept, redress the complaints and solve the same.
3. To take personal follow up to clear the Notice of Motion or corresponds received from M.C./A.M.C./D.M.C. and other seniors.
4. To sort out the papers submitted by various head of departments and if necessary, to modify the same and send report to the seniors.
5. To sanction the leaves of head of the departments, to sanction certain amount to purchase from Office Impress Account.
6. Visit to Visitors.
7. To discuss and consult with the head of the departments.
8. To supervise all the departments in the ward whether work is going on smoothly and neatly by employees.

The employees are present on their places, and to check cleanliness of the office.

9. To visit being a Planning Officer of the ward to put up proposal for

Budget Provision and necessary action for improvement of the ward.

Field Work:

Being a Field Officer Assistant Commissioner, he has to supervise the field work.

His Office duties are as under :-

1. To check the usual regular works.
2. To check the pre-monsoon anti flooding works, and lowlying areas, etc.
3. To check the concerned School, Dispensaries, Stores, Chowkies and Gardens and Municipal Properties viz. Refuse Controlling Centres, Latrines, etc. to take proper steps to continue this services.
4. To see whether the materials are not wasted, while working in various places. To see the Municipal Employees are present to their duties. If any obstacles, to take necessary action and get the work done.
5. To visit slum colonies.
6. To visit with Local Councillor/D.M.C./ A.M.C./M.C. to particular areas. To prepare minutes and sent to concerned head of the department for further completion of work.
7. To visit the certain places as per request from Citizens. As per request from head of the departments to take decision or to give proper solution.
8. To inspire the Private Institution for beautification of Footpath, Gardens, Transport I-land sand Cleanliness facility.
9. To make arrangement to remove the Debris in ward limit, even if debris belongs to Private parties or Central Agencies subject to recovery of expenditure incurred on them from contractors.
10. To supervise the cleanliness of ward, as to keep cleanliness and health is one of the main duty. Hence, to get the work done i.e. removal of Garbage, mud, stones, etc time to time through Solid Waste Management Department.

Meetings:

Assistant Commissioner has to attend the following meetings:

1. To give instruction to Complaint Officer/ Assistant Engineer (Maintenance)/Assistant HeadSupervisor/Medical Officer Health, in respect of Civic Amenities day to day meetings are held by Assistant Commissioner.
2. To take Review Meeting once in a month for head of the department.
3. Monthly Review Meeting of D.M.C. (Zone-IV).
4. Monthly Review Meeting of D.M.C. (Zone -IV) with Councillor.The Minutes of the Meeting withsanction of D.M.C. is to be sentto all the head of the departments and Councillor.
5. M.C.'s monthly meeting with A.M.C./D.M.C./Head of the departments and Assistant Commissioner.
6. Meeting called by Mayor, Ward Committee time to time.
7. Monthly Meeting of Ward Committee.
8. Time to time the meeting called by M.C./A.M.C./D.M.C.for specific reason.
9. Meeting with various necessity institutions.
- 10.Monthly Grievance Meeting with Labour Union representatives.

RESPONSIBILITY:

1. To collect the reports from all head of the departments.
2. To scrutinize the report received from all head of the departments and submit to seniors/D.M.C./A.M.C./M.C.
3. To solve the problems of Citizens received from Councillors and Citizens in respect of Civic Amenities.
4. To take out solution of employees problems. i.e. Scarcity of equipment and to take out help from Central Agency, demolition of work in large scale and to make arrangement of Police and Transport facility, etc.
5. To check the departmental work done by small work contractors.
6. To keep watch on the works done by Budget Provision and to take sanction for funds and maintain the liability.
7. To make provision in Budget and make planning for future period.
8. To keep watch on outstanding audit notes and take action for disposal.
9. To confirm all works are done satisfactorily.
10. To supervise and control works of all departments in wards

WARD EXECUTIVE ENGINEER

List of duties assigned to the Ward Executive Engineer.

1. Executive Engineer to be posted for ward will be designated as "Ward Executive Engineer"
2. He will be technical hand in respect of all civil works except water works in the ward.
3. He will work under Assistant Commissioner.
4. He will co-ordinate with various central agencies carrying out works within the ward limits.
5. He will get prepared the budget with proper scheme and planning so that required repairs to the damage are carried out.
6. He will ascertain that the quality and quantity of works carried are maintained.
7. He will scrutinize the estimates of various works of ward including slums after verifying 25% of measurements for its correction.
8. He will sign/certify the measurement of the works carried out.
9. He will submit the proposal for the extension as and when required to Zonal D.M.C. through Assistant Commissioner.
10. The power of sanctioning the extra/excess occurring during execution of various works will be governed as per the circular bearing No. CE/30149/I date 1.4.2003 or any subsequent circular in this regard.
11. He will review and monitor the progress of the works and take proper action for and discrepancies in works.
12. He will prepare schemes and plan the various works to be carried out in consultation with Assistant Commissioner/ Ward Councillors / Concerned department.
13. He will get maintained the quarterly Appraisal Report of C.W.Cs.
14. He will get maintained pre work order register and post work order register so as to review and control the works and issue the work orders timely after getting estimates prepared with due sanction.

15. The Ward Executive Engineer will scrutinize the unauthorised work/ repair works, proposal etc.in accordance with various policies and will submit the report pertaining in this regards to A.C.s proposing suitable action.
16. He will be responsible to carry out the departmental works timely.
17. He will inspect the dilapidated buildings private as well as Municipal himself and will take proper action like proppingand evacuating etc. as the case maybe and he will maintain record of the same.
18. He will give special attention to the departmental schoolrepair works / housekeeping works and he willmonitor the Maintenance etc. he will inform the Central agency to carryout major repair works of various properties /road / S.W.D.
19. He will get maintained the various approval copies received from Building ProposalDepartment so as to checkthat the workis carried out with due sanction. However, he will have no say in other matters per taining to Building Proposal Department.
20. He will carry out cleanliness drive in Municipal Properties.
21. He will carry out any other duties assigned by M.C./A.M.C./A.C.

DELEGATION OF POWERS OF ASSISTANT COMMISSIONER K/WEST WARD

Sections	Brief description of power and functions to be exercised and performed.
89	To evict summarily any person who continuously occupies any land which he is not, entitled to occupy under the final scheme. In case of opposition by such persons, to request the police authority to enforce such eviction.
90(1)(a)	To issue, notice to remove or to pull down or alter any building or work contravening the scheme in the area included in the scheme.
90(1)(b)	To execute any work which a person, liable to execute under the Scheme, delays its execution.
90(2)	To recover the expense incurred under this scheme, delays its execution.
107	Recovery of net amount from the owner of the final plot under scheme.
112	Intimation of the Collector about a person who willfully destroys or injures or without lawful authority removes a boundary stone or mark lawfully fixed or constructed.
135	To enter with or without assistance into or upon any land or building for the purpose enumerated in Section 135(1) (a) to (e) of this Act.
142	To sanction prosecution for any offence punishable under this Act or rules made thereunder.

DELEGATION OF POWERS OF ASSISTANT COMMISSIONER K/WEST WARD

Sections	Nature of Powers, Duties and Functions Delegated
80A(2)	To employ temporary labour staff in sanction minimum rate of monthly wages in accordance with the scheduled sanction by the Municipal Commissioner every year
83	To fine, reduce, suspend or dismiss any member of the menial staff or workman artisan or a pay not exceeding Rs.150/- per month
84	To grant leave
a)	Casual Leave at description, upto limit allowed by any rules for the time being in force.
b)	Leave on average monthly salary or combined leave admissible under rules in each case to Municipal servants whose minimum grade does not exceed Rs.375.00 provided extra expenses if entitled by such grants of leave is covered by budget grant.
c)	Leave without pay in accordance with the rules in force.
85(1)	To appoint whenever necessary substitute to Act in place of employees under his charge who are absent on leave and whose minimum grade does not exceed Rs.125.00
112	To receive money in respect of any matter pertaining to the office in his charge.
202(1)	To issue notice of demand
228	To grant permission and prescribed conditions for connections with Municipal drains.
234	To determine details of drains and drainage fittings or cesspools for new building.
240	To grant a permission for construction of drains and cesspools.
243(2)	To make requisition in respect of traps, covering sand means of ventilation for drain sand cesspools.
244(1)	To erect shafts or pipes for ventilating drain sand cesspools.
246(A)	Construction of water closets and privies.

247	To prescribed water closets and other accommodation in building erected or re-erected.
248(1)(a) (b)(c)	Requisition to enforce provisions of water closets or privy or urinal.
251	To determine details as water closets under clause (a)(d)(e).
251(B)	Provision as to use places for barbing or washing clothes.
253	To inspect and examined rains mentioned in Section.
254	To open ground or purpose of such in section and examination.
255	To make good and ground as provided in the Section.
257	To make requisition on owners as provided Sub- Sections (1) and to do such work as mentioned in Sub-Section (2).
258	Prohibition of Acts contravening the provision under chapter X of the MMC Act.
259(A)	Provisions as to employment of licensed plumber and use of work.
263(1)	Entering upon or carrying material through any land for inspection.
270(A)	Certificate in respect of adequate water supply.
272	Making and renewing connection with Municipal water work.
273	Taking charge of private connections upto top tabs.
273(A)	Altering position of connections.
276(1)	Providing a meter or allowing consumer to provide his own meter.
278	Inspecting any premises regarding meter, communication pipes.
311	To require owners to alter ground floor, doors.
313	Prohibition of deposit of things in a street
314	To remove obstructions on streets.
317	To permit booths on festival in certain streets.
319	To temporarily close streets while works are in progress.
321(2)	To prevent removal with out permission offences.

322	To prevent opening of streets unless done with permission and to give such permission.
324	To restore street upon or broken up.
325	To require person to provide for diversion of traffic.
329	To require and secure adoption of measures to protect and enclose dangerous places.
333(4)	Manner of laying gas pipes.
347ABC	Building not to be converted too the rpurposes with out the permission of the commissioner.
348(a)(b) (c)	Provision as to buildings which are to be newly erected.
349	To give or refuse permission for walls.
350	Inspection of building incourse of erection.
353	To specify any matter in contravention of actor Bye law within 3 months after completion.
354	To require removal of ruinous or dangerous structures.
368	To require owners and occupiers to collect and deposit dust.
374	To inspect premises, to as certain sanitary conditions.
375	To require cleansing and lime washing of any building.
375(A)	Requisition to abate or to prevent recurrence of a leakage in the roots of buildings.
377	Requisition to remove building materials from any premises.
377(A)	Requisition to a bate or to prevent recurrence of a leakage in the roofs of buildings.
380	To require removal, alterations of in sanitary huts and sheds.
381	To take action for a batement of nuisance created by structural defects.
383	To require cutting and lopping of hedge strees.
390(1)(2) (3)	Regulations of factories, trades.
394	License for keeping articles on premises or carrying out certain trade.

396	Inspection of premises used for manufactures.
416	Disposal of perishable articles seizedu/s415
422	To inspect any place where dangerous diseases are suspected and to take measures.
479(5)	To require production of licenses for written permission
485(A)	Powers of Commissioner to call for information as to ownership of premises.
488	To enter premises with Assistants.
492(2)(a)	To call on occupier to disclose rents for the purpose of determining questions of liability, to pay expenses in certain cases.

DELEGATION OF POWERS OF WARD EXECUTIVE ENGINEER K/WEST WARD

Sections	Nature of Powers, Duties and Functions Delegated
84&(a) 85(1)	Grant of casual leave to the inferior staff working under him upto limit allowed by any rules for the time being in force.
112	To receive money in respect of any matter pertaining to the City Engineer's Department.
113(3)	To incur expenditure on office contingencies (except furniture) upto Rs.3000/-
222(1)&(2)	To construct, repair or after Municipal drains & to enter upon land for the purpose.
228	To grant permission and prescribe condition as to the communications with municipal drains.
234	Determining details of drains and drain age fittings or cesspools for new buildings.
240	Granting permission for the construction of the drains so as to pass beneath buildings.
243(2)	Making requisitions in respect of taps, coverings and means of ventilation for drains and cesspools.
244(1)&(4)	To erect shafts or pipes for ventilating drains and cesspools.
246(A)	To permit the construction of water closet sand privies.
247	Prescribing water-closet sand other accommodation in buildings newly erected or re-erected.
248(1)(a)(b)(c)	Requisition to enforce provision of water-closets or privyorurinal or bathing or washing place.
251(B)	To determine use of places of bathing or washing clothes or domesticutensils.
253	Inspecting and examining drains not belonging to the Corporation.
254	Opening ground for inspection and examination under Section 253.
255	Reinstating the ground opened for purpose of inspection.
257	Making requisitions on owners of premises as provided in Sub- Section (1) for doing work mentioned in Sub-section (2).
258(a)(b)	Prohibition of acts, contravening the provision under Chapter IX of theM.M.C.Act.
259A	Requiring any person who employs a licensed plumber to executes a work to furnish the name of a plumber and to putup completion certificate by the Licensed Plumber.
298(2)	To take possession of & clear the lands under this section.
311	To require owners to alter ground floor doors openings out wards.
313(1)	To grant permission for placing stalls, chairs, benches, boxes, ladder, bales on foot path and streets.

