

**BRIHANMUMBAI MAHANAGARPALIKA**

**MANUALS**

**OF**

**Jt. Municipal Commissioner  
(Vigilance) Department**

**UNDER SECTION 4(1)(B)**

**OF THE**

**RIGHT TO INFORMATION ACT -2005**

**2023**

# **INTRODUCTION**

## **Chapter- I**

### **- Jt.Municipal Commissioner (Vigilance)**

<b>Section</b>	<b>Subject</b>
<b>1</b>	<b>Particulars of its organization, functions and duties.</b>
<b>2</b>	<b>Powers and duties of its officers.</b>
<b>3</b>	<b>Procedures followed in the decision making process including channels of supervision and accountability.</b>
<b>4</b>	<b>Norms set by it for the discharge of its functions.</b>
<b>5</b>	<b>Rules, regulation, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.</b>
<b>6</b>	<b>Statement of the categories of documents that are held by it or under its control.</b>
<b>7</b>	<b>Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.</b>
<b>8</b>	<b>Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice.</b>
<b>9</b>	<b>Directory of its officers and employees.</b>
<b>10</b>	<b>The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.</b>
<b>11</b>	<b>Budget allocated to each of its agency, indicating the particulars of all plants, proposed expenditures and reports on disbursements made.</b>

<b>Section</b>	<b>Subject</b>
<b>12</b>	<b>The manner of execution of subsidy pro grammes.</b>
<b>13</b>	<b>Particulars of recipients of concessions, permits or authorization granted by it</b>
<b>14</b>	<b>Details in respect of the information, available to or held by it reduced in an electronic form</b>
<b>15</b>	<b>The particulars of facilities available to citizens for obtaining information.</b>
<b>16</b>	<b>The name, designation and other particulars of the Public Information Officer.</b>
<b>17</b>	<b>Such other information as may be prescribed.</b>