

CHAPTER – 18

(Manual – 17)

OTHER USEFUL INFORMATION

### 18.1 Frequently asked questions and their answers by public.

- Q- Whether all the medicine are available in the hospital.  
A- There is a board outside the pharmacy displaying the medicine available in the hospital.
- Q – Which facilities are available in the hospital ?  
A – All facilities given in chapter 2 are available in the hospital.

### 18.2 Related to seeking information.

- Application form  
The request letter should be given in the name of Medical Superintendent given details of information required.
- Fee :  
Charged per photocopy of the documents.
- Right of the Citizen in case of denial of information and procedure to appeal.

In case of denial of information person can approach to  
Chief Medical Superintendent – At Bandra Office  
& HOD (SHCS)

### 18.3 With relation to training imparted to public by public authority.

- Health education imparted by Doctor and Nurses in general
- Health education given to ANC patients during ANC exam.
- PPTCT education imparted by PPTCT Counsellor.
- VCCTV education imparted by VCCTC Counsellor.
- Immunization education given by Paed. Doctors.

### 18.4 With relation to certificate, no objection certificate etc. issued by public authority not included in manual – 13

Medical Record technician issue following certificates.

- Fitness/under treatment certificate
- Injury certificate
- Disability certificate
- Tubal Ligation certificate
- DIR information certificate
- Age Certificate
- Counter signature on LIC forms of the patients.