

Manual No.04

THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY

As regards administrative and personnel matters, decisions are taken at the level of Dean as per the powers delegated and further matter beyond the sanctioning purview of the Dean, the proposals are submitted for sanction of Director (M.E.& M.H.) / A.M.C. / M.C. The decision taken which are related to public such as enhancement of any charges, starting of any new functions, temporary closure of any unit on account of repair, changes in the timing of services etc. are communicated to the public by displaying such information on notice board or publishing in newspapers, website and if possible the announcement on Television.