314	To remove obstructions, etc. on streets made contrary to Section 312 or 313.
317	To permit booths on festivals in certain streets.
319	To temporarily close streets while works are in progress.
321(2)	To prevent removal without permission the fence erected in the streets while works are in progress.
322	To prevent opening of street unless done with permission and to give such permission.
324(2)	To restore streets opened or broken by up when person responsible fails to do so.
325	To require persons permitted to open streets to provide for diversion of traffic.
326(2)&(3)	To regulate hoardings in streets.
329	To require and secure adoption of measures to protect and enclose dangerous places.
333(4)	Manner of laying of pipes
347(A)(B)(C)	Buildings not to be converted to other purpose without the permission of commissioner.
348(A)(B)(C)	Provisions as to buildings which are to be newly erected.
349	To give or refuse permission for walls, Roofs and external walls of buildings not to be of inflammable materials.
350	To inspect buildings in course of erection, alterations.
353	To specify any matter in contravention of Act or By-law within three months after completion.
353(b)	To grant structural stability certificate.
368	To require owner and occupiers to collect and deposit dust.
374	To inspect premises to ascertain sanitary conditions.
375	To require cleansing & lime washing of any buildings.
375-A	To require the owners to remove building materials or debris accumulated due to house collapse.
377	To require cleansing, clearing or enclosing any premises overgrown with rank vegetation
377-A	To require the owners of the buildings to abate the nuisance arising from rain water leaking from the roofs of the buildings or to prevent its recurrence.
380	To require removal or alteration of insanitary huts and sheds.
381	To take action for abatement of nuisance created by structural defects.
383	To require cutting and lopping of branches, trees, in certain cases and to take measures for protection of public.
390(ii)	To revoke the permission for the establishment of the factory & for the working of the Factory.
	Inspection of premises used for manufactures.

479(5)	To require productions of licenses or written permission.
485(A)	Powers of Commissioner to call for information as to ownership of premises.
488	To enter premises with assistants, to inspect survey and execute the work.
489	To make measures and execute work on failure of compliance with requisitions or orders under provisions of the Act.
492(2)(a)	To call on occupiers to disclose rents for purpose of determining question of liability to pay expenses in certain cases.

Administrative Officer K/west Ward Andheri

Introduction

Administrative Officer is important post in the office of Assistant Commissioner K/W ward.

Administrative officer is the head of internal clerical staff and he is responsible for administrative works to the Assistant commissioner. Under the administrative officer the following departments work.

- Establishment(Superior)
- Establishment(Labour)
- Expenditure
- Dispatch

Qualifications and appointment:-

Administrative officer is appointed from head clerk who has completed minimum seven years tenure as a head clerk. The merits and seniority is considered for the appointment.

The Administrative work of A.O. is done through A) Establishment (Superior)

B) Establishment (Labour) C) Expenditure D) Dispatch and

- With the help of head clerk and clerks and establishment under the supervision and guidance of Assistant commissioner

Work Procedure:-

- **Establishment section:-**

In the Establishment section the salaries of officers, employees, and labours is charged every months. The administrative work in progress as per provision of Mumbai Municipal Corporation Act 1888, Municipal service rules 1989, provident fund rules 1924, pension rules 1953 and as per provision of industrial dispute act 1948, minimum wages act, employee's compensation act and gratuity act 1978. The main works of establishment section are as follows:-

Establishment Schedule:- To prepare necessary yearly establishments schedule by taking into the account increase and decrease of different post and make necessary budget provision for the year on the account of expenditure for wages and allowances.

- To maintain attendance of staff (Muster)
- To scrutiny of leave applications for certifications and sanctions
- Monthly Wages Pay sheets – As per the establishment date provided by the establishment clerk within specific time period there required monthly pay sheets of the respective staff Section wise / Paysheet code wise prepared on Computer (by taking into account of time to time leave, transfer, promotion and reservation) by Master creating forms.
- The monthly paybills of Suspended employees, part time employees & khada badalee employees are being prepared manually by the Establishment Staff of Ward.
- Preparing monthly effective report of the staff on duty, by taking note of their transfer, removal, reversion or promotion etc.
- On proper sanction to prepare paysheets for Advance Leave Salary, Encashment of Leave, Leave Travel Assistant etc.
- Making correspondence in case of enquiry of the respective staff as per guidance of the Administration / Sectional head or Enquiry Officer as the case may be.
- To maintain service record of the respective staff and get the same audited as and when required.
- To work out claim under Work man Compensation Act as and when required.
- To make correspondence with Labourer Officer whenever required.
- To prepare overtime wages bills whenever applicable.
- To prepare final claims of the employee such as Superannuation Pension Claim, Voluntary Retirement Claim, Provident Fund Claim to get necessary payment to the ex employee as early as possible.
- To prepare seniority list & roster register of labour staff department On the basis of seniority list & roster register and qualification, promotion to labour is given after following due process.
- The work of pay fixation is done time to time as per pay fixation agreement and arrears from such fixation is given to the employees.

- **Expenditure Section**

The main work of this section is to certify the bills and pay the amount. The procedure is as follows–

- To make provision in the Budget Estimate. This provision is recurring and non-recurring both.
- To make liability for the indent for purchase of proposed works.
- To certify bills, abstract.
- To prepare proposal for supplementing fund.
- To work in consultation with Asstt. Engineer (Maintenance) and Asstt. Accountant about departmental work and C.W.C. Work.
- Table of expenditure of liability register.
- To keep balance sheet of last years expenditure and current year recurring expenditure of telephone and electricity, so that the double payment will be avoided.
- Revenue Section
- Permission letter is prepared by Maintenance department for construction of temporary mandap for Ganesh Festival, Navaratri and other religious activities.
- Register of Deposit.

- **Dispatch:-**

- To accept the letters from the citizens directly or by post as well as to accept the papers from the other offices of the Corporation related to K/west ward. The important papers letters to be distributed departmentally after marking the papers to the notice of the Asstt. Commissioner. To send the papers to the different departments daily
- To send the letters of the different department by post & to maintain postage register & the account of postage stamp for the same.
- Arranging the meetings for the action of the pending Audit notes.
- Timing of receiving papers is 10.00am to 05.30pm
- The applications from the citizens, reference postage, papers of the office work are being accepted in dispatch section & the acknowledgement of the same is being given.

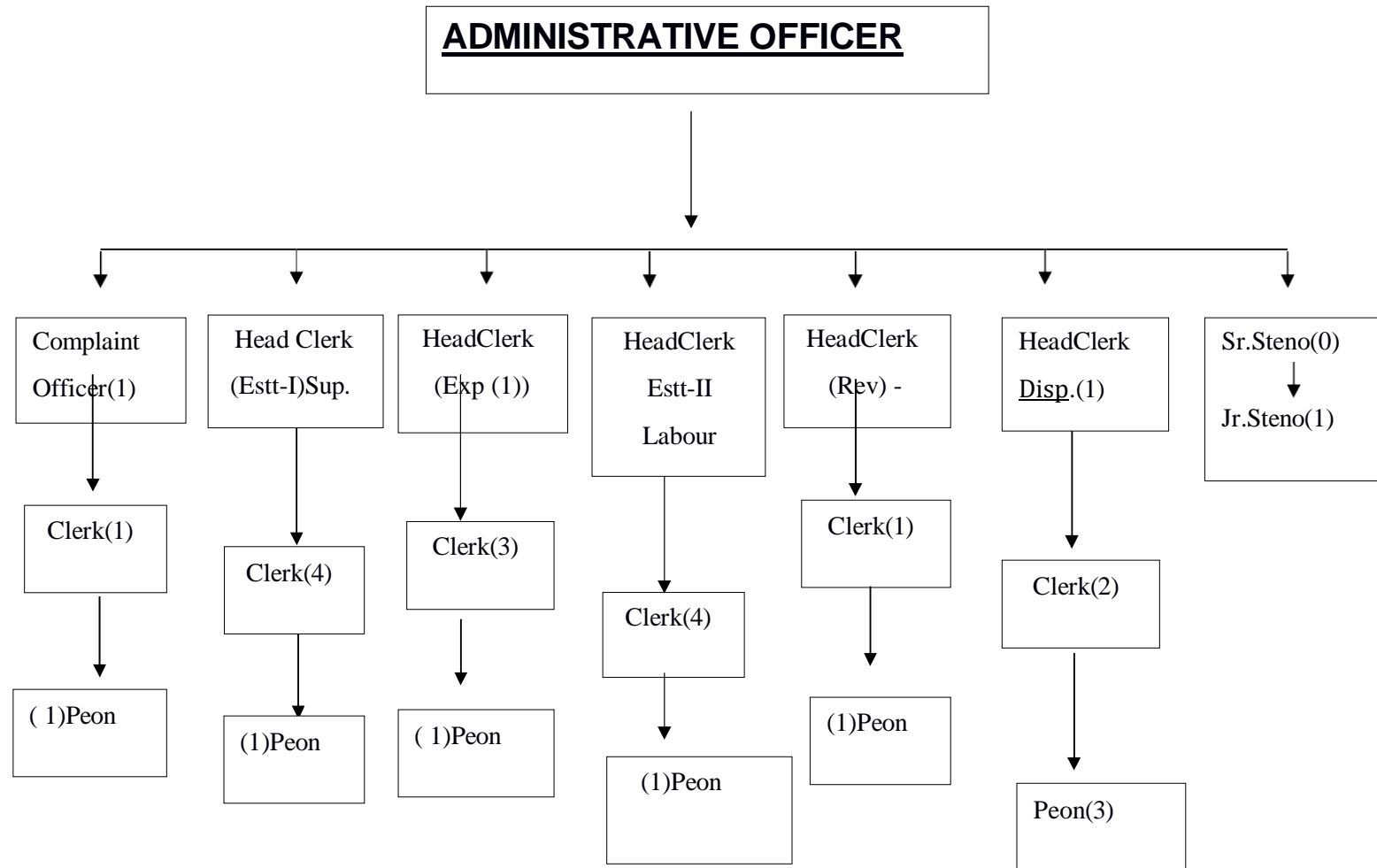
Section 4(1)(b)(i)

The particulars of functions & duties of the public authority

1	Name of the public authority	Smt. Pooja Shashank Sukhtankar, Administrative Officer K/west ward
2	Address	K/West Ward Bldg., Paliram Path, Opp, BEST Depot, Andheri (W), Mumbai - 400 058.
3	Head of the office	Administrative Officer K/west ward
4	Parent Government Department	Assistant Commissioner K/west ward.
5	Reporting to which office	1)Assistant Commissioner, K/west Ward,
6	Jurisdiction Geographical	K/west ward is bounded by the West Railway Lane (Parle, Andheri, Jogeshwari) on the East, Arabian Sea on West, Oshiwara Bridge (Oshiwara Nalla) on North & Milan Subway Road on the South.
7	Mission	“To complete the work within time.”
8	Vision	“To Maximum red ressal of employees establishment of work
9	Objectives	Administrative works done through 1)Establishment 2)Expenditure 3)Dispatch with help of Clerk and Head clerk under the guidance and supervision of Assistant Commissioner

10	Functions	<ol style="list-style-type: none"> 1. To check the musters registers weekly reports and to supervise and guide to head clerk and clerks 2. To check dispatch papers comes from MC, AMC and DMC and distribute papers to concern authorities. Via head clerk 3. After receiving approved resolution from ward committee along with application received from local Corporator, MLA for renaming chowk & roads / and after following due process put up draft reply to competent authority / Municipal secretary. 4. To issue circulars as per order from Assistant Commissioner 5. To co-ordinate with staff and guide them regarding various routine work. 6. To keep record of MCA audit note, document received from various committee and take necessary action. 7. To give reply to the union complaints of employee 8. To co-ordinate between indoor and outdoor staff work as per direction given by Assistant Commissioner 9. To complete the work given by Assistant Commissioner 10. To arrange the grievance committee and follows the decisions
11	Organization's structural Chart	As per separate sheet attached
12	Tel.No.s & office timings	<p>Telephone no : 02226239131</p> <p>Email : adminofficer.01kw@mcgm.gov.in</p> <p>Office timing : 10.00 am to 06.00 pm on</p> <p>Monday to Friday</p> <p>Visiting Hours:03.00p.m. to 05.00p.m..(Monday to Friday)</p>
13	Weekly Holidays	Saturday & Sunday and Public Holidays.

Organization Structural Chart (Orgonogram)



Section4(1)(b)(ii)

The powers of officers and employees in the office of Administrative Officer K/west ward.

(A)

1.	Administrative Officer	<u>Financial power</u> <ul style="list-style-type: none">• Power to incur expenditure-office contingencies Rs.500• Power to purchase without prior post-audit upto Rs.500
2.	Head Clerk	NIL.
3.	Clerk	NIL.

(B)

Sr.No.	Designation	Power-Administrative	Under which legislation/ rules /order/GRs	Remarks
1.	Administrative Officer	<ul style="list-style-type: none">• To sanction increments of Sub-ordinate Staff.	MMC Act 1888	
		<ul style="list-style-type: none">• To sanction casual leaves to subordinate staff up to the rank of Head clerk and clerk accordance with the rules		
		<ul style="list-style-type: none">• To sanction leaves including maternity and injury leave to the labour staff in accordance to Municipal service rule.• To prepare report of administrative data from respective department and submit to higher authority• To check works of sub ordinate staff		
2.	Head Clerk	Nil.		
3.	Clerk	Nil.		

(C)

Sr. No.	Designation	Power-Magisterial	Under which legislation / rules /order/GRs	Remarks
1	AdministrativeOfficer	N.A.

(D)

Sr. No.	Designation	Power-QuasiJudicial	Under which legislation / rules / order/GRs	Remarks
1	AdministrativeOfficer	N.A.

(E)

Sr. No.	Designation	Power-Judicial	Underwhich legislation / rules / order / GRs	Remarks
1	AdministrativeOfficer	N.A.

THE DUTIES OF OFFICERS AND EMPLOYEES IN THE OFFICE OF ADMINISTRATIVE OFFICER K/WEST WARD.

(A)

Sr. No.	Designation	Duties-Financial	Underwhich legislation / rules / order / GRs	Remarks
1.	AdministrativeOfficer	Nil.		
2.	HeadClerk	Nil.		
3.	Clerk	Nil.		

