

CHAPTER – 15

(Manual – 14)

NORMS SET BY IT FOR THE DISCHARGE OF ITS  
FUNCTIONS

Details of the Norms/Standards set the department for execution of various activities/Programmes.

Casualty : Facility is available for 24 hours  
Medico Legal cases – Attended immediately.  
Serious Cases – Attended immediately

OPD : OPD Case papers are available from 8.00 am to 11 am

Indoor patients : Should be attended by Resident doctors all the time.  
Honorary will take round once a week. Any emergency  
Will be attended by RMO.

Nursing Care : The best possible nursing care is given all the time.  
Matron supervises every morning.

Other Hospital Employees are trained to be Courteous.

Availability of Medicines : All Schedule and non schedule drugs are made  
available in the hospital. The responsibility will  
be on the Head Pharmacist.

X-ray Facility : Available for 24 hours for emergency cases.  
Routine cases taken from 8 am to 2 pm.

USG facility available from 8 am to 2 pm.  
CT Scan facility available for 24 hrs. for routine and  
emergency cases.  
Blood Investigation -- Available from 8 am to 8 pm.  
All emergency cases are taken from 8 am to 8 pm.  
Routine cases are taken from 8 am to 2 pm.

ECG – Technician is available from 8 am to 4 pm. For emergency cases ECG can be  
taken by Medical Officer all the time.

Registration Department – is opened for 24 hours.

Pharmacy – is available from 8 am to 8 pm.  
During night hours Casualty Nurse dispenses the medicines.

Mortuary – Mortuary is opened for 24 hours.

Ambulance – is available for 24 hours.

Hearse – is available from 8 am to 8 am.