

DOCUMENTS CHECK LIST

1. Proof of possession (any one of below mentioned 5 documents)
 - a) Rent Receipt
 - b) Society maintenance receipt
 - c) Registered purchase agreement
 - d) Leave licence agreement
 - e) Photo pass from the Collector Office
 - f) Census documents (Slum Dweller's photo-pass survey receipt of year 2000)
 - g) Property Card
2. Proof of commercial user of premises
 - 2.1 Premises in slum-
 - a) Photo pass for commercial user.
 - b) Census documents of the premises from the Collector / Tahasildar Office.(Slum Dweller's photo-pass survey receipt of year 2000)
 - c) Any licence granted by MCGM.
 - d) Approved plan by competent authority.
 - 2.2 Premises in Non Slum area (any one) for commercial user.
 - a) Commercial assessment prior to 01.04.1962.
 - b) Approved plan from building proposal of MCGM or other competent authority.
 - c) Approved plan of changes of user / Approved plan of Industrial Estate / Old licence of the premises.
3. Additional documents for commercial user.
 - a) Licence under section 394 or 412A of MMC Act.
 - b) Permit under section 390 of MMC Act.