(B)

Sr. No.	Designation	Duties-Administrative	Under which legislation / rules / order / GRs	Remarks
1.	AdministrativeOfficer	<ul style="list-style-type: none"> To collect information from Establishment and to prepare administrative report 	MMCAct1888,	
		<ul style="list-style-type: none"> To settle the grievance of internal staff or citizens. 		
		<ul style="list-style-type: none"> To submit reports to MC Office regarding disposal of complaints received from them. 		
		<ul style="list-style-type: none"> To prepare various meeting reports such as Union, Pension Adalat, Audit Note, etc. 		
		<ul style="list-style-type: none"> To prepare & submit consolidated RTI & Complaints report. 		
		<ul style="list-style-type: none"> To co-ordinate and guide local resident regarding various information of ward. 		
		<ul style="list-style-type: none"> To dispose of complaints received from higher authorities. 		
		<ul style="list-style-type: none"> Any other work assigned by Ward Officer. 		
2.	HeadClerk	NIL		
3.	Clerk	NIL		

(C)

Sr. No.	Designation	Duties-Magisterial	Under which legislation / rules / order/GRs	Remarks
1	Administrative Officer	N.A.		
2.	Head Clerk	NIL		
3.	Clerk	NIL		

(D)

Sr. No.	Designation	Duties-QuasiJudicial	Under which legislation / rules / order / GRs	Remarks
1	Administrative Officer	N.A.		
2.	Head Clerk	NIL		
3.	Clerk	NIL		

(E)

Sr. No.	Designation	Duties-Judicial	Under which legislation / rules / order/GRs	Remarks
1	Administrative Officer	N.A.		
2.	Head Clerk	NIL		
3.	Clerk	NIL		

Section 4(1)(b)(iii)

Procedure followed in Decision Making Process, including channels of supervision and accountability in the office of Administrative Officer K/west Ward.

Name of activities:-

- **Establishment section:-**

In the establishment section monthly salary of officers, employees labourers are charged and service records are maintained. Establishment section divides between superior establishment and labour establishment. There are one head clerk, six clerks and two peons and in the labour section there are one head clerk, four clerks and one peon.

- **Pension and NCPF Claim:-**

A) The employee superannuates after completion of 58 years, superannuation pension and NCPF claims are prepaid in six months in advance. Precautions are taken that the employee gets his all dues on his retirement date.

B) Whenever employee applies for voluntary retirement, after getting sanction of competent authority for voluntary retirement. All claims of employees are prepared.

C) Whenever Employee expires and when his heirs submit necessary documents all dues of employees are given to his heir

D) When ever employee unfit for further services, after sanction of competent authority all dues of employees are paid.

- **Preferential Treatment (P.T.CASE):-**

After the death of employee his heir is absorbed in the service as per his/her/ qualifications in the post of labour, Peon, clerk, junior auditor etc.

- **Balance leave:-**

Whenever employee gets superannuated/ voluntary retirement / service unfit / or death in service all above cases balance leave salaries are given after his dues like pensions and NCPF Claims are settled.

Name of activity

Pension

- Related provision:-.....
- Name of Act:-.....
- Rules:-Pension Rule 1953
- Government Resolution:-.....
- Circulars:-**Section4(1)(b)(v)**
- Office order:-.....

NCPF

- Related provision:-.....
- Name of Act:-.....
- Rules:-P.F.Rule 1924
- Government Resolution:-issued time to time
- Circulars:-**Section4(1)(b)(v)**
- Office order:-.....

PREFERENTIAL TREATMENT (P.T.CASE)

- Related provision:-
- Name of Act:-
- Rules:-
- Government Resolution:-
- Circulars:-
 - 1) LO/19 dtd. 18.12.1998
 - 2) LO/16 dtd. 22.03.2007
 - 3) LO/78 dtd. 21.12.2011
 - 4) LO/04 dtd. 25.10.2007
 - 5) LO/21 dtd. 24.12.2008
 - 6) LO/14 dtd. 13.10.2008
 - 7) LO/22 dtd. 29.10.1990
- Office order:-

BALANCE LEAVE

- Related provision:-
- Name of Act:-
- Rules:-
- Government Resolution:-
- Circulars:- **Section 4(1)(b)(v)**
- Office order:-

ENQUIRY

- Related provision:- Enquiry Manuals
- Name of Act:-.....
- Rules:-.....
- Government Resolution:-.....
- Circulars:-

1) DPAR/FGR/06 dtd. 15.05.1999

2) DPAR/FGR/17 dtd. 29.08.2000

3) DPAR/FGR/08 dtd. 26.07.2002

4) DPAR/FGR/30 dtd. 07.02.1995

5) CHE/ENQ/Z-I/GEN272 dtd. 19.07.2012

- Office order:-

INCOMETAX

- Related provision:-.....
- Name of Act:- Income Tax Act
- Rules:-.....
- Government Resolution:-.....
- Circulars:- **Section 4(1)(b)(v)**
- Office order:-

PROMOTIONS/TIMEBOUND PROMOTIONS

- Related provision:-.....
- Name of Act:-Income Tax Act
- Rules:-.....
- Government Resolution:-.....
- Circulars:-1)MPM/2/3447/dtd.24.05.2008

2) MPM/2/815/dtd.06.08.2009

3) MPM/2/ 3389/dtd.17.01.2008

4) MPM/2/ 3560/dtd.15.07.2000

5) DPAR/RGCELL/3dtd.24.07.2007

- Office order:-.....

PENSION ADALAT

- Related provision:-.....
- Name of Act:-Income Tax Act
- Rules:-.....
- Government Resolution:-.....
- Circulars:-1)CA/FPP/27dtd.07.12.2007
- Officeorder:-.....

RIGHT TO INFORMATION (RTI)

- Related provision:-
- Name of Act:-RTIACT2005
- Rules:-
- Government Resolution:-
- Circulars:-**Section4(1)(b)(v)**
- Office order:-

MCA AUDIT NOTE

- Related provision:-
- Name of Act:-
- Rules:-
- Government Resolution:-
- Circulars:-**Section4(1)(b)(v)**
- Office order:-

CONFIDENTIAL REPORT

- Related provision:-
- Name of Act:-
- Rules:-
- Government Resolution:-
- Circulars:-1)MPM/6517/dtd.27.09.1999

2)MPM2/7756/dtd.29.10.2012
- Office order:-

OFFICIAL ENQUIRY

- Related provision:-.....
- Name of Act:-.....
- Rules:-.....
- Government Resolution:-.....
- Circulars:-**Section4(1)(b)(v)**
- Office order:-.....

Sr. no.	Activity	Steps Involved	Time Limit	Authority role and responsibility of the employee/ officer in connection with each activity. (mention designation)	Remarks
1)	PENSION	Prepared	Before six months of superannuation	SUPERVISION AND GUIDE	
2)	NCPF	Prepared	Before six month superannuation	SUPERVISION AND GUIDE	
3)	P.T.CASE	Prepared	After expired of Employee within service	SUPERVISION AND GUIDE	
4)	RTI	Prepared	Within one month after received application	SUPERVISION AND GUIDE	
5)	PENSION ADALAT	Prepared	Every months	SUPERVISION AND GUIDE	
6)	PAYMENT	Prepared	Every months	SUPERVISION AND GUIDE	
7)	VACANT POST REPORT	Prepared	Once in quarter	SUPERVISION AND GUIDE	
8)	INCOMETAX	Prepared	Yearly	SUPERVISION AND GUIDE	
9)	CONFIDENCIAL REPORT	Maintain	Yearly	SUPERVISION AND GUIDE	

Section 4(1)(b)(iv)

Norms set for discharge of its functions in the office of Administrative Officer K/west Ward Organizational Targets (Annual)

Sr. No.	Designation	Activity	Unit to be covered	Financial Targets in Rs.	Time Limit	Remarks
1.	Administrative Officer	As mentioned in Section 4 (1) (b) (iii)		There are no financial targets set for this department. As mentioned earlier the work is carried out on day to day basis.	Time limit for each activity is as mentioned in Section 4 (1)(b) (iii)	
2.	Head Clerk & Clerk	As mentioned in Section 4 (1) (b) (iii)		There are no financial targets set for this department. As mentioned earlier the work is carried out on day today basis.	Time limit for each activity is as mentioned in Section 4 (1)(b) (iii)	

Section4(1)(b)(v)

The rules/regulation related with functions in the office of Administrative Officer K/west ward.

Sr. No.	Subject	G.R./Circular/Office order. Rule no. notification etc. date.	Remarks if any
	General Circulars		
1.	Absenteeism	DPR/FGR/30dtd.07.02.1995	
2.	Transfer and Promotions	MPM2/1093/dtd.29.09.2009	
3.	Continuation after 55 years	MPM1/595/dtd.31.01.2004	
4.	Computer Knowledge	MPM2/2014/dtd.20.03.2010	
5.	Leave	MSR1989	
6.	Advance payment from P.F	CA/FVA/dtd.21.04.2009	
7.	4% Subsidy on housing loan	CA/FHL/51/dtd.03.01.2001	
8.	DC-1Rule	DPAR/FGR/10dtd.04.07.08	
9.	Relive Employee after promotion/transfer	MPM2/6077/dtd.05.01.2009	
10.	Passport,Visa,NOC	CH/ENQ/GEN/164/dtd,06.09.05	
11.	Additional increment after passed L.S.G.D. /L.G.S	DPAR/FGR/20/dtd.15.10.08	
12.	Passport,NOC	MPM2/493/dtd.19.09.2009	
13.	Casual Leave	(a)CA/FGR/79/dtd.31.01.1981 (b)DPAR /FGR / 8/dtd.17.07.09	
14.	LTA	CA/FGR/39dtd.07.10.1985	
15.	For Taking CL	DPAR/FGR/5dtd.12.06.2008	
16.	Pension Adalat	CAT/FPP/27dtd.07.12.2007	
17.	Pension for absconding Employee	DPAR/FGR/4dtd.05.05.1992DPAR/FGR/2 dtd.19.04.1995	
18.	Non vacating staff quarters	DPAR / FEM /10 dtd.02.07.1990 DPAR / FEH / 5 dtd.28.05.2001	
19.	Pension for unfit	DPAR/FEH/21dtd.14.01.1998	
20.	Saving Account for Pension	CAT/FPP/40dtd.12.02.2009	
21.	Increase limit of DCRG	DPAR/FGR/08dtd.06.06.2012	

NCPF			
22	NCPF	NCPFRule1925	
P.T.CASE			
23	Application	LO/19/dtd.18.12.1998	
24	Power to DMC	LO/16/dtd.22.03.2007LO/78/dtd21.12.2011	
25	LAD PAGE Committee(Sweeper Class P.T.)	LO/4/dtd.25.10.2007LO/21/dtd24.12.2008	
26	P.T.Case for absconding Employee	LO/14/dtd.13.10.2008	
27	School leaving verification	LO/22/dtd.29.10.1990	
Enquiry,Suspension,Suspension Allowance			
28	Enquiry,Suspension,Suspension Allowance	Enquiry Manuals , MSR 1989 1)DPAR/FGR/6/dtd.15.05.1999 2) DPAR/FGR/17/dtd.29.08.2000 3) DPAR/FGR/8/dtd.26.07.2002 4) CHOE/Z-I/gen/272/dtd.29.7.12	
29	Termination	MSR 1989, Municipal Service (Rule and Conduct 1999) , Industrial dispute Act 1948	
30	Suspension Review	MPM2/ 3505 /dtd.21.02.2005 MPM2 /3349/ dtd. 23.01.2008	
Promotion and Time Bound Promotion			
31	Promotion and Time Bound Promotion	DPAR/RGCELL/3/dtd.24.07.07 MPM2/3447/dtd.24.05.2008 MPM2/815/dtd.06.08.2009 MPM2/3389/dtd.17.01.2008 MPM /3560 / dtd.15.07.2000	

Section 4(1)(a)(vi)

Statement of Categories of document held in the office of Administrative Officer K/west ward.

Sr.no.	Subject	Type of Document file or register	File no. or Register no.	Particulars	Periodicity of preservation
ESTABLISHMENT					
1	Service Record	File		‘A’CLASS	PERMANENT
2	Muster	Register			
3	CR Sheets	File			
4	Authority	File			
5	Seniority list	File			
6	Circular file	File			
1	Pension.NCPF,P.T.claim	File		‘B’CLASS	30YEARS
2.	Appointment Transfer Promotion Permanency	File			
3.	Proposal	File			
1	Leave Papers	File			15YEARS
2	O.T.	File			
3	Correspondence	File			
1.	Enquiry Papers	File		‘C1’CLASS	10YEARS
2.	Disciplinary Action	File			
3.	Income Tax	File			
4.	PF Advance	File			
1	Temporary Appointment	File		‘C’CLASS	05YEARS
2	Cessation of employee	File			

1	Leave application	File		'DCLASS	01YEARS
2	Complaints, ETC	File			

DISPATCH					
1	Dak sheet	Register		'DCLASS	01YEARS
2	Post Register	Register			
3	Other Register	Register			
4	RTI Register	Register			

Section4(1)(b)(vii)

Particulars of any arrangement that exists for consultation with the members of the public in relation to the formulation of its policy and implementation in the office of Administrative Officer K/west ward.

--NOTAPPLICABLE--

Section4(1)(b)(viii)

Statement of Boards, Councils , Committees or Other bodies in the office of Administrative Officer K/west ward.

