

## Chapter 6

### Statement of the Categories of documents that are held by it or under its control.

| Sr. No. | Category of the Document | Name of the document and its into   | Procedure to obtain the document.  | Held by Under/or under control of. |
|---------|--------------------------|---|--|------------------------------------|
| 1       | Medical                  | Medical Certificates, opinion certificates, Injury Cft.Age Cft. LIC Forms, Re-imburement cft. disability cft. under treatment, fitness cft. | 1. Applications on Plain Paper<br>2. Payment of prescribed fees.<br>3. Issue of document at prescribed time. | M.R.O.<br><br>O.S.                 |
| 2.      | Office record            | Refund of Fees /Receipts  |  |                                    |

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