

CHAPTER – 17

(Manual – 16)

PARTICULARS OF THE FACILITIES AVAILABLE TO
CITIZENS FOR OBTAINING INFORMATION

- 1) Hospital disseminates information through IEC material which
available at health post.
- 2) Dramas & shows conducted by health post.
- 3) Notice Board of hospital
- 4) Inspection of Records in the Office on demand – from MRT, from
MS.
- 5) Printed Manual & website is under process of development.
- 6) If the patient needs a photocopy of any document he should give an
application on a plain papers mentioning his name, address,
Tel.No.,Name of document required, reason for requiring the said
document, document fees, if any and his signature at bottom. The
application should be directed to M.S. – on approval by M.S., the
photocopy of the document will be provided in reasonable time.