Ward Committee

Sr.no	Name Of the committee / Boards, Councils, or Other bodies	Composition Of committee / Boards, Councils, or Other bodies	Purpose of committee / Boards, Councils, or Other bodies	Frequency of meeting	Whether meeting open to public or not
1	K/west Ward Committee	13 Council or sof K/west Ward and 1 Chairman (elected from Councillers)	To provides basic amenities to the citizen	Once in months Or As per president's order	NO

Sexual Harassment Committee

Sr.no	Name Of the committee / Boards, Councils, or Other bodies	Composition Of committee / Boards, Councils, or Other bodies	Purpose of committee / Boards, Councils, or Other bodies	Frequency of meeting	Whether meeting open to public or not
1	Sexual Harassment Committee In K/west Ward	President & 10 Members	To prevent the Sexual Harassment in K/west Ward	As per complaint received.	No

Section4(1)(b)(ix)

**Directory of the Officer and Employees
A 5310 - CAP-II (WARD OFFICER K/WEST)**

Sr No	NAME	DESGCP	GRD	JDT	K/W JDT
1	CHAKRAPANI RAJGANGARAM ALLE	ASST COMMISSIONER	B03	01.06.1996	15.06.2024
2	SUKHATANKAR POOJA S	ADMV.OFFICER	B16	18.05.1999	20.02.2023
3	VACANT	SR.STENOGRAPHER	C01		
4	VACANT	CLERK	C27		

A 5311 APRIL 2022 (COMP OFFICER K/WEST)

Sr No	NAME	DESGCP	GRD	JDT	K/W JDT
1	SUJATA SHIRISKAR	COMPLAINTS OFFICER	C01	23.06.2009	27.07.2021

A 5312 AE BLDGS KW (C.E.)

Sr No	NAME	DESGCP	GRD	JDT	K/W JDT
1	BHONDAVE AJAY MAHADEO	DO	B05	20.05.1996	15.10.2024
2	VACANT	ASST.ENGINEER	B16		
4	RAJAS ROHIT VISHWANATH	ASST.ENGINEER	B16	12.03.2007	04.09.2024
3	JADHAV SANDESH RAMCHANDRA	ASST.ENGINEER	B16	03.09.1996	19.09.2024
5	NIRAVKUMAR CHUNILAL JAISUR	SUB ENGINEER	B28	18.07.2008	31.01.2025
6	ADITYA PATIL	SUB ENGINEER	B28	25.11.2011	10.09.2024
7	SHINDE KUBER MARUTI	SUB ENGINEER	B28	22.04.2013	24.10.2024
8	LAD AMIT ARUN	SUB ENGINEER	B28	10.10.2007	04.01.2022
9	VACANT	SUB ENGINEER	B28		
10	CHAVAN SHUBHAM RAMKRISHNA	SUB ENGINEER	B28	09.09.2019	16.01.2023
11	BHOSLE MARK SHANTVAN	JR.ENGINEER	C05	28.07.2008	05.09.2023
12	RAJKUMAR LINGANNA JALANA	JR.ENGINEER	C05	09.03.1991	23.06.2022
13	TAMBHALE ASHISHPRIYA BABURAO	JR.ENGINEER	C05	19.12.2015	14.10.2021
14	KALAL RAHUL MACHCHHINDRA	JR.ENGINEER	C05	16.07.2020	20.08.2024
15	CHOUDHARY VISHAL NANDLAL	JR.ENGINEER	C05	01.07.2020	01.04.2024
16	PAWAN PRAKASHRAO KULKURNI	JR. ENGINEER	C27	06.05.1977	20.03.2025
17	GONSALVES VANESSA WALTER	CLERK	C27	29.07.2024	29.07.2024
18	SOLANKI JAYESH AALJI	CLERK	C27	27.06.2012	12.10.2021
19	VACANT	SUMMON CLERK	C27		
20	VACANT	MUKADAM	D23		
21	RAJESH JAGSHI BHOJAIYA	MUKADAM	D23	02.04.1997	12.06.2023
22	VACANT	MUKADAM	D23		
23	GAIKAR SANDEEP HARI	MUKADAM	D23	01.06.1999	14.01.2022

24	VACANT	MUKADAM	D23		
25	JADHAV SURESH MARUTI	MUKADAM	D23	24.10.1995	09.03.2022
26	VACANT	MUKADAM	D23		
27	VACANT	MUKADAM	D23		
28	VACANT	MUKADAM	D23		
29	VACANT	MUKADAM	D23		

A 5313 AEM KW SUP (Road)

Sr No	NAME	DESGCP	GRD	JDT	K/W JDT
1	MAHALE JITENDRA VIJAYSING	ASST.ENGINEER	B16	12.03.2007	21.09.2023
2	SALUNKHE SANDEEP KAUTIK	ASST.ENGINEER	B16	17.01.2011	14.07.2023
3	HANGARGEKAR YASHPAL ABHIMAN	ASST.ENGINEER	B16	10.03.2011	12.07.2023
4	BHUTKAR RIMIKA SWAPNIL	SUB ENGINEER	B28	03.03.2009	14.11.2022
5	MESTRY NILESH KESHAV	SUB ENGINEER	B28	16.07.2008	07.10.2024
6	SANAS AMOL RAMRAO	SUB ENGINEER	B28	09.03.2009	01.12.2022
7	RASAL ABHIJEET RAVINDRA	SUB ENGINEER	B28	02.07.2008	12.05.2023
8	SANAP AMOL BABARAO	JR.ENGINEER	C05	23.07.2020	18.10.2023
9	VACANT	JR.ENGINEER	C05		
10	RAUT CHAITANYA KRISHNA	JR.ENGINEER	C05	20.08.2020	19.10.2023
11	SANGLE SACHIN BANSIDHAR	JR.ENGINEER	C05	11.05.2016	05.09.2023
12	GARJE ASHISH VINUPANT	JR.ENGINEER	C05	07.12.2015	15.01.2021
13	BAGAL SUSHANT BABURAO	JR.ENGINEER	C05	30.11.2015	26.05.2022
14	NIKAM HARSHWARDHAN SUDHAKAR	JR.ENGINEER	C05	05.08.2020	24.06.2024
15	DHANANJAY SUGRIV LAHANE	JR.ENGINEER	C05	01.07.2020	17.01.2025
16	VACANT	JR.ENGINEER	C05		
17	LASHKARE RAJENDRA SHIVDAS	JR.ENGINEER	C05	05.12.2015	19.10.2023

18	CHAVAN OMKAR ARJUN	JR.ENGINEER	C05	01.07.2020	17.10.2024
19	NEMADE RUPESH PRABHAKAR	JR.ENGINEER	C05	25.10.2016	17.04.2023
20	PATIL VIVEK PRABHAKAR	JR.ENGINEER	C05	30.11.2015	05.04.2023
21	KOLI NILESH RAMCHANDRA	JR.ENGINEER	C05	27.03.2012	23.06.2022
22	VACANT	JR.ENGINEER	C05		
23	KINI DATTATRAY VASUDEO	JR.ENGINEER	B28	09.08.2008	12.12.2022
24	KULKARNI KANCHAN MANDAR	HEAD CLERK	C01	02.07.2008	09.08.2023
25	NANOSKAR YOGENDRA RAMCHANDRA	HEAD CLERK	C01	16.11.2007	27.09.2024
26	NIKHIL SHRIDHAR KUSAT	JR.STENOGRPHER.	C23	28.01.2025	28.01.2025
27	RENUKA NANDU KHOMANE	CLERK	C27	11.04.2012	02.04.2018
28	JADHAV RUCHITA PRAKASH	CLERK	C27	14.08.2008	25.04.2017
29	GHARAT ANANDI ASHOK	CLERK	C27	29.07.2024	29.07.2024
30	VIKHAPPE YASHAVANT S.	CLERK	C27	01.12.2012	15.07.2024
31	NIJAI VARSHA RAJENDRA	CLERK	C27	13.12.1993	27.11.2018
32	GENGAJE ANITA KIRAN	CLERK	C27	21.08.2009	16.06.2022
33	VRUSHALI ARUN PAWAR	CLERK	C27	23.06.2016	15.02.2024
34	RANE KALPANA DINESH	CLERK	C27	08.07.2008	03.08.2019
35	CHANKANE ABHISHEK TUKARAM	CLERK	C27	11.07.2013	31.01.2020
36	YOGESH SURESH GADHWALE	CLERK	C27	29.01.2015	29.01.2015
37	BHOI PRIYANKA GORAKH	CLERK	C27	01.06.2015	03.06.2015
38	VACANT	TEL.OP.A GRADE	C27		
39	GHAG DIGAMBAR HARISHCHANDRA	TEL.OP.A GRADE	C27	19.02.1991	24.09.2013
40	VACANT	TEL.OP.A GRADE	C27		
41	VACANT	TRACER	C27		
42	KASEKAR SANDEEP LAXMAN	DRAINAGE ASST.	C35	11.10.1988	
43	VACANT	DRAINAGE ASST.	C35		
44	SANGEETA SANJAY SANAP	CLERK	C27	18.04.2017	03.02.2025

45	VACANT	PEON	D23		
46	SURYAVANSHI VRUSHALI SANTOSH	PEON	D23	23.01.2020	23.01.2020
47	LAVANDE VIJAY LAXMAN	PEON	D23	08.11.1996	03.08.2021
48	SABLE GANAPAT THAKA	PEON	D23	11.06.1993	23.06.2017
49	VACANT	PEON	D23		
50	RAUT HARSHDA KUNDANKUMAR	PEON	D23	03.11.2007	05.03.2013
51	GAWADE VAISHALI SUDHIR	PEON	D23	12.02.2009	11.02.2009
52	WAGHELA BHUPENDRA RATILAL	PEON	D23	10.07.2009	10.07.2009
53	KADAM TUSHAR ASHOK	PEON	D23		
54	BAMANI HARESH CHHAGAN	PEON	D23		
55	SOLANKI AVINASH KARSAN	PEON	D23	22.06.2015	22.06.2015
56	HARIBHAU PANDURANG TANDEL	PEON	D23	01.03.1997	11.07.2017

B 5317 WO KW SLUM SUP (CAP-I)

Sr No	NAME	DESGCP	GRD	JDT	K/W JDT
1	KAUTE RAMBHAU BALWANTA	SR COLONY OFFICER	B28	01.12.1994	18.03.2024
2	PAWAR ANIL BHAMBU	COLONY OFFICER	C01	08.10.1992	10.10.2024
3	MUKUND MAHADEV NAME	JR- ENGINEER	C05	08.09.2008	28.04.2021
4	VACANT	RENT REGN-CLERK	C27		
5	SWAPNIL GOVIND MHATRE	RENT REGN-CLERK	C27	01.04.2005	12.04.2022
6	CHHATTISE RAM ZUMBAR	RENT REGN-CLERK	C27	01.03.2012	28.05.2012
7	VACANT	RENT COLLECTOR	C27		

G 4281 AEM SEW KW SUP (Account 51 k/w)

Sr No	NAME	DESGCP	GRD	JDT	K/W JDT
1	PARULEKAR SAHADEV PUNDLIK	DRAINAGE ASST.	C35	05.06.2008	10.12.2021
2	VACANT	DRAINAGE ASST.	C35		
3	VACANT	JR. ENGINEER	C05		

G 4283 AEWK KW (ACCOUNT 51 K/W)

Sr No	EMPLOYEE NAME	Designation	GRD	JDT	K/W JDT
1	VACANT	CHAVIWALA	D15		
3	DHOTRE MARUTI SHAMU	CHAVIWALA	D15	01-09-1995	
4	NAIK DILIP BHASKAR	CHAVIWALA	D15	01-09-1995	
5	PARERA RAIFEL LOWRENCE	CHAVIWALA	D15	03-05-1993	
7	DIGHE HANUMANTA SHRAWAN	CHAVIWALA	D15	29-07-1995	
8	BHARATI SANTOSH SAHADEV	CHAVIWALA	D15	15-09-1995	
9	VACANT	SLUICEMAN	D21	05-11-1996	
10	ANTHONY SEBESTIN D'COSTA	SLUICEMAN	D21	07-07-2007	
12	PIREL ALBERT DAIGO	SLUICEMAN	D21	07-07-2007	
13	PATIL MANOJ MAHADU	SLUICEMAN	D21	23-11-2009	
14	KARANDE SANTOSH DHONDIRAM	SLUICEMAN	D21	07-07-2007	
16	KADAM ANIL ATMARAM	SLUICEMAN	D21	23-11-2009	
17	BHOIR SANTOSH RAMU	SLUICEMAN	D21	14-02-1997	
18	JADHAV SANTOSH MANOHAR	SLUICEMAN	D21	01-01-2010	
20	MEHER SHARADCHANDRA NANA	SLUICEMAN	D21	28-07-2008	
21	KORIYA MILTON MANVEL	SLUICEMAN	D21	31-07-2008	
22	PARAB RAJENDRA NIVRUTTI	SLUICEMAN	D21	01-04-2005	
23	EDAKE SADASHIV DHONDIBA	SLUICEMAN	D21	03-11-2011	
25	VERMA RAJESHKUMAR AYODHYAPRASAD (HANDICAP)	SLUICEMAN	D21	31-07-2008	
26	LAVATE MAHADEV BHANUDAS	FITTER	D19	05-07-1993	
27	MHATRE SAWAN LAHU	FITTER	D19	12-11-2008	
29	LONDHE GANESH BAPU	FITTER	D19	11-01-1997	

