

Chapter 4 (Manual 3)

Rules, Regulations, Instructions, Manuals and Records for Discharging Functions

S N	Name / Title of the Document	Brief Write-up on the Document	From where one can get a copy of rules, regulations, instructions, manual and records	Fee charged by the department for a copy of rules, regulations, instructions, manual & records	Type of the Documents	Address
1	Policy Guidelines on the Grant of permission for display of Sky-signs and Advertisement u/s 328 and 328A of the MMC Act, 1888	Policy Guide-lines for display Sky-signs and Advertisement	Public Relation Officer	Amendment in the policy guideline is under process.	Policy Guidelines	Public Relation Officer, Municipal Head Office, Mumbai-1.
2	Revision of Schedule of Fees for Licences issued for Storages & Trades u/s 393, 394 & 412A of MMC Act, 1888 (Effective from 1 st October 2005)	Revision of Schedule of Fees for Licences issued for Storages and Trades	Respective Ward Office	For Office use only	Fees	Respective Ward Office
3	SCHEDULE "M" Articles which shall not be kept without a licence in or upon any premises.	SCHEDULE "M"	Licence Dept. Head Office	For office use only	Instructions	Office of the – Supdt. of Licences, Dadar Pumping Station, 6 th floor, Sewerage Operation Administrative Offices Bldg., 249, Senapati Bapat Marg, Dadar (W.), Mumbai – 028.

Sd/-

Supdt. of Licence