

Chapter-3 (Manual-2)

4 (1) (b) (ii)

The powers and duties of its officers :

- 1. To investigate the complaints rigorously and submit its report as directed by A.M.C./M.C. As per Hon. Municipal Commissioner's sanction u/no.MCP/6875 dated 14.05.2018, Ch.Eng.(Vigilance) department will inspect / scrutinize only those specific works regarding which, instructions / orders are given by Hon. Municipal Commissioner / Additional Municipal Commissioners.**
- 2. To monitor the work of checking the quality and quantity of the works according to the specifications and as per prevailing policy. After going through terms & conditions as mentioned in contract, if it is observed any lapses, pending work if any the necessary orders to be issued regarding pointing out to user department.**
- 3. Orders/ Sanctions be given if necessary regarding Monitoring of the work of testing of Materials such as Asphalt mixes, Mastic Asphalt, Bitumen, Anti stripping agent, soil test, aggregates, field density test on A.C., field density of soil, C.B.R. test of soil, Safe bearing capacity of soil, concrete cubes, steel, cement, brick, paver blocks etc. are checked as per tender conditions by Laboratory on receipt of samples from the municipal works by charging requisite fees, and also samples received from other**

organizations.

- 4. Orders if necessary be given to Chief Engineer (Vigilance) to monitor surprise visits/ rounds at Municipal Stores in order to have check on quality & quantity of Store materials procured.**