30	GADE BALAKRISHNA	FITTER	D19	14-08-1993	
31	PARDULE RAJENDRA MAHADEV	FITTER	D19	25-10-1990	
33	VAIDYA LAXMAN YALLAPPA	FITTER	D19	15-04-1996	
34	VACANT	FITTER	D19		
35	CHAVAN DHANAJI BAJIRAO (HANDICAP)	FITTER	D19	13-09-2012	
36	PATIL UMESH DATTATRAY	FITTER	D19	16-11-2009	
38	GAMBHIRE DATTA LAXMAN	FITTER	D19	25-06-2008	
39	PATIL ASHOK KUSHA	MUKADAM	D23	07-08-1992	
40	NAIK HEMANT NARAYAN	MUKADAM	D23	10-10-1992	
42	HALDIVE RAMESH DHONDU	MUKADAM	D23	22-06-1993	
43	WAGHELA BHARAT BUDHABHAI	MUKADAM	D23	04-04-1994	
44	LONDHE MANOJ PITAMBAR	MUKADAM	D23	03-07-1993	
46	MANKAR PARASHURAM SADASHIV	LABOURER	D25	02-07-1985	
47	NIJAI DILIP JANARDAN	LABOURER	D25	01-09-1995	
48	CHINCHWALKAR VINOD SHANTARAM	LABOURER	D25	01-11-1996	
49	SANKHYE RAJANKANT SAKHARAM	LABOURER	D25	20-09-1990	
51	KAYAMUDDIN SIRAJUDDIN	LABOURER	D25	20-01-1990	
52	DAS BANSI KHARVI	LABOURER	D25	12-08-1993	
53	GHONSALVIS MAKUS BASTYAV	LABOURER	D25	07-07-2007	
55	PAWAR SURESH KALU	LABOURER	D25	03-07-1993	
56	MAHADE LAHANU BARSU	LABOURER	D25	01-01-1994	
57	KHARVA RAJU MANA	LABOURER	D25	02-11-1993	
59	KHANDAVI RAMESH SONU	LABOURER	D25	02-11-2011	
60	वाघमोडे कोंडिबा क-याप्पा	LABOURER	D25	05-12-2011	
61	TAMBE SUNIL SHANTARAM	LABOURER	D25	01-02-2012	
62	DENI PETER REBELLOW	LABOURER	D25	14-05-2005	

64	BHALERAO DILIP PANDURANG	LABOURER	D25	03-10-2011	
65	KHARATE NITIN SURYAKANT	LABOURER	D25	03-11-2011	
66	GOSAVI VAIBHAV KRISHNAJI	LABOURER	D25	05-12-2011	
68	GALIYAL VINOD DAMAJI	LABOURER	D25	15-04-1996	
69	HORAMBE DILIP ARJUN	LABOURER	D25	02-11-2011	
70	SHELKE RAJENDRA LALASO	LABOURER	D25	08-12-2011	
72	KAJAR TONY AMAR	LABOURER	D25	07-07-2007	
73	MEMON ANJUM ABU	LABOURER	D25	24-10-2008	
74	आंब्रे संदेश भिकाजी	LABOURER	D25	02-11-2011	
75	चौधरी विकास वामन	LABOURER	D25	02-11-2011	
77	खोचाडे विकास गोपाळ	LABOURER	D25	02-11-2011	
78	चव्हाण सचिन चंद्रकांत	LABOURER	D25	02-11-2011	
79	येवले विनोद दिगंबर	LABOURER	D25	23-11-2009	
81	परटोले संतोष कोंडीराम	LABOURER	D25	01-01-2010	
82	सुसलादे साहेबराव गोपिनाथ	LABOURER	D25	01-02-2012	
83	पवार हरेश मोहन	LABOURER	D25	16-11-2011	
85	शेळके महेश यशवंत	LABOURER	D25	23-11-2009	
86	बने महेश वसंत	LABOURER	D25	02-11-2011	
87	खैर सचिन शांताराम	LABOURER	D25	02-11-2011	
88	देसाई संतोष शंकर	LABOURER	D25	03-11-2011	
90	बोभाटे सचिन चंद्रकांत	LABOURER	D25	14-11-2011	
91	कनोजा काशिनाथ शंकर	LABOURER	D25	02-11-2011	
92	डुकले समिर दत्ताराम	LABOURER	D25	08-08-2012	
94	मांडे उमेश तुकाराम	LABOURER	D25	04-11-2011	
95	पाटील भरत रामचंद्र	LABOURER	D25	02-11-2011	
96	पाटील नितिन दशरथ	LABOURER	D25	02-11-2011	
98	सावंत नवनाथ अर्जुन	LABOURER	D25	06-02-2012	
99	धनाजी पांडुरंग करपे	LABOURER	D25	30-01-2019	

100	बिरे संदिप धोंडिराम	LABOURER	D25	02-11-2011	
101	सावंत विकास कमलाकर	LABOURER	D25	02-11-2011	
103	गाडे समिर तानाजी	LABOURER	D25	02-11-2011	
104	सरगर दादासाहेब रामचंद्र	LABOURER	D25	02-11-2011	
105	कारेकर सुरेंद्र दत्ताराम	LABOURER	D25	14-11-2011	
107	पाटील आवेश धनंजय	LABOURER	D25	01-12-2011	
108	सूर्यवंशी उमेश यशवंत	LABOURER	D25	28-09-2007	
109	बांगर तुकाराम चिमाजी	LABOURER	D25	05-07-2008	
111	बुथलूर राजेश मरिअप्पा	LABOURER	D25	18-12-2012	
112	सिन्हारे सुनिता दिपक (अपंग)	LABOURER	D25	15-09-2017	
113	तुकाराम पांडुरंग परडे	LABOURER	D25	09-01-2019	
114	अंजली लक्ष्मण खैरे	LABOURER	D25	16-07-2019	
116	दारोळे राहुल गौतम	LABOURER	D25	21-05-2014	
117	क्रांती गणेश आष्टे (अपंग)	LABOURER	D25	12-07-2018	
118	संतोष भालचंद्र म्हात्रे	LABOURER	D25	29-09-2011	
120	शंकर जगन्नाथ आहेर	LABOURER	D25	13-12-2011	
121	सम्यक कापसे	LABOURER	D25	19-01-2024	
122	VACANT	LABOURER	D25		
124	VACANT	LABOURER	D25		
125	VACANT	LABOURER	D25		
126	VACANT	LABOURER	D25		
127	VACANT	LABOURER	D25		
129	VACANT	LABOURER	D25		

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SR.	EMPLOYEE NAME	Designation	GRD	JDT	K/W JDT
1	VACANT	सहाय्यक अभियंता	B16		
2	श्री.सपाटे वैजनाथ पंडीतराव	दुय्यम अभियंता	B28	28.04.2009	29.01.2016
3	VACANT	दुय्यम अभियंता	B28		
4	श्री.विजय अशोक मुत्रक	दुय्यम अभियंता	B28	13.05.2013	05.07.2023
5	श्रीम.उगले अश्विनी संजय	दुय्यम अभियंता	B28	09.09.2019	20.09.2019
6	श्री.रविंद्र पांडुरंग निकम	दुय्यम अभियंता	B28	10.05.2006	13.10.2023
7	श्री.पाटील अमित कृष्णा	दुय्यम अभियंता	B28	04.10.2013	18.02.2022
8	VACANT	कनिष्ठ अभियंता	C05		
9	श्री.पारिजात नवल पवार	कनिष्ठ अभियंता	C05	11.05.2016	16.06.2023
10	VACANT	कनिष्ठ अभियंता	C05		
11	श्री.झीशान आरिफ काझी	कनिष्ठ अभियंता	C05	30.03.2023	30.03.2023
12	श्रीम.तुयेश धनु झोडगे	कनिष्ठ अभियंता	C05	30.11.2015	14.08.2023
13	सुयोग शिवाजी गायकवाड	कनिष्ठ अभियंता	C05	19.12.2015	19.07.2024
14	VACANT	कनिष्ठ अभियंता	C05		
15	श्री.रितेश मनोहरलाल जैस्वाल	कनिष्ठ अभियंता	C05	19.12.2015	20.07.2022
16	VACANT	कनिष्ठ अभियंता	C05		
17	श्री.वालीद अब्दुल मजीद सय्यद	मुख्यलिपिक	C01	01.11.1981	02.12.2022
18	VACANT	लिपिक	C27		
19	श्रीम.सावंत मानसी महेश	लिपिक	C27	08.07.2008	08.05.2018
20	VACANT	लिपिक	C27		
21	VACANT	लिपिक	C27		
22	श्रीम.शामल मांतेस जाधव	लिपिक	C27	06.02.2019	18.03.2024
23	श्री.निलेश सुहास साळुंखे	लिपिक	C27	12.02.2019	18.03.2024

24	श्री.प्रदिप चरण पवार	लिपिक	C27	03.10.2011	18.03.2024
25	श्री.रसूल बाबन शेख	लिपिक	C27	21.07.2014	18.03.2024
26	श्री.योगेश काशिनाथ भालेराव	लिपिक	C27	22.01.2009	18.03.2024
27	श्री.धुरी अंबाजी राजाराम	जलमापक निरीक्षक	C27	30.01.1988	17.11.2017
28	श्रीम.परब मिनल रोहित	जलमापक निरीक्षक	C27	29.01.2015	29.01.2015
29	श्री.मोरे नंदन बाळकृष्ण	जलमापक निरीक्षक	C27	07.07.2007	11.05.2018
30	श्री.नाईक आत्माराम कृष्णा	जलमापक निरीक्षक	C27	02.06.1986	18.08.2018
31	श्री.वझे सुयश हेमंत	जलमापक निरीक्षक	C27	03.04.2007	20.03.2018
32	श्रीम. स्वाती अमय बोबडे	जलमापक निरीक्षक	C27	18.04.2012	13.08.2024
33	सचिन तुळशीराम सलगर	जलमापक निरीक्षक	C27	01.12.2008	26.11.2024
34	VACANT	जलमापक निरीक्षक	C27		
35	VACANT	जलमापक निरीक्षक	C27		
36	VACANT	जलमापक निरीक्षक	C27		
37	VACANT	जलमापक निरीक्षक	C27		
38	VACANT	जलमापक निरीक्षक	C27		
39	VACANT	जलमापक निरीक्षक	C27		
40	VACANT	जलमापक निरीक्षक	C27		
41	VACANT	जलमापक निरीक्षक	C27		
42	VACANT	जलमापक निरीक्षक	C27		
43	श्री. विनोद भगवान राठोड	जलमापक पर्यवेक्षक	C01	06.07.2006	11.09.2024
44	श्री.सुर्वे संतोष धोंडु	जलमापक पर्यवेक्षक	C01	06.08.2008	11.06.2018
45	श्रीम.शेख रेश्मा मोहम्मद अयूब	जलमापक पर्यवेक्षक	C01	05.08.1993	17.11.2021
46	श्री.दत्ताराम प्रल्हाद जाधव	जलमापक पर्यवेक्षक	C01	08.07.2008	02.12.2022
47	श्री.हसन वाडेकर	शिपाई	D23	03.01.1989	13.08.2024
48	श्री.मिलिंद लाडकोजी कांबळे	अभिलेख परिचर	D19	19.01.1996	27.12.2022

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SR.	EMPLOYEE NAME	Designation	GRD	JDT	K/W JDT
1	BALASAHEB HANUMANT BHANGRE	MUKADAM	D23	03-05-1995	03-05-1995
2	RAVINDRA DULAPPA DHURVE	MUKADAM	D23	01-09-1995	01-09-1995
3	SITARAM GANOJI TARAL	MUKADAM	D23	01-09-1995	01-09-1995
4	SUDARSHAN RAJARAM GUJJA	MUKADAM	D23	01-09-1995	01-09-1995
5	MANISHANKAR OMPRAKASH TIWARI	MUKADAM	D23	24-08-2012	24-08-2012
6	SAMBHAJI VASUDEV BHADEKAR	MUKADAM	D23	01-09-1995	01-09-1995
7	RAJU EKNATH AAHER	PLUMBER II	D	01-09-1995	01-09-1995
8	ANANT PASKAL PARERA	PLUMBER II	D	15-05-1993	15-05-1993
9	ASHOK CHANGDEV DESLE	MASON	D	29-07-2008	29-07-2008
10	CHANDRIKASINGH MAHALU YADAV	CARPENTER II	D	01-09-1995	01-09-1995
11	SANDESH PANDURANG TORASKAR	PAINTER II	D	12-11-1993	12-11-1993
12	RAGHUNATH SURYAJI GURAV	BLACKSMITH	D	01-09-1995	01-09-1995
13	DEVDAAS MALOJI NANGARE	WIREMAN III	D	25-07-2008	25-07-2008
14	SAMBHAJI DATTU BHUSARI	LABOURER	D25	01-09-1995	01-09-1995
15	DATTA SITARAM TATE	LABOURER	D25	18-07-2008	18-07-2008
16	FIROZ NIZAM MULLA	LABOURER	D25	10-10-2011	10-10-2011
17	RAMA GANGARAM SONAWANE	LABOURER	D25	05-02-2013	05-02-2013
18	RAJU KASHINATH JAGTAP	LABOURER	D25	01-09-1995	01-09-1995
19	SELVARAJU MUTTANSWAMI	LABOURER	D25	01-09-1995	01-09-1995
20	SANJAY FRANCIS PARERA	LABOURER	D25	07-07-2007	07-07-2007
21	SACHIN RAMESH MHATRE	LABOURER	D25	01-11-2008	01-11-2008
22	VACANT	LABOURER	D25		
23	SATISH BHIVAJI PAWAR	LABOURER	D25	11-10-2011	11-10-2011
24	VACANT	LABOURER	D25		

