

MANUAL NO.3

The Procedure followed in
the decision making
process, including Channels
of supervision and
accountability

As regards administrative & personnel matter decision are taken at the level of Jt.Ch.P.O./ Dy.Dean/ Dean as per the powers delegated and further matter beyond the sanctioning purview of the Dean, the proposals are submitted for sanction of Jt.M.C./A.M.C./M.C. The decision taken which are related to public such as enhancement of any charges, starting of any new functions, temporary closure of any unit on account of repair, charges on the timing of services etc. are communicated to the public by displaying such information through Notice Board news paper, website and electronic media