



**MANUAL  
OF  
CIVIC TRAINING INSTITUTE  
&  
RESEARCH CENTRE**

**MUNICIPAL CORPORATION OF GREATER MUMBAI**

**APRIL, 2021**

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# **MUNICIPAL CORPORATION OF GREATER MUMBAI**

**Civic Training Institute & Research Centre**

## **Introduction**

**Ministry of Law and Justice  
(Legislative Department)  
New Delhi, dated the 21st June 2005/Jyeshtha 31, 1927 (Saka)**

The following act of Parliament received the assent of the President on the 15<sup>th</sup> June 2005 and is hereby published for general information

### **THE RIGHT TO INFORMATION ACT, 2005 (No. 22 of 2005)      (15<sup>th</sup> June 2005)**

An act to provide for setting out the practical regime of right of information for citizen to secure access to information under the control of public authorities, in order to promote transparency and accountability in the working of every public authority, the constitution of a Central Information Commission and State Information Commissions and for matters connected therewith or incidental thereto.

WHEREAS the Constitution of India has established democratic republic;

AND WHEREAS democracy requires an informed citizenry and transparency of information which are vital to its functioning and also to contain corruption and to hold Govt. and their instrumentalities accountable to the governed ;

AND WHEREAS revelation of information in actual practice is likely to conflict with other public interests including efficient operations of the Governments, optimum use of limited fiscal resources and the preservation of confidentiality of sensitive information;

AND WHEREAS it is necessary to harmonise these conflicting interests while preserving the paramountcy of the democratic ideal ;

Now, THEREFORE, it is expedient to provide for furnishing certain information to citizens who desire to have it.

As per this right of information act of 15<sup>th</sup> June 2005 of Govt. of India the manual of the department of Civic Training Institute & Research Centre is prepared and submitted herewith please.