25	MAGAN CHHAGAN BAIRAGI	LABOURER	D25	22-07-2016	22-07-2016
26	VACANT	LABOURER	D25		
27	SANJAY VISHRAM SALKAR	LABOURER	D25	23-07-2006	23-07-2006
28	RAHUL SAYAJI FALKE	LABOURER	D25	08-12-2011	08-12-2011
29	POPAT BHANUDAS KHARAT	LABOURER	D25	08-11-2011	08-11-2011
30	SOLOMAN BENJAMIN TUSKANO	LABOURER	D25	07-07-2007	07-07-2007
31	BHUPESH PRABHAKAR PATIL	LABOURER	D25	01-03-2010	01-03-2010
32	NITIN JAGANNATH PATIL	LABOURER	D25	01-11-2008	01-11-2008
33	VIJAY KACHARU RATHOD	LABOURER	D25	21-11-2011	21-11-2011
34	PRAFULLA SHANKAR PATIL	LABOURER	D25	12-12-2011	12-12-2011
35	MANOHAR RAGHUNATH YASHWANTRAO	LABOURER	D25	11-10-2011	11-10-2011
36	VIJAY RAMESH PATIL	LABOURER	D25	31-07-2008	31-07-2008
37	MANGESH BABU KADAM	LABOURER	D25	22-10-2008	22-10-2008
38	SHARAD GOPINATH PATIL	LABOURER	D25	22-02-2012	22-02-2012
39	VACANT	LABOURER	D25		
40	NILESH BUDHAJI KUNDARKAR	LABOURER	D25	10-10-2011	10-10-2011
41	DEVSARI KASHINATH RATHOD	LABOURER	D25	12-09-2017	12-09-2017

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SR.	EMPLOYEE NAME	Designation	GRD	JDT	K/W JDT
1	NAIDU KARTIK NARAYAN	PLUMBER	D	01.09.1995	01.09.1995
2	CHANDMARE VIJAY MUKTARAM	CARPENTER	D	01.09.1995	01.09.1995
3	KHAN DILSHAD SHAHADAT	LABOURER	D	08.11.2011	08.11.2011
4	VACANT	LABOURER	D		
5	VACANT	HAMAL	D		

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SR.	EMPLOYEE NAME	Designation	GRD	JDT	K/W JDT
1	DR. VAISHALI CHETAN KHADYE	MEDICAL OFFICER(M.O.H.)	B18	05.02.2007	07.11.2023
2	VACANT	MEDICAL OFFICER	B18		
3	VACANT	ASSISTANT MEDICAL OFFICER	B28		
4	SIDDHI VISHWADEEP AMBERKAR	ASSISTANT MEDICAL OFFICER	B28	07.05.2020	07.05.2020
5	SHAIKH MOHHAMAD YUSUF MOHHAMD HUSAIN	SENIOR SANITARY INSPECTOR	C19	08.12.1990	15.04.2024
6	VACANT	SANITARY INSPECTOR	C01		
7	VACANT	SANITARY INSPECTOR	C01		
8	VACANT	SANITARY INSPECTOR	C01		
9	CHETAN LOLAM	HEAD CLERK	C01	27.08.2008	04.09.2020
10	SONAWANE DEEPAK SAKHARAM	CLERK	C27	22.06.2010	22.06.2010
11	JOSHI VINIT NILKANTH	CLERK	C27	05.10.1990	11.05.2012
12	MAGHNATH MAYEKAR	CLERK	C27	06.09.2006	31.07.2024
13	JAYASHRI SANDE	CLERK	C27	14.10.2009	21.03.2024
14	VACANT	CLERK	C27	08.07.2008	08.07.2008
15	MEHER MANISHA BIPIN	CLERK	C27	27.08.2008	27.08.2008
16	SAHU RAJENDRAPRASAD S.	D.S.I.	C49	14.05.1997	07.11.2016
17	VACANT	NOTICE KARKOON	D19		
18	PRERNA REBELO	BIRTH REGISTRATION KARKOON	D19	09.06.2008	01.08.2024
19	SANJAY NANA SAWANT	BIRTH REGISTRATION KARKOON	D19	17.12.1992	01.08.2024
20	RAHUL H PENDSE	BIRTH REGISTRATION KARKOON	D19	19.09.1997	09.12.2021
21	PRAKASH SEVA PAWAR	BIRTH REGISTRATION KARKOON	D19	03.12.2008	29.03.2019

22	SHUKLA RAJESHKUMAR SURESHCHANDRA	PEON	D23	01.03.2017	01.03.2017
23	SUHAS DATTARAM NANE	PEON	D23	05.07.2013	11.10.2024
24	VACANT	LABOURER	D25		
25	SHINDE SANJAY NARAYAN	LABOURER	D25	01.09.1988	04.06.2012
26	SAWANT DEEPAK SHANKAR	LABOURER	D25	01.10.1988	16.04.2015
27	VACANT	LABOURER	D25		
28	VACANT	LABOURER	D25		
29	VACANT	LABOURER	D25		
30	VACANT	DEATH REGISTRATION KARKOON	D19		
31	VACANT	DEATH REGISTRATION KARKOON	D19		
32	VACANT	DEATH REGISTRATION KARKOON	D19		
33	VACANT	DEATH REGISTRATION KARKOON	D19		
34	VACANT	DEATH REGISTRATION KARKOON	D19		
35	DALVI LAHU MADHUKAR	DEATH REGISTRATION KARKOON	D19	07.06.2008	28.01.2014
36	MAHESH NANA CHAVAN	DEATH REGISTRATION KARKOON	D19	13.08.1990	02.12.2019
37	VACANT	DEATH REGISTRATION KARKOON	D19		
38	VACANT	DEATH REGISTRATION KARKOON	D19		
39	VACANT	DEATH REGISTRATION KARKOON	D19		
40	NANASAHEB KUSHBA SHELKE	DEATH REGISTRATION KARKOON	D19	03.10.1989	11.10.2019
41	NITIN RAMDAS MHATRE	DEATH REGISTRATION KARKOON	D19	12.09.1995	07.10.2019
42	VACANT	DEATH REGISTRATION KARKOON	D19		
43	VACANT	DEATH REGISTRATION KARKOON	D19		

44	LOKHANDE JAGAN SITARAM	DEATH REGISTRATION KARKOON	D19	01.09.2007	09.10.2013
45	VACANT	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19		
46	VACANT	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19		
47	SHIVAJI SHRIDHAR DHURI	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19	20.12.2006	10.12.2021
48	DEVANAND MADHUKAR AVAGAN	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19	17.10.2011	09.12.2021
49	NILESH BHALACHANDRA SHIVALKAR	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19	03.11.2011	13.12.2021
50	SANTOSH VITHOBA NARALE	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19	18.12.2008	10.12.2021
51	SANTOSH RAMCHANDRA KAMBLE	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19	17.03.2006	14.12.2021
52	NARESH VITHOBA KHAVALI	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19	09.10.1995	10.12.2021
53	PRAVIN SHANKAR MOHITE	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19	05.11.2005	14.12.2021
54	VACANT	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19		
55	VACANT	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19		
56	VACANT	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19		
57	VACANT	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19		
58	VACANT	DEATH REGISTRATION KARKOON (NEW NON SHED)	D19		
59	NARBEKAR VISHAL RAVINDRA	CEMETERY LABOURER	D25	11.03.2019	11.03.2019
60	PALEKAR AMOL SUBHASH	CEMETERY LABOURER	D25	11.03.2019	11.03.2019
61	VACANT	CEMETERY LABOURER	D25		
62	RAMESH SHANKAR PATIL	CEMETERY LABOURER	D25	09.04.2013	15.03.2019
63	VACANT	CEMETERY LABOURER	D25		
64	SURESH SITARAM JADHAV	CEMETERY LABOURER	D25	02.08.1992	18.03.2019
65	VACANT	CEMETERY LABOURER	D25		
66	VACANT	CEMETERY LABOURER	D25		

67	VACANT	CEMETERY LABOURER	D25		
68	MAHADEV SARJA TAMBE	CEMETERY LABOURER	D25	23.04.1991	18.03.2019
69	DHAKATE UMESH VISHWANATH	CEMETERY LABOURER	D25	13.03.2019	13.03.2019
70	DIPAK MAHIPAT TAWDE	CEMETERY LABOURER	D25	02.08.1992	18.03.2019
71	CHANDORKAR MAHESH BALARAM	CEMETERY LABOURER	D25	01.08.1995	26.09.2007
72	BANPATE SUNIL NAGESH	CEMETERY LABOURER	D25	07.05.1997	22.03.2019
73	AVINASH VISHNU KAMBLE	CEMETERY LABOURER	D25	13.03.2019	13.03.2019
74	VACANT	CEMETERY LABOURER	D25		
75	PANKAJ JADHAV	CEMETERY LABOURER	D25	07.03.2012	13.04.2018
76	VACANT	CEMETERY LABOURER	D25		
77	SHIVAJI NIVRUTTI METKARI	CEMETERY LABOURER	D25	26.09.2013	26.09.2013
78	VACANT	CEMETERY LABOURER	D25		
79	PRAVIN SUDAM CHAVAN	CEMETERY LABOURER	D25	01.04.2005	12.03.2019
80	VACANT	CEMETERY LABOURER	D25		
81	VACANT	CEMETERY LABOURER	D25		
82	VACANT	CEMETERY LABOURER	D25		
83	VACANT	CEMETERY LABOURER	D25		
84	VACANT	ELECTRICIAN GRADE 1	D07		
85	NITIN NAGOTHKAR	ELECTRICIAN GRADE 1	D07	03.05.1994	05.10.2021
86	SANAP NAVNATH VITTHAL	FURNACE OPERATOR	D15	04.10.2017	04.10.2017
87	VACANT	FURNACE OPERATOR	D15		
88	VACANT	FURNACE OPERATOR	D15		
89	VACANT	FURNACE OPERATOR	D15		
90	VACANT	FURNACE OPERATOR (NEW NON SHED)	D15		
91	VACANT	FURNACE OPERATOR (NEW NON SHED)	D15		
92	VACANT	FURNACE OPERATOR (NEW NON SHED)	D15		

93	VACANT	FURNACE OPERATOR (NEW NON SHED)	D15		
94	VACANT	FURNACE OPERATOR (NEW NON SHED)	D15		
95	VACANT	FURNACE OPERATOR (NEW NON SHED)	D15		
96	VACANT	FURNACE OPERATOR (NEW NON SHED)	D15		
97	VACANT	MALI-CUM- SWEEPER	D25		
98	VACANT	MALI	D25		
99	VACANT	MALI-CUM- SWEEPER	D25		
100	VACANT	MALI-CUM- SWEEPER	D25		

A 5322 MOH KW

SR.	EMPLOYEE NAME	Designation	GRD	JDT	K/W JDT
1	SUJATA BELURGIKAR	SENIOR MEDICAL OFFICER	B16	22.11.1994	28.02.2022
2	VACANT	MEDICAL OFFICER	B18		
3	SANKHE RAJSHREE MAHENDRA	MEDICAL OFFICER (non sche- millat nagr)	B18	09.11.1992	22.01.2014
4	GHONGADE SHRADDHA SWAPNIL	MEDICAL OFFICER	B18	07.08.2009	27.07.2017
5	THORAT SAMIDHA PRAFULLA	MEDICAL OFFICER	B18	12.02.2009	09.12.2013
6	DHAMBHARE SUPRIYA DEVIDAS	MEDICAL OFFICER	B18	12.08.2009	10.09.2014
7	SHETYE SANTOSH PANDURANG	MEDICAL OFFICER	B18	05.10.2007	01.06.2010
8	NAGARSEKAR PRACHI SHRIPAD	MEDICAL OFFICER	B18	05.02.2007	13.08.2010
9	TOPALE VEERDHAWAL R	MEDICAL OFFICER	B18	24.02.2009	31.10.2014
10	VACANT	MEDICAL OFFICER (non sche- banana leaf)	B18		
11	VACANT	MEDICAL OFFICER(RELIVER)	B18		
12	VACANT	MEDICAL OFFICER	B18		
13	VACANT	PHARMCIST	C17		
14	DARSHANA RAMCHANDRA SALUNKHE	PHARMCIST	C17	07.06.2013	11.07.2019
15	MONALI RAMESH WAKODE	PHARMCIST	C17	07.06.2013	11.04.2023
16	VACANT	PHARMCIST	C17		
17	VACANT	PHARMCIST	C17		
18	VACANT	PHARMCIST	C17		
19	SHIRSE RAJESH HIRAMAN	PHARMCIST	C17	17.06.2013	17.06.2013
20	VACANT	PHARMCIST	C17		
21	VACANT	PHARMCIST	C17		
22	VACANT	PHARMCIST	C17		
23	VACANT	PHARMCIST(NON SCHED)	C17		
24	VACANT	PHARMCIST(NON SCHED)	C17		
25	VACANT	LAB TECHNICIAN	C17		

26	GHARVE RUPALI HARESH	LAB TECHNICIAN	C17	01.04.2012	26.04.2011
27	VACANT	LAB TECHNICIAN	C17		
28	VACANT	LAB TECHNICIAN	C17		
29	VACANT	LAB TECHNICIAN	C17		
30	VACANT	LAB TECHNICIAN(NON SCHED)	C17		
31	VACANT	LAB TECHNICIAN(NON SCHED)	C17		
32	VACANT	LAB TECHNICIAN(NON SCHED)	C17		
33	VACANT	LAB TECHNICIAN(NON SCHED)	C17		
34	VACANT	REGISTRATION ASSISTANT	C49		
35	VACANT	REGISTRATION ASSISTANT	C49		
36	VACANT	P. T. PHYSIO THERAPIST			
37	VACANT	P.T.OCCUPATIONAL THERAPIST			
38	VACANT	DRESSER	D21		
39	VACANT	DRESSER	D21		
40	VACANT	DRESSER	D21		
41	BANGAR DAULATRAO KASHINATH	DRESSER	D21	19.09.2013	19.09.2013
42	SUNIL SHRIWARDHANKAR KANU	DRESSER	D21	01.10.1991	01.12.2012
43	VEER HARISHCHANDRA	DRESSER	D21	02.04.2005	09.02.2016
44	VACANT	DRESSER	D21		
45	VACANT	DRESSER	D21		
46	VACANT	DRESSER	D21		
47	VACANT	DRESSER(NON SHCED)	D21		
48	VACANT	DRESSER(NON SHCED)	D21		
49	PAUL MACWAN HEMANTKUMAR	LABOURER	D25	23.02.2006	09.02.2015
50	VACANT	LABOURER	D25		

