

BRIHANMUMBAI MAHANAGARPALIKA

Vacant post of DIRECTOR (INFORMATION TECHNOLOGY) to be filled in on contract basis on the establishment of INFORMATION & TECHNOLOGY DEPARTMENT.

1.	Post Name	Director (Information Technology).
2.	Qualification	<u>Educational Qualification and certifications</u> 1. Full-time engineering degree in Computer Science from a premier college/ university 2. Full time Master's degree in computer technology or management. Management degree should have either Systems or Operations as specialization. 3. Professional certifications like PMP/Prince2 will be an added advantage <u>Experience</u> 1. At least 10 years of experience in managing IT projects covering aspects related to software, hardware, network and hosting 2. At least 5 years of experience working with government clients in either Consulting or Implementation Partner role. Indicative projects handled should be related to at least five of the below: i) SAP HANA implementation ii) Implementation of ERP system with major modules such as Finance/Human Resources/Procurement iii) Implementation of enterprise wide network connectivity iv) Migration/Management of Cloud Hosting v) Enterprise-wide GIS enablement vi) Enterprise wide Information Security audit, compliance and policy formulation/enforcement vii) Mobile governance and digital payments viii) Integrated Command and Control System ix) Integrated Traffic Management System x) Smart Parking System and Public Bicycle Sharing system 3. At least 2 years of experience working directly with senior IAS/State Government cadre officials in either Consulting or Implementation Partner role.
3.	Age	Between 35 to 50 years
4.	Contract Period	The contract will be for a minimum period of three years extendable by further two years based on performance of the selected candidate. Further, on the basis of satisfactory performance, selected candidate will get an opportunity of absorption as regular MCGM employee after five years of service. The absorption will be done at the level of the Head of a User Department at MCGM and at the pay scale commensurate to the grade
5.	Medical/Health Status	Candidate should be Mentally and Physically fit.
6.	Pay	The selected candidate will be offered a fixed salary of INR 2 lakh per month. For exceptional candidates with superior qualifications and experience, this proposed salary could be higher in the range of minimum INR 2 to maximum INR 3 lakh per month based on the decision of the competent authority. Further, performance based bonus shall be paid after due appraisal in the range of minimum INR 2 to maximum INR 5 lakh on an annual basis based on the decision of competent authority. MCGM shall also provide car for official use.
7.	Responsibility	1. The IT Director would be responsible for the overall planning and execution of all IT functions of MCGM 2. The IT Director shall be in charge of a team of IT managers and shall manage MCGM's technology operations and the implementation of new IT systems 3. The IT Director shall guide and establish IT policies, best practices and systems to support the implementation of strategies set by senior management 4. The IT Director should analyze the business and technological requirements of various user departments to determine their Information Technology needs 5. Be instrumental in the procurement of efficient and cost effective technology,

		<p>equipment and software components</p> <p>6. Identify the need for upgrades, configurations or new systems/ solutions</p> <p>7. Manage, control and report on allocation of IT budget and expenditure</p> <p>8. Assist in building relationships with vendors and creating outcome-oriented contracts</p> <p>9. Drive regular system audits, identify and take steps to eliminate security vulnerabilities with strategic solutions that increase data security</p> <p>10. Assess capacity building related requirements of the staff and facilitate training programs for skills advancement and workshops for staff</p> <p>11. Oversee and determine timeframes for major IT projects including system updates, upgrades, migrations and outages</p>
8.	Terms and Conditions for submission of the application	Applications in the prescribed format alongwith certified/attested copies of certificate sent to Director(Information Technology), Municipal Corporation of Greater Mumbai, Annex building, Mahapalika Marg,Mumbai-400001 upto 12.08.2019 till 5.00 pm.
9.	Selection Criteria	<p>1. Format of the application is attached herewith. The application must be submitted in the prescribed format. Please mention “<u>APPLICATION FOR THE POST OF DIRECTOR (INFORMATION TECHNOLOGY)</u>” on the Envelope in Bold Letters.</p> <p>2. Selected candidates will have to enter into the agreement with MCGM before appointment on the said post.</p> <p>3. The eligible candidates only will be called for the interview & candidates should bring all the Relevant Original Documents as well as certified copies at the time of interview. They will bear their own transportation cost for coming to the interview.</p>
10.	General Terms and conditions	<p>1.Candidate will not be entitled for presently applicable Pension and Provident fund Scheme of M.C.G.M. (BRIHANMUMBAI MAHANAGARPALIKA PENSION RULE, 1953).</p> <p>2. If at any Stage the information or details shared by the candidate are found to be false / incorrect/ misleading then the application of the candidate shall be rejected / or if appointed then the appointment shall be terminated and further disciplinary action as deemed fit may also be initiated.</p> <p>3. Relieving letter and experience certificate of all past employers will be required at the time of joining.</p>

sd/-16.07.2019
Chief Personnel Officer

sd/-16.07.2019
Dy. Municipal Commissioner
(Improvement)

sd/-16.07.2019
Joint Municipal Commissioner
(General Administration)

BRIHANMUMBAI MAHANAGARPALIKA

(BIO-DATA)

For the Post of Director (Information Technology)

To,
Director (Information Technology),
Municipal Corporation of Greater
Mumbai, Annex building, Mahapalika
Marg, Fort, C.S.T.,
Mumbai-400001

Stick the latest Passport
Size Photograph with
Signature.
2.5.c.m. X 3 c.m.

I undersigned wish to apply for the post of Director(Information Technology) on the establishment of Information Technology in Brihanmumbai Mahanagarpalika.

1) (A) Full Name in English (Surname First)

Surname	<input type="text"/>
Name	<input type="text"/>
Father's /Husband's Name	<input type="text"/>

(B) Father's /Husband's Full Name :Shri.-----

2) Address (postal) :

Flat No. /Building Name	<input type="text"/>
Road Name	<input type="text"/>
Area Name & City	<input type="text"/>
Pincode No.	<input type="text"/>

3) Sex : Male Female

4) A) Birth date : Date Month Year

B) Age as on date.01 July 2019 : _____ Year _____ Month _____ Date

5) Educational Qualification :

Educational Qualification	Name of the University	Marks	Percentage	Attempt
Graduation				
Post Graduation				
Any other Degree or Professional Certificate				

Attached herewith certified copies of Certificates.

6) Experience :	Company	Post	Annual Salary	From Date	To Date	Total period in years and months

7) Project Experience :	Name of project and client	Description of project	Name of project if any from the list of ten project mentioned in qualification	Designation	From Date	To Date	Key Responsibilities handled

8) Address of local police station : _____

Date :

Signature of Applicant
(Name of the Applicant)

Place :

Attach : 1)
2)