51	MURGESH THANGRAJ	LABOURER	D25	08.09.2010	08.09.2010
52	BANDBE UMESH RAMESH	LABOURER	D25	20.07.2007	20.07.2007
53	VACANT	LABOURER	D25		
54	JOGLA SANTOSH RAMA	LABOURER	D25	01.12.2012	01.12.2012
55	VACANT	LABOURER	D25		
56	NAIDU LAXMAN PALANI	SWEEPER	D25	04.01.2012	12.06.2012
57	LOKHANDE PRALHAD SHAMRAO	SWEEPER	D25	16.11.2010	16.11.2010
58	VACANT	SWEEPER	D25		
59	RATHOD UMESH LALJI	SWEEPER	D25	7.11.2014	07.11.2014
60	RAJESH KHIMJI MAKWANA	SWEEPER	D25	15.12.2022	15.12.2022
61	VACANT	P.T. LABOURER	D25		
62	VACANT	P.T. LABOURER	D25		
63	VACANT	P.T. LABOURER	D25		
64	VACANT	BAHU UDDESHIYA KAMGAR(NON SCHED)			
65	VACANT	BAHU UDDESHIYA KAMGAR(NON SCHED)			
66	VACANT	AYAH	D25		
67	SHILPA MANGESH KOKATE	PART TIME DENTIST		13.07.2016	13.07.2016
68	VACANT	PART TIME DENTIST			
69	APURVA REDKAR	PART TIME DENTIST		16.06.2016	16.06.2016

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SR.	EMPLOYEE NAME	Designation	GRD	JDT	K/W JDT
1	VACANT	MISTRY (II)	D25		
2	VACANT	MISTRY (II)	D25		
3	VACANT	MISTRY (II)	D25		
4	VACANT	MISTRY (II)	D25		
5	EDE LAXMAN NIMBA	MUKADAM	D23	03.05.1995	03.05.1995
6	DESAI ARUN KRISHNA	MUKADAM	D23	10.11.1993	10.11.1993
7	MORE MAHESH BHAURAO	MUKADAM	D23	27.12.2011	27.12.2011
8	DILIP THAKUR	MUKADAM	D23	01.12.1993	01.12.1993
9	MAGAR RAMDAS NAMDEO	MUKADAM	D23	08.11.1993	08.11.1993
10	VACANT	MUKADAM	D23		
11	VACANT	MUKADAM	D23		
12	VACANT	MUKADAM	D23		
13	VACANT	MUKADAM	D23		
14	VACANT	MUKADAM	D23		
15	VACANT	MUKADAM	D23		
16	VACANT	MUKADAM	D23		
17	VACANT	MUKADAM	D23		
18	VACANT	MUKADAM	D23		
19	VACANT	MUKADAM	D23		
20	VACANT	MUKADAM	D23		
21	VACANT	MUKADAM	D23		
22	KHAMBE SURJERAJ TUKARAM	LABOURER	D25	01.09.1995	01.09.1995
23	DOIPHODE DILIPKUMAR N	LABOURER	D25	01.09.1995	01.09.1995
24	KASARE SUNIL GAURAJI	LABOURER	D25	01.09.1995	01.09.1995
25	DHANVE SURESH KACHRU	LABOURER	D25	01.09.1995	01.09.1995

26	BHALA KALPANA KRISHNA	LABOURER	D25	06.09.2017	06.09.2017
27	KOTRE SANTOSH GANPAT	LABOURER	D25	01.09.1995	01.09.1995
28	KAMBALE BHIMSEN KRUSHNA	LABOURER	D25	01.09.1995	01.09.1995
29	DHIREN GHARAT	LABOURER	D25	14.03.2024	14.03.2024
30	TAMBE RAJENDRA BHAGURAM	LABOURER	D25	01.09.1995	01.09.1995
31	SALAUDDIN ABDUL KARIM	LABOURER	D25	01.09.1995	01.09.1995
32	VARTAK KUNAL PRAKASH	LABOURER	D25	02.06.2022	02.06.2022
33	JADHAV ANIL SAHADEO	LABOURER	D25	01.09.1995	01.09.1995
34	SURVE PRADEEP VASUDEO	LABOURER	D25	01.09.1995	01.09.1995
35	KUMBHAR SACHIN DATTARAM	LABOURER	D25	10.10.2011	10.10.2011
36	GONBARE DINESH SONU	LABOURER	D25	01.09.1995	01.09.1995
37	THAKARE SUNIL HIRAMAN	LABOURER	D25	10.10.2011	10.10.2011
38	DALVI SANJAY ATMARAM	LABOURER	D25	10.10.2011	10.10.2011
39	FALAKE SUNIL NAMDEV	LABOURER	D25	08.11.2011	08.11.2011
40	MULIK GUNAJI NAMDEV	LABOURER	D25	08.11.2011	08.11.2011
41	GHODSARE DEVRAM SAVLERAM	LABOURER	D25	08.11.2011	08.11.2011
42	KADU NAMDEV DAMU	LABOURER	D25	08.11.2011	08.11.2011
43	Shirodkar Prathmesh Bhagvan	LABOURER	D25	23.10.2020	23.10.2020
44	SAWANT DEEPAK RAJESH	LABOURER	D25	18.04.2018	18.04.2018
45	MEHER ANIL KRISHNA	LABOURER	D25	03.02.2012	03.02.2012
46	KUMBHAR DINESH KASHINATH	LABOURER	D25	13.03.2012	13.03.2012
47	VIJAY WAGHELA	LABOURER	D25	08.07.2024	08.07.2024
48	SHAIKH M. USMAN RAFIUDDIN	LABOURER	D25	12.03.2015	12.03.2015
49	DESAI AVINASH NAMDEV	LABOURER	D25	22.08.2016	22.08.2016
50	SHRIKANT TAMBDE	LABOURER	D25	30.05.2024	30.05.2024
51	MONISH KAMBLE	LABOURER	D25	28.05.2024	28.05.2024
52	RUKE DEEPAK SHANKAR	LABOURER	D25	02.05.1994	02.05.1994
53	KEWAT RAJESHKUMAR	LABOURER	D25	06.01.1994	06.01.1994

54	KASARE SHRIDHAR SITARAM	LABOURER	D25	06.01.1994	06.01.1994
55	SONAWANE DINESH PANDURANG	LABOURER	D25	06.01.1994	06.01.1994
56	MORE PRAMOD GENU	LABOURER	D25	19.06.1995	19.06.1995
57	PADELKAR VISHWAS HARI	LABOURER	D25	14.07.1995	14.07.1995
58	PAWAR MANOHAR KASHIRAM	LABOURER	D25	18.07.1995	18.07.1995
59	AUSARMAL SANJAY UTTAM	LABOURER	D25	02.08.1995	02.08.1995
60	PRIYA WAGHELA	LABOURER	D25	06.07.2024	06.07.2024
61	DASARI SHIVGEETA RAMAPPA	LABOURER	D25	10.06.2022	10.06.2022
62	BAIRAGI PRAVIN BHAYYALAL	LABOURER	D25	01.07.1996	01.07.1996
63	SHELAR SANDESH HARISHCHANDRA	LABOURER	D25	24.12.2021	24.12.2021
64	PATIL AJAY ATMARAM	LABOURER	D25	06.04.2005	06.04.2005
65	PANCHAL SHIVANI CHANDRASHEKHAR	LABOURER	D25	26.12.2023	26.12.2023
66	KAMBLE SWATI MANGESH	LABOURER	D25	22.12.2023	22.12.2023
67	MUJAWAR HAFIZUDDIN K.	LABOURER	D25	17.11.2008	17.11.2008
68	BELOSE ROHAN RAMCHANDRA	LABOURER	D25	09.04.2009	09.04.2009
69	WAGHELA NITIN BHANUBHAI	LABOURER	D25	26.07.2023	26.07.2023
70	SHELAR ARUN BANDU	LABOURER	D25	29.07.2008	29.07.2008
71	PATIL BALKRISHNA RAJARAM	LABOURER	D25	29.07.2008	29.07.2008
72	THAKARE MAHESH WAMAN	LABOURER	D25	29.07.2008	29.07.2008
73	SHENDGE KIRAN RAMDAS	LABOURER	D25	31.07.2008	31.07.2008
74	MUTHE BARKU INDU	LABOURER	D25	25.06.2008	25.06.2008
75	BHAGARE BUDHARAM MALU	LABOURER	D25	24.07.2008	24.07.2008
76	P KALIYAPPAN	LABOURER	D25	18.07.2006	18.07.2006
77	SALONI SANTOSH MOHITE	LABOURER	D25	05.12.2024	05.12.2024
78	VACANT	LABOURER	D25		
79	VACANT	LABOURER	D25		
80	VACANT	LABOURER	D25		
81	VACANT	LABOURER	D25		

82	VACANT	LABOURER	D25		
83	VACANT	LABOURER	D25		
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93	VACANT	LABOURER	D25		
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101	VACANT	LABOURER	D25		
102	VACANT	LABOURER	D25		
103	VACANT	LABOURER	D25		
104	VACANT	LABOURER	D25		
105	VACANT	LABOURER	D25		
106	VACANT	LABOURER	D25		
107	VACANT	LABOURER	D25		
108	VACANT	LABOURER	D25		
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110	VACANT	LABOURER	D25		
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118	VACANT	LABOURER	D25		
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121	VACANT	LABOURER	D25		
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123	VACANT	LABOURER	D25		
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125	VACANT	LABOURER	D25		
126	VACANT	LABOURER	D25		
127	VACANT	LABOURER	D25		
128	VACANT	LABOURER	D25		
129	VACANT	LABOURER	D25		
130	VACANT	LABOURER	D25		
131	VACANT	LABOURER	D25		
132	VACANT	LABOURER	D25		
133	VACANT	Labourer	D25		
134	VACANT	Labourer	D25		
135	VACANT	Labourer	D25		
136	VACANT	Labourer	D25		
137	VACANT	Labourer	D25		

138	VACANT	Labourer	D25		
139	VACANT	Labourer	D25		
140	VACANT	Labourer	D25		
141	VACANT	Labourer	D25		
142	VACANT	FIREMAN	D25		
143	VACANT	CLEANER	D25		
144	VACANT	CLEANER	D25		
145	VACANT	LAMPLIGHTER	D25		
146	VACANT	ROAD ROLLER DRIVER	D15		
147	VACANT	ROAD ROLLER DRIVER	D15		
148	VACANT	STORE ATTENDANT	D19		
149	BORICHA SURESH KESHAVBHAI	Male sweeper	D25	28.12.2012	28.12.2012
150	ANAND SHETU	Male sweeper	D25	20.01.2012	20.01.2012
151	SHIVA SHRIRAGAN	Male sweeper	D25	24.08.2012	24.08.2012
152	VACANT	female sweeper	D25		
153	JADHAV MEGHA MILIND	female sweeper	D25	22.02.2012	22.02.2012

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SR.	EMPLOYEE NAME	Designation	GRD	JDT	K/W JDT
1	BETKAR VIJAY JAIRAM	MUKADAM	D23	04.12.1993	04.12.1993
2	GAIKWAD RAJU ANANDA	MUKADAM	D23	13.07.1995	13.07.1995
3	GODE DAMODAR BHIWA	MUKADAM	D23	01.10.1994	01.10.1994
4	KADU ASHOK SHANTARAM	MUKADAM	D23	01.12.1993	01.12.1993
5	KAMBLE DAYANAND BABAN	MUKADAM	D23	04.12.1993	04.12.1993
6	LONKE SUNIL BHAGWAN	MUKADAM	D23	11.11.1993	11.11.1993
7	MANE VILAS DIGAMBAR	MUKADAM	D23	12.11.1993	12.11.1993
8	SAWANT SIDRAM SHANKAR	MUKADAM	D23	12.07.1995	12.07.1995
9	KUNCHIKORVE GANESH Y	MUKADAM	D23	06.01.1994	06.01.1994
10	VACANT	MUKADAM	D23		
11	VACANT	MUKADAM	D23		
12	VACANT	MUKADAM	D23		
13	MOHD YUSUF WALI M. SHAIKH	LABOURER	D25	03.03.1995	03.03.1995
14	NAWAB SAYED YUSUF	LABOURER	D25	06.01.1994	06.01.1994
15	DAGDE LAXMAN RAMA	LABOURER	D25	01.09.1995	01.09.1995
16	GHADE SACHIN SHANKAR	LABOURER	D25	01.09.1995	01.09.1995
17	VACANT	LABOURER	D25		
18	SHEDGODAVN KAVITHA	LABOURER	D25	20.09.2021	20.09.2021
19	BHALERAO BALU BHASKAR	LABOURER	D25	01.09.1995	01.09.1995
20	M GANESH MARADMUTTU	LABOURER	D25	01.09.1995	01.09.1995
21	RANE MANGESH BHARGAV	LABOURER	D25	01.09.1995	01.09.1995
22	NAGARE BHAUSAHEB NARAYAN	LABOURER	D25	01.09.1995	01.09.1995
23	PAWASKAR YASHAVANT B	LABOURER	D25	01.09.1995	01.09.1995
24	PARAMSHIVAN MUTTUSWAMI	LABOURER	D25	01.09.1995	01.09.1995
25	GHADAGE BHAGWAN MARIBA	LABOURER	D25	01.09.1995	01.09.1995
26	SAWANT DATTATRAYA D	LABOURER	D25	01.09.1995	01.09.1995

27	PAWAR MAHADEV H	LABOURER	D25	01.04.2006	01.04.2006
28	KHAIRE MARGYA BHIMRAO	LABOURER	D25	12.07.2006	12.07.2006
29	GAIKWAD KISHOR ANANT	LABOURER	D25	31.07.2008	31.07.2008
30	RAMBADE BALKRISHNA GANPAT	LABOURER	D25	31.07.2008	31.07.2008
31	BHOIR SANTOSH SHIVRAM	LABOURER	D25	31.07.2008	31.07.2008
32	PADVI KIRAN PREMA	LABOURER	D25	11.07.2008	11.07.2008
33	BORSE RAHUL ABHIMANYU	LABOURER	D25	01.12.2010	01.12.2010
34	BARIA PANKAJ RAMESH	LABOURER	D25	22.06.2011	22.06.2011
35	PAWAR VINAYAK RAMCHANDRA	LABOURER	D25	10.10.2011	10.10.2011
36	DHUMAK SWAPNIL CHANDRA.	LABOURER	D25	10.10.2011	10.10.2011
37	SABALE RAVINDRA R.	LABOURER	D25	08.11.2011	08.11.2011
38	THOPATE SAMBHAJI NARAYAN	LABOURER	D25	21.11.2011	21.11.2011
39	SABALE DINAJI SANTU	LABOURER	D25	08.11.2011	08.11.2011
40	AMODKAR VIJAY RAMDAS	LABOURER	D25	08.11.2011	08.11.2011
41	YADAV SAMBHAJI SITARAM	LABOURER	D25	08.11.2011	08.11.2011
42	TELI YOGESH SATYAWAN	LABOURER	D25	02.02.2012	02.02.2012
43	MADHAVI BALKRISHNA BABU	LABOURER	D25	02.02.2012	02.02.2012
44	MOLKE VILAS DEODHAR	LABOURER	D25	31.03.2012	31.03.2012
45	KURIL RANJANA KAMLESHKUMAR	LABOURER	D25	19.07.2016	19.07.2016
46	BANSODE BHUSHAN RAVI	LABOURER	D25	12.08.2014	12.08.2014
47	RAJKUMAR PAWAR	LABOURER	D25	01.11.2006	01.11.2006
48	VACANT	LABOURER	D25		
49	VACANT	LABOURER	D25		
50	VACANT	LABOURER	D25		
51	VACANT	LABOURER	D25		
52	VACANT	LABOURER	D25		
53	VACANT	LABOURER	D25		
54	VACANT	LABOURER	D25		

55	VACANT	LABOURER	D25		
56	VACANT	LABOURER	D25		
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58	VACANT	LABOURER	D25		
59	VACANT	LABOURER	D25		
60	VACANT	LABOURER	D25		
61	VACANT	LABOURER	D25		
62	VACANT	LABOURER	D25		
63	VACANT	LABOURER	D25		
64	VACANT	LABOURER	D25		
65	VACANT	LABOURER	D25		
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67	VACANT	LABOURER	D25		
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75	VACANT	LABOURER	D25		
76	VACANT	LABOURER	D25		
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78	VACANT	LABOURER	D25		
79	VACANT	LABOURER	D25		
80	VACANT	LABOURER	D25		
81	VACANT	LABOURER	D25		
82	VACANT	LABOURER	D25		

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SR.	EMPLOYEE NAME	Designation	GRD	JDT	K/W JDT
1	PARADHI MARUTI VALU	Mukadam	D23	4.4.1998	4.4.1998
2	THAYYAPPA HANUMANNA	Mukadam	D23	6.11.1993	6.11.1993
3	JAGTAP SANJEEVAN LAXMAN	Mukadam	D23	11.11.1193	11.11.1193
4	VACANT	Mukadam	D23		
5	VACANT	Mukadam	D23		
6	VACANT	DIVER			
7	AKULA RAJENDRA SWAMIDAS	Labourer	D25	1.9.1995	1.9.1995
8	VACANT	Labourer	D25	6.1.1994	6.1.1994
9	SHIRIGIRI RAVI MAYSANA	Labourer	D25	3.2.2010	3.2.2010
10	VACANT	Labourer	D25		
11	DHOTRE SUNIL MARGU	Labourer	D25	06.1.1994	6.1.1994
12	GHODERAU TRUSHANT R.	Labourer	D25	18.10.2010	18.10.2010
13	VACANT	Labourer	D25	1.9.1995	1.9.1995
14	SATISH PAWAR	Labourer	D25	26.11.2024	26.11.2024
15	INGALE NARENDRA DEVDAS	Labourer	D25	06.1.1994	6.1.1994
16	GIRAP PANDHARINATH R.	Labourer	D25	8.11.2011	8.11.2011
17	WAVARE SHRIKANT SHIVLAL	Labourer	D25	20.1.2012	20.1.2012
18	KARPE SUDHAKAR MAHADEV	Labourer	D25	6.1.1994	6.1.1994
19	VACANT	Labourer	D25		
20	PARAB SANTOSH RAMKRISHNA	Labourer	D25	1.9.1995	1.9.1995
21	RAVAN VIJAY SHANTARAM	Labourer	D25	1.9.1995	1.9.1995
22	SHEDGE VILAS GANPAT	Labourer	D25	6.1.1994	6.1.1994
23	TAVAR SANJAY DIGAMBAR	Labourer	D25	1.9.1995	1.9.1995
24	DIGHE PRABHU SOMA	Labourer	D25	1.9.2005	1.9.2005
25	VIGHNE DINESH SAKHARAM	Labourer	D25	22.2.2006	22.2.2006

26	PARMAR RAMESH VINOD	Labourer	D25	11.7.2006	11.7.2006
27	SAGAR VIJAY PRABHAKAR	Labourer	D25	31.8.2006	31.8.2006
28	BAWDHANE KONDIBA JAIRAM	Labourer	D25	25.6.2008	25.6.2008
29	PANDEY KAMLESHKUMAR S	Labourer	D25	1.11.2008	1.11.2008
30	KENDRE VINAYAK SHAM	Labourer	D25	17.11.2008	17.11.2008
31	CHAUDHARI RAHUL DHANANJAY	Labourer	D25	29.7.2008	29.7.2008
32	MIRANDA BRONIL SILVESTER	Labourer	D25	19.09.2017	19.09.2017
33	GHADEKAR SHUBHANGI PANJABRAO	Labourer	D25	25.01.2019	25.01.2019
34	MARGAJ POOJA PRASAD	Labourer	D25	18.12.2019	18.12.2019
35	VACANT	Labourer	D25		
36	VACANT	Labourer	D25		
37	VACANT	Labourer	D25		
38	VACANT	Labourer	D25		
39	VACANT	Labourer	D25		
40	VACANT	Labourer	D25		
41	VACANT	Labourer	D25		
42	VACANT	Labourer	D25		
43	VACANT	Labourer	D25		
44	VACANT	Labourer	D25		
45	VACANT	Labourer	D25		
46	VACANT	Labourer	D25		
47	VACANT	Labourer	D25		
48	VACANT	Labourer	D25		
49	VACANT	Labourer	D25		
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51	VACANT	Labourer	D25		
52	VACANT	Labourer	D25		
53	VACANT	Labourer	D25		

54	VACANT	Labourer	D25		
55	VACANT	Labourer	D25		
56	VACANT	Labourer	D25		
57	VACANT	Labourer	D25		
58	VACANT	Labourer	D25		

Section 4(1)(b)(xi)

Details of allocations of budget and disbursement made in the office of administrative officer K/west ward.

Format A current year 2024-2025

SR.NO	Budget Head Description	Grant Received	Planned use	Remarks
1	‘A’ Budget	690295000	519466000	-
2	B’ Budget	NIL	NIL	-
3	‘G’ Budget	NIL	NIL	-

Format B Previous year 2023-2024

SR.NO	Budget Head Description	Grant Received	Grand Utilized	Grand Surrender	Result
1	‘A’ Budget	1694513000	1572256000	-	.
2	B’ Budget	NIL	NIL		.
3	‘G’ Budget	NIL	NIL	-	.

Section4 (1)(b)(xiI)

Manner of execution of subsidy program in the office of Administrative Officer at K/west ward.

.....Nil.....

Section4 (1) (b)(xiii)

Particulars of recipients of concessions, permits or authorizations granted in the office of Administrative Officer at
K/west Ward.

.....Nil.....

Section4 (1) (b) (xiv)

Details of information available in electronic form in the office of Administrative Officer at K/west Ward.

Sr.No.	Type of Documents file/Register	SubTopic	In which Electronic For matitiskept	Person in Charge
01.	Nil	Nil	Nil	

Section 4(1)(b)(xv)

Particulars of facilities available for citizen for obtaining information in the office of Administrative Officer at K/west Ward.

Types of facilities.

- Information about facilities for inspection of record.

Sr.No.	Type of Facility	Timings	Procedure	Location	Peron in Charge
1.	Inspection of Record	3.00 p.m. to 5.00 p.m on Monday and Friday (except holidays) with prior appointment only.	For inspection of records no fee for first hour will be charged, however fee of Rs.5/. for each 15 minutes or fraction thereof will be charged thereafter.	Office Administrative officer Department, K/West Ward Bldg., Paliram Path, Opp BEST Depot, Andheri(W), Mumbai - 400 058.	Administrative officer K/west Ward.

Section4(1)(b)(xvi)

Details of Public Information Officer/APIOs/Appellate authority in the jurisdiction of (public authority) in the office of Administrative officer at K/west Ward.

PIOA

Sr. No.	Nameof PIO	Designation	Jurisdiction as PIO under RTI	AddressPh.No.	E.mailidfor purposeof RTI	Appellateauthority
1.	SMT.POOJA SHASHANK SUKHTANKAR	Administrative officer	K/west Ward	Office of Asssistant Commissioner K/West Ward Bldg., Paliram Path, Opp BEST Depot, Andheri(W), Mumbai - 400 058. Ph. 02226239131		Shri.CHAKRAPANI LAXMI RAJGANGARAM ALLE Office of Asssistant Commissioner K/West Ward Bldg., Paliram Path, Opp BEST Depot, Andheri(W), Mumbai - 400 058. Ph. 02226239131

Appellate authority

Sr. No.	Name of Appellate authority	Designation	Jurisdiction as Appellate authority	PIOreporting	E.mail id for purpose of RTI
1.	Shri.CHAKRAPANI LAXMI RAJGANGARAM ALLE	Assistant commissioner	K/westWard	Administrative officer	adminofficer.01kw@mcgm.gov.in

Section 4(1)(b)(xvii) Other

Information

Post Status Report of K/west ward as on

A 5310 - APRIL 2022 CAP-II (WARD OFFICER K/WEST)

POST	TOTAL POST	FILLED POST	VACANT POST
ASST COMMISSIONER	1	1	0
ADMV.OFFICER	1	1	0
SR.STENOGRAPHER	1	0	0
CLERK	1	0	0
TOTAL POST	4	3	0

A 5311 APRIL 2022 (COMP OFFICER KW)

POST	TOTAL POST	FILLED POST	VACANT POST
COMPLAINTS OFFICER	1	1	0
TOTAL POST	1	1	0

A 5312 AE BLDGS KW (C.E.)

POST	TOTAL POST	FILLED POST	VACANT POST
DO	1	1	0
ASST.ENGINEER	3	2	1
SUB ENGINEER	6	5	1
JR.ENGINEER	6	6	0
NOTICE CLERK	1	0	1
CLERK	2	2	0
SUMMON CLERK	1	0	1
MUKADAM	10	3	7
Total Post	29	19	10

A 5313 AEM KW SUP (Road)

POST	TOTAL POST	FILLED POST	VACANT POST
AE	3	3	0
SE	4	4	0
JE	16	13	3
HC	2	2	0
JR.STENOGRPHER.	1	1	0
CLERK	11	11	0

TRACER	1	0	1
TELE PHONE OP A GRADE	3	1	2
TYPIST	1	1	0
DRAINAGE ASST.	2	1	1
PEON	12	8	4
TOTAL POST	56	46	10

B 5317 WO KW SLUM SUP (CAP-I)

POST	TOTAL POST	FILLED POST	VACANT POST
SR COLONY OFFICE	1	1	0
COLONY OFFICER	1	1	0
JR-ENGINEER	1	1	0
RENT REGN-CLERK	3	2	1
RENT COLLECTOR	1	0	1
TOTAL POST	7	7	0

G 4281 AEM SEW KW SUP (Account 51 k/w)

POST	TOTAL POST	FILLED POST	VACANT POST
DRAINAGE ASST.	2	1	1
JR.ENGINEER	1	0	1
TOTAL POST	3	1	2

Paysheet code.A 5314 (Road maintenance)

POST	TOTAL POST	FILLED POST	VACANT POST
Labour	54	28	26
Mukadam	9	6	3
Plumber-2	3	2	1
Painter-2	1	1	0
Mason-2	5	1	4
Carpenter-2	2	1	1

Paysheet Code: A 5315 (S.W.D)

Post	Total Post	Filled Post	Vacant Post
Labour	70	35	35
Mukadam	12	9	3

Paysheet Code: A 5316 (Road Dept.)

Post	Total Post	Filled Post	Vacant Post
Mistry-2	4	0	4
Mukadam	17	7	10
Labour	121	58	63

Paysheet Code: B-5319 (Slum Improvement)

Post	Total Post	Filled Post	Vacant Post
Labour	4	2	2
Plumber-2	1	1	0
Mason-2	1	0	1
Carpenter-2	1	1	0

Paysheet Code: G-4282 (S.O)

Post	Total Post	Filled Post	Vacant Post
Diver	1	0	1
Labour	52	24	28
Mukadam	5	3	2

Paysheet Code: G-4283 (Water Dept.)

POST	TOTAL POST	FILLED POST	VACANT POST
Labour	97	60	37
Mukadam	10	5	5
Mistry-2	4	0	4
Fitter-2	19	10	9
Sluiceman	15	12	3
Chaavi wala	7	5